



**WORKFORCE DEVELOPMENT LETTER NO: 04-06**

**DATE:** December 22, 2003

<b>EFFECT:</b>	<u><b>ACTION</b></u>	<u><b>INFO</b></u>	<u><b>ATTACHMENTS</b></u>
	<input type="checkbox"/>	<input checked="" type="checkbox"/> <b>Commissioners</b>	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <b>ES Directors</b>	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <b>UI Directors</b>	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <b>WIA Liaisons</b>	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <b>Trade TAA Coordinators</b>	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <b>Trade TRA Coordinators</b>	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> <b>Rapid Response Coordinators</b>	<input checked="" type="checkbox"/>

**SUBJECT: Regional Policy Forum on Integrated Service Response for Dislocated Workers**

**1. Purpose:** To provide training on policies related to the **WIA Dislocated Worker** program, **Trade, National Emergency Grants and Rapid Response** to be held at Marriott Boston Long Wharf, in Boston, Massachusetts from Tuesday, February 10, 2003 through Thursday, February 12, 2004.

**2. Background:** Changes made to the Trade Program by The Trade Act of 2002 and economic conditions have greatly increased the demand from dislocated workers on the workforce investment system. Simultaneously, states have experienced budget shortfalls, layoffs and decreases in formula funds. Integration of services is no longer a great philosophy, it is a necessity.

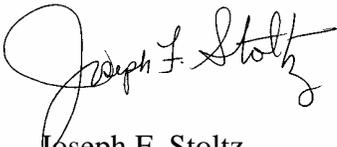
ETA is working to improve program administration and resource management to ensure more effective and efficient operations and higher performance outcomes for all of our programs, especially Trade and National Emergency Grants. To this end, ETA is committed to a reengineering process to improve the effectiveness and efficiency of these two programs in collaboration with our state and local partners. Our goals are to ensure rapid reemployment of dislocated workers, to better integrate dislocated worker programs, and to achieve tighter fiscal integrity with program resources. In order to reengineer the system, a number of changes will be required in the areas of NEG and TAA policy, management, and administration. It is essential that states understand these changes since they will ultimately impact state and local community opportunities to receive funds and to achieve successful program outcomes.

**3. Information:** The session will be facilitated by Maher & Maher and presented by Staff from DOL/ETA National Office. Included will be an open leadership forum with Assistant Secretary Emily Stover DeRocco. The Forum will start at 1:00 PM on February 10, 2004 and conclude at approximately 12:00 PM on February 12, 2004. A draft agenda is attached for your information. Attendees should include state level staff responsible for WIA, Trade, NEG, ES, UI and Rapid Response.

**4. Accommodations:** A block of rooms have been set aside for attendees at the Boston Marriott Long Wharf. Please call the hotel directly at (617) 227-0800 extension 6777 to make reservations. Please make sure to identify yourself as a member of the DOL Dislocated Worker Forum group.

**5. Inquiries:** If you have questions regarding the training session, please contact Timothy Theberge at 617-788-0139. You may email your registration information to [theberge.timothy@dol.gov](mailto:theberge.timothy@dol.gov) or fax them to 617-788-0104. Additional information will be posted as available on the Upcoming Events section or our website at: [www.doleta.gov/regions/reg01bos/](http://www.doleta.gov/regions/reg01bos/)

**6. Attachments:** Please find attached a draft agenda, registration form, and hotel information. Revisions to the agenda will be provided via email as they become available and will also be posted on our website.



Joseph F. Stoltz  
Regional Administrator

Attachments