

U.S. Department of Labor Employment and Training Administration Office of Apprenticeship Training, Employer and Labor Services (OATELS) Washington, D.C. 20210	<u>Distribution:</u>  A-541 Headquarters A-544 All Field Tech A-547 SD+RD+SAC+; Lab.Com	<u>Subject:</u> New Apprenticeable Occupation: Medical Transcriptionist  <u>Code:</u> 200
Symbols: DSNIP/KSL		Action: Immediate

**PURPOSE:** To inform the Office of Apprenticeship Training, Employer and Labor Services (OATELS), the Bureau of Apprenticeship and Training (BAT) staff of a new apprenticeable occupation:

Medical Transcriptionist:  
O\*NET-SOC Code: 31-9094.00  
RAIS Code: 1111  
Training Term: 4,000 Total Hours  
Type of Training: Hybrid

**BACKGROUND:** The occupation Medical Transcriptionist was originally submitted by Kathy Erdmann, on behalf of Pamela J. Posey, representing the American Association for Medical Transcription (AAMT). The apprenticeship designation of training is also supported by the Medical Transcription Industry Association (MTIA). Executives from transcription employers, of various sizes, have indicated their support via printed comment.

This occupation clearly lends itself to the structured On-the-Job Learning and Related Technical Instruction of Registered Apprenticeship. Workers must go into the position with extensive knowledge of medical terminology, acquired through technical instruction via an educational provider. Furthermore, they must produce reports on-the-job, with quality assurance oversight and feedback, in order to gain proficiency and productivity through the range of medical situations and practitioners from which they transcribe.

A copy of the standards is attached for your information.

If you have any questions, please contact the Division of Standards and National Industry Promotions at (202) 693-3813.

**ACTION:** OATELS/BAT staff should familiarize themselves with this Bulletin and the attached Work Processes Schedule and Related Instruction Outline, as a source for developing apprenticeship standards and/or providing technical assistance.

**NOTE:** This Bulletin is being sent via electronic mail.

Attachments

[Attachment 1](#)

[Attachment 2](#)