



Crowne Center Plaza • Philadelphia, PA
Embassy Suites Airport • Phoenix, AZ
Hyatt Regency O'Hare • Chicago, IL

DESCRIPTION OF SESSION:

ETA will host three, 1 ½ day education sessions throughout July to provide training on the common performance measures for adults and youth, and to highlight and explain revised reporting instructions for labor exchange (including VETS), TAA and WIA. The sessions will address programmatic and policy issues associated with implementation of the common measures, as well as more technical performance reporting issues. Two major areas will be covered during the education session:

- Implementing the common measures policy. ETA's presenters will cover in detail the common performance measures policy described in Training and Employment Guidance Letter No. 28-04, including a discussion of the implications for each program (labor exchange, TAA and WIA).
- Overview of revisions to the reporting packages. Presenters will discuss the transition to the revised requirements from the current reporting requirements for labor exchange, TAA and WIA. Changes to the ETA 9002 and the VETS 200 reports will be highlighted for labor exchange programs, while changes to the TAPR will be highlighted for the TAA program. Changes to the WIA quarterly report, annual report and individual records submission will be highlighted for the WIA program.

This workshop is designed for **state-level** program administrators and performance reporting specialists for the WIA (including national emergency grants), labor exchange (including ES and VETS' DVOP and LVER programs), and TAA programs.

The session will be repeated in three locations: Philadelphia on July 14-15, Phoenix in July 20-21, and Chicago on July 27-28. The first day in each location will begin at 8:30 am and end no later than 5:00 pm. The second day in each location will begin at 8:30 am, and end by 1:00pm. Please contact your regional performance specialist for additional information on the session, or send questions to ETAperforms@dol.gov.

REGISTERING ATTENDANCE FOR THE SESSION:

Registration is free of charge, and will be available through the Internet starting June 20. The registration site is <http://www.dtiassociates.com/commonmeasures/>. Registration for each site will be open to approximately 125 participants and will be available on a first come, first served basis. In order to provide us with a count of attendees, and to receive any materials for the sessions, please complete your registration by the following dates:

- July 8, 2005 for Philadelphia
- July 15, 2005 for Phoenix
- July 22, 2005 for Chicago

CONFERENCE SITES AND HOTEL ACCOMMODATIONS:

Philadelphia -- July 14-15	Phoenix -- July 20-21	Chicago – July 27-28
Crowne Plaza Hotel- Philadelphia Center City	Embassy Suites Phoenix Airport	Hyatt Regency O'Hare
1800 Market Street	24th Street 2333 East Thomas Road	9300 W. Bryn Mawr Avenue
Philadelphia, PA 19103	Phoenix, Arizona 85016	Rosemont, IL 60018
(800) 227-6963 or (215) 561-7500	(602) 824-1452	(800) 233-1234 or (847) 696-1234
http://cpphiladelphia-centercity.felcor.com/	http://embassysuites.hilton.com/	www.ohare.hyatt.com
\$116.00/night until June 24	\$75.00/night until July 7	\$152.00/night until July 5
Reference Workforce Innovations/ETA	Reference Common Measures & Reporting	Reference Common Measures & Reporting

Please note that the room blocks are available until a certain date. After this date, this special rate and/or availability cannot be guaranteed. Please provide a major credit card when making your reservation to guarantee your room. Room and tax charges, along with all incidental charges, are the responsibility of each individual and must be paid upon departure.

LOGISTICS

Logistics information sheets will be available through the registration web site, which will open June 20, 2005. <http://www.dtiassociates.com/commonmeasures/>.