

U.S. Department of Labor

Employment and Training Administration
Sam Nunn Atlanta Federal Center
Room 6M12 - 61 Forsyth Street, S.W.
Atlanta, Georgia 30303



October 14, 2003

SWA ISSUANCE NO. 04-01

SUBJECT: Unemployment Insurance Integrity Professional Development Conference Update
– April 15-16, 2003

1. Purpose. To provide additional information on the national UI Integrity Professional Development Conference to be held in Norfolk, Virginia on April 15-16, 2003.

2. Background. SWA Issuance No. 03-08, dated January 24, 2003, announced the Unemployment Insurance Integrity Professional Development Conference and stated that additional information would be provided.

3. Registration Fee. The registration fee is \$150, if paid by March 14, or \$175 after that date. Send checks made payable to “VEC/UI Integrity Conference” to:

Evelyn Lewis, Room 300
Virginia Employment Commission
P. O. Box 1358
Richmond, Virginia 23218-1358

4. Hotel Reservations. A block of rooms has been reserved through March 15 at the Sheraton Waterside Hotel, 777 Waterside Drive, Norfolk, Virginia, 23510. The room rate is \$122.63 per night (\$109 plus 12.5% tax). Two methods for making reservations are available:

- Call Sheraton reservations, toll free, at 800-325-3535. The block of rooms is listed under “Unemployment Insurance Integrity.”
- The Virginia Employment Commission website is www.vaemploy.com. Click on the block at the right “2003 UI Integrity Professional Development Conference.” (Alternate website: www.vec.state.va.us)



5. Ground Transportation. Brown Transportation

provides van service from Norfolk

International Airport to the Sheraton Waterside for \$19.

6. Action Required. Please provide the above information to all appropriate staff who should be attending the conference.

7. Inquiries. Questions should be directed to Stephen Dean or Walter Kozik at 404-562-2122. Email may be addressed to sdean@doleta.gov or wkozik@doleta.gov.

8. Expiration Date. April 16, 2003.

Lloyd E. Fleming

LLOYD E. FLEMING
Regional Director
Office of Workforce Security