

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

1. CONTRACT ID CODE DELAWARE VALLEY JCC
 PAGE 1 OF 7 PAGES

2. AMENDMENT/MODIFICATION NO. 01
 3. EFFECTIVE DATE
 4. REQUISITION/PURCHASE REQ. NO.
 5. PROJECT NO. (If applicable)

6. ISSUED BY CODE
 United States Department of Labor
 Office of Youth Services/ Job Corps
 201 Varick Street, Rm. 897
 New York, NY 10014-4811
 7. ADMINISTERED BY (If other than Item 6)

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)
 (T) 9A. AMENDMENT OF SOLICITATION NO. AE92403000
 9B. DATED (SEE ITEM 11) 8/1/02
 10A. MODIFICATION OF CONTRACT/ORDER NO.
 CODE FACILITY CODE X

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
 (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required) N/A

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(T) A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
 X B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
 C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
 D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor is not, is required to sign this document and return _____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

This amendment to the subject RFP follows in Two Sections:

Section A. SPECIFIC CHANGES TO THE RFP

Section B. PRE-PROPOSAL CONFERENCE QUESTIONS AND ANSWERS.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)
 15B. CONTRACTOR/OFFEROR
 (Signature of person authorized to sign)
 15C. DATE SIGNED
 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)
 JOSEPH A. SEMANSKY, Regional Director, Job Corps
 16B. UNITED STATES OF AMERICA
 BY (Signature of Contracting Officer)
 16C. DATE SIGNED
 9/12/02

SECTION A: CHANGES TO RFP

1) RFP PAGE ONE **BLOCK #9** IS HEREBY CHANGED:

FROM:

Offers in original and 3 copies for furnishing the supplies or services in the Schedule will be received at the place in the depository specified in item 8, or if hand-carried in SAME AS BLOCK #7 UNTIL 12 NOON local time 10-21-02

TO:

Offers for furnishing services in the Schedule will be received at Regional Office, Job Corps Region I, New York , located at 201 VARICK STREET [Room 897], NEW YORK, NEW YORK, 10014 until 12 NOON local time THURSDAY, OCTOBER 17, 2002.

2) RFP PAGE 3 is hereby changed:

FROM:

The Contractor shall provide Outreach and Admissions services in the State of NEW YORK and shall ensure the arrival of a minimum of 50 students into the Job Corps program annually for resident male students and resident female students.

TO:

The Contractor shall provide Outreach and Admissions services in the State of NEW YORK and shall ensure the arrival of a minimum of 50 students into the Job Corps program annually for resident male students **[25]** and resident female students **[25]**. **An ongoing average of 10% of the student population shall be from the U.S. Virgin Islands.**

3) RFP Page 124 is hereby changed:

FROM: "...inflationary rate to be used in projecting costs shall be ___%.

TO: "...inflationary rate to be used in projecting costs shall be 2.1%.

4) O* NET Codes are hereby added to RFP PAGE 12

The following vocational programs are currently offered at the center:

Vocational Offerings	Training Slots	
	On Center	O* NET CODE
CULINARY ARTS	20	65026
BUSINESS TECH/HOTEL	30	55307
BUSINESS TECHNOLOGIES	60	55307
SECURITY GUARD	20	63047
AUTO BODY	20	85305
AUTO MECHANIC/REPAIR	20	85302
COMPUTER SCIENCE TECHNICIAN	48	85705
DENTAL ASSISTANT	24	66008
ELECTRICAL*	24	87202
ROOFING	30	72181
FACILITIES MAINTENANCE	24	85132

*Indicates programs offered by National Training Contractors

5) RFP PAGE 78 is hereby changed:

FROM:

Please complete Sections B-G of this Questionnaire and return it directly to the address shown below no later than 12:00 p.m., (date).

TO:

Please complete Sections B-G of this Questionnaire and return it directly to the address shown below no later than 12:00 p.m., local time, **October 17, 2002.**

6) RFP PAGE 111 is hereby changed:

FROM:

PART	SECTION	FORMAT	PAGE LIMIT	COPIES
1	Technical Proposal Center only Center w/OA/CTS	Written	100 140	6
2	Staff Resources Proposal & Staffing Charts	Written	10	4
3	Past Performance and Experience	Written	5	4
4	Subcontracting Plan	Written	No Limit	2
5	Cost Justification – Business Management Proposal	Written	No Limit	4
6	Transition/Phase-out	Written	No Limit	2

TO:

PART	SECTION	FORMAT	PAGE LIMIT	COPIES
1	Technical Proposal Center only Center w/OA/CTS	Written	100 140	8
2	Staff Resources Proposal & Staffing Charts	Written	10	6
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4	Subcontracting Plan	Written	No Limit	2
5	Cost Justification – Business Management Proposal	Written	No Limit	4
6	Transition/Phase-out	Written	No Limit	2

7) RFP PAGE 111 is hereby changed:

FROM:

Offerors are required to submit Cost Proposals, Staffing Table and Salary Table, using 2110 format, on 3-1/2" floppy disk using MICROSOFT EXCEL 2000 [or earlier version]. DO NOT PROVIDE DISKS USING QUATRO PRO OR ANY SPREADSHEET OTHER THAN MICROSOFT EXCEL 2000 [or earlier version].

TO: In addition to the written versions of Form 2110 & the Staffing Chart, the Offerors must provide Form 2110 and the Staffing Chart on a disk provided by Job Corps Region I, New York Contracting Specialist Gary Schwartz [(212) 337-2288), fax (212) 620-6259 gschwartz@doleta.gov]. Such disks were distributed at the Pre-proposal conference and are available on request [one per company].

The disks contain the 2110 in EXCEL and the Staffing Chart in WORD.

8) The following sentence as found on RFP PAGE 118 is hereby **deleted**.

"In addition to the written cost justification, offerors **MUST** provide the following on 3.5" floppy disk using EXCEL 2000 or earlier version: Form 2110, Staffing Chart & Salary Table."

9) RFP PAGE 127 is hereby changed:

FROM:

At the beginning of the presentation Offerors must furnish 6 copies of any material presented visually at the oral presentation (transparencies or visual equivalent, must be presented on plain paper).

TO:

At the beginning of the presentation Offerors must furnish 8 copies of any material presented visually at the oral presentation (transparencies or visual equivalent, must be presented on plain paper).

SECTION B: PRE-PROPOSAL CONFERENCE QUESTIONS & ANSWERS:

1. **Q:** Page 3 lists 50 admissions required of Contractor for Outreach & Admissions Services. How is that broken down by gender?

A: 25 male and 25 female.

2. **Q:** Page 12: Are there assigned number of spots for Advanced Career Training?

A: No. Also, be aware that the amendment #1 will include O*Net Codes for all trades as well.

3. **Q:** Since another trade may be offered in place of Roofing, should capital costs be included or excluded?

A: Apply appropriate cost [PRH 502] to any proposed change from Roofing.

4. **Q:** Will incentive fees be applicable for the Outreach and Admissions and Career Transition services?

A: Right now, no. That could change next year, but right now, no.

5. **Q:** Page 111: Is it only the Technical Proposal that eight (8) sets are required?

A: Yes.

6. **Q:** Page 111: Part 3, Past Performance: A matrix is required to be submitted. Is that included in the page count?

A: Yes.

7. **Q:** Also Part 3: Is the justification for Past Performance also included in the five (5) pages?

A: Yes. There is a 5-page limit.

8. **Q:** Page 111: Does the page count for the Technical Proposal include attachments?

A: Yes.

9. **Q:** Page 115: Position descriptions are required only for senior staff and department heads,

is that correct?

A: Yes.

10. Q: Page 124: What is the number that should be filled in there?

A: 2.1%. The line should read: For the purposes of this RFP, the inflationary rate used in projecting costs shall be 2.1%.

11. Q: Page 8: There is geographic specificity assigned to OA. Is there geographic specificity for CTS as well?

A: Most graduates are from New York City. However, all graduates, regardless of their area of origin, will be provided transition services.

12. Q: Are students still being accepted from the Virgin Islands?

A: Yes. This will be noted in the amendment, with percentages listed.

13. Q: Page 111: Part 2: Is the staffing chart excluded from the page count?

A: Yes, as noted on page 116, (6b).

END OF AMENDMENT