

**WORKFORCE SYSTEMS LETTER NO.: 04-02****DATE: March 10, 2004**

EFFECT:	<u>ACTION</u>	<u>INFO</u>	<u>WITH ATTACHMENT</u>
	<input type="checkbox"/>	<input checked="" type="checkbox"/> SWAs	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input checked="" type="checkbox"/> WIBs	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input checked="" type="checkbox"/> ONE-STOP	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input checked="" type="checkbox"/> WtW	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input checked="" type="checkbox"/> STW	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input checked="" type="checkbox"/> YO! Site Directors	<input checked="" type="checkbox"/>
	<input type="checkbox"/>	<input checked="" type="checkbox"/> State Youth Coordinators	<input checked="" type="checkbox"/>

SUBJECT: ETA Reorganization and Restructuring

1. Purpose: The purpose of this issuance is to provide information to the workforce investment system concerning the Employment and Training Administration (ETA) regional reorganization.

2. Background: Last year, the national reorganization of ETA resulted in a realignment of ETA's national office into three offices: Workforce Systems (including Workforce Investment Programs, Workforce Security and National Response), National Programs (including Job Corps, ATELS) and Performance and Administration (including Financial and Administrative Services, Performance Results, and the Regional Offices). The overall intent of this restructuring was to align ETA's organization more closely with the delivery of employment and training services in the field.

One result of this restructuring is that ETA's regional structure now calls for six Regional locations in the cities of Boston, Philadelphia, Atlanta, Chicago, Dallas and San Francisco, and the closing of the New York, Denver, Kansas City and Seattle Regional Offices by January 2006. Along with the physical location change, the Regional Office has also been restructured to align with the national structure mentioned above.

Four "sub-offices" now comprise the ETA Regional Office structure:

- 1.** The Office of the Regional Administrator (ORA) is composed of the Regional Administrator, his Special Assistants and his support staff.
- 2.** The Office of System Performance (OSP) is composed of the Division of Workforce Security (DWS) and the Division of Workforce Investment (DWI). The Division of Workforce Security has responsibility for all Unemployment Insurance functions. The Division of Workforce Investment has responsibility for WIA formula programs and the One Stop delivery system, Welfare-to-Work

formula programs, Wagner-Peyser, Trade, tax credit programs, employer services, Monitor Advocate/MSFW services and Worker Profiling and Reemployment Services.

- 3.** The Office of Discretionary Programs and Foreign Labor Certification (ODP/FLC) is composed of the Division of Discretionary Programs and the Division of Foreign Labor Certification. The Division of Discretionary Programs (DGP) has responsibility for all ETA discretionary grant programs and activities in the Region, including but not limited to National Emergency Grants, Welfare-to-Work discretionary grants, H-1B grants, disability grants and Youth Opportunity grants. The Division of Foreign Labor Certification has responsibility for Foreign Labor Certification Reimbursable grants, permanent and temporary worker application processing and agricultural worker housing inspection activities.
- 4.** The Office of Systems Support (OSS) is composed of the Division of Financial and Performance Services (DF&PS). The Division of Financial and Performance Services has responsibility for financial and performance management, administration, Freedom of Information Requests, technical assistance and training coordination and internal financial management for the Regional Office.

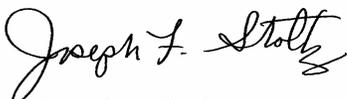
As a result of the reorganization and consolidation of the Boston and New York offices, the newly configured Region I has a new senior management team. Under the new Regional structure, Pat Rowe will be the Director of System Performance, Holly O'Brien will be the Director of Discretionary Programs and Foreign Labor Certification, and Dennis Lonergan will be the Director of Support Systems. Attached is an organization chart specifying the assigned managers and the official unit designations.

The New York and Boston Offices are working together during this time of transition to strive to make our internal reorganization as seamless as possible and to ensure our grantees continue to receive high quality ETA services.

3. Procedure: As a result of this reorganization, there is a procedural change for the grantees in New Jersey, New York, Puerto Rico and the Virgin Islands. All official correspondence should now be directed to the Boston Regional Office.

4. Action: Please advise your staff, local areas, One Stop Centers, subrecipients and contractors, as appropriate, of the Regional reorganization and restructuring.

5. Inquiries: If you have any questions concerning the Regional Organization or restructuring, please contact the Office of the Regional Administrator at 617-788-0170 or by e-mail at RO1-RA-Bos@dol.gov.



Joseph F. Stoltz
Regional Administrator

Attachment

ETA Office of Workforce Systems
Region I

US DOL/ETA
John F. Kennedy Federal Building
Room E 350
Boston, Massachusetts 02203
617-788-0170/617-788-0101(F)

Office of the Regional
Administrator

Joseph Stoltz

Executive Assistants

Heather Graham (617-788-0170)
Cynthia Scallie (212-337-2942)
Kerlin Burke (617-788-0170)

Office of System
Performance

Pat Rowe
212-337-2139

Division of Workforce
Security

Renata Adjibodou

Division of Workforce
Investment

Tom McKenna

Office of Discretionary
Programs and Foreign Labor
Certification

Holly O'Brien
617-788-0166

Division of Discretionary
Programs

Ray Lopez

Division of Foreign Labor
Certification

Dolores Dehaan

Office of Systems
Support

Dennis Lonergan
617-788-0157

Division of Financial and
Performance Services

Frank Loglisci