



DWS/OSS/BOS-L2007-485385-ML

WORKFORCE SYSTEMS LETTER NO.: 07-08

DATE: April 12, 2007

EFFECT: ACTION INFO WITH ATTACHMENTS
 SWAs

SUBJECT: Region I Disaster Unemployment Assistance (DUA) Coordinators' Meeting

- 1. Purpose:** To announce the date and location of the Region 1 DUA Coordinators' Meeting and encourage our state partners to attend. The Meeting will be held in the JFK Federal Building in Boston, Massachusetts on June 5-6, 2007.
- 2. Background:** This will be the first Region 1 - DUA Coordinators' Meeting. The meeting will provide states the opportunity to share ideas, experiences and concerns with other states, Federal Emergency Management Agency (FEMA) staff, and U.S. Department of Labor Regional and National Office representatives. The agenda will consist of topics suggested by state staff along with FEMA, National and Regional Office updates.
- 3. Agenda and Presenters:** The draft agenda is attached.
- 4. Location / Hotel:** The meetings will be held at the U.S. Department of Labor Regional Office, JFK Federal Building, Boston, Massachusetts in room 2075. A block of rooms has been reserved at the Bullfinch Hotel, which is within walking distance to the Regional Office and accepts the federal per diem rate of \$168/night, plus tax. The rooms will be held under the name "United States Department of Labor" until May 10, 2007 so please make reservations as soon as possible. The hotel is approximately 10 minutes from Logan International Airport located in East Boston. Please note the hotel's contact information below:

Bullfinch Hotel ~ Boston
107 Merrimac Street
Boston, MA 02114
(617) 624-0202

5. Actions requested:

- a. SWA Administrators are requested to encourage appropriate staff, including the State DUA Coordinators, to attend this ETA event.
- b. Please provide the names and contact information of attendees to Marisol Lopez by May 10, 2007.
- c. Please submit agenda topics to Marisol Lopez by May 10, 2007.

6. Inquiries: For additional information, contact Marisol Lopez at (617) 788-0112 or lopez.marisol@dol.gov.

Grace A. Kilbane
Regional Administrator

Attachment

REGION 1

DUA COORDINATORS' MEETING

Boston, Massachusetts

DRAFT AGENDA

Tuesday June 5, 2007

1:00 p.m.	Welcome and Introductions	<i>Marisol Lopez Regional DUA Coordinator</i>
	ETA Update	<i>Joseph Stoltz Regional Director Office of State Systems</i>
	Regional Office Update	<i>Timothy Martin Division Chief Division of Workforce Security</i>
	National DUA Office Update	<i>Miriam Thompson / Bob Wagner National Office DUA Leads</i>
	Katrina Presentation	<i>Bob Wagner National Office</i>
	Break	
	DUA Processes	<i>State Presentation</i>
	Updates on Requirements (reports, IR, SFR, etc...)	
5:00 p.m.	Adjourn	

Wednesday, June 6, 2007

9:00 a.m. FEMA Update

Becky Szymcik
FEMA

State-of-the-States
(Approximately 20 minutes each)

Brief presentation from each state:

State DUA Preparedness

- *Current Status*
- *Program Improvements Under Development*
- *Any Best Practices to Share*

Disaster Response

- *Funding Requests*
- *Media Announcements*
- *Automation*
- *Program Operations*
- *Appeals*
- *Assistance from Other States*

Break

Continue State-of-the-States

12:30 p.m. Adjourn