



DWS/OSS/BOS-M2007-489284-JL

WORKFORCE SYSTEMS LETTER NO.: 07-11**DATE:** May 23, 2007

EFFECT:	<u>ACTION</u>	<u>INFO</u>	<u>ATTACHMENTS</u>
	<input type="checkbox"/> State Administrators	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	<input type="checkbox"/> All Formula Grantees	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/> All WIA Grantees	<input type="checkbox"/>	<input type="checkbox"/>
	<input checked="" type="checkbox"/> UI Directors	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

SUBJECT: Federal-State Unemployment Compensation Seminars

Purpose: To announce two Federal-State Unemployment Compensation (UC) Legislative Seminars for September 10-14, 2007, and October 1-5, 2007, in Washington, D.C.

Background: In recent years, the Division of Legislation within the Office of Workforce Security has conducted legislative training seminars on the Federal law requirements for UC programs and the Federal legislative review process. The seminars will provide an overview of specific Federal law requirements for tax credit and administrative grant certification, as well as other specific Federal law provisions that affect state UC programs. We hope to improve states' understanding of the Federal legislative review process and improve communications between state agencies and the Department of Labor. Time has also been included to review the status of pending Federal legislation and to discuss state proposed legislation.

Target Audience: This training is designed for state agency personnel who work directly on state UC legislation or administer conformity/compliance and have a limited familiarity with Federal requirements. The sessions are similar to those last held in 2005. Depending on the response and meeting room capacity, it may be necessary to limit the number of attendees from each state. We will, however, attempt to accommodate as many participants as possible. It is strongly recommended that, in nominating participants, states review the attached agenda and select individuals whose attendance would most benefit both the agency and the individual. Individuals such as Agency Administrator, UC Director, legislative liaisons, legal counsel, or state legislative staff are the most likely candidates for this training.

Meeting Site and Hotel Accommodations: The seminars will be held in the Francis Perkins Building, U.S. Department of Labor, 200 Constitution Ave., N.W., Room C 5320 (Classroom 6), Washington, D.C., 20210. Seminars will begin at 1:00 p.m. on Monday and end at noon on Friday.

A block of rooms has been reserved for the September seminar at the One Washington Circle Hotel and at the George Washington University Inn for the October seminar. Participants will be responsible for confirming reservations 30 days prior to arrival at the hotel. The hotels have agreed to provide suites at the Federal government per diem rate. The hotels have also agreed to offer their best rate to participants who would like to extend their stay in Washington either prior to or after the seminar if space is available. Arrangements for extended stays will be left up to the participants. Further information about accommodations and local events will be provided to each participant at a later date.

Registration: Nominees for participation are asked to complete the attached nomination form indicating their responsibility in creating or reviewing UC legislation or in assuring conformity/compliance with Federal law. This will make it possible for us to determine which nominees will be accepted for the training if there are more nominees than space available. Once participants are confirmed, we will send further information concerning the seminar directly to them. Selected attendees will be encouraged to submit court cases, bills, proposed legislation or questions which they would like us to address during the seminars at least 15 days prior to the seminar.

Completed nomination forms should be sent to this office by **June 22, 2007** to: Marlene Cowan (e-mail: cowan.marlene@dol.gov or fax: 617-788-0125).

Inquiries: If you have any questions concerning the sessions, please contact Jim Laham at laham.james@dol.gov or 617/788-0132.

Grace A. Kilbane
Regional Administrator

Attachments

**2007 FEDERAL-STATE
UI LEGISLATIVE SEMINAR AGENDA**

FIRST DAY

- **Registration**
- **Welcome/Introduction/Seminar Objectives**
- **State of Federal Legislation and Other Initiatives**
- **The Federal Conformity/Compliance Process**

SECOND DAY

- **Coverage Requirements**
- **Federal System of Tax Credits**
- **Experience Rating Requirements**
- **Benefit Standards**

THIRD DAY

- **Benefit Standards (Continued)**
- **Immediate Deposit/Withdrawal Standard**

FOURTH DAY

- **Immediate Deposit/Withdrawal Standard (Continued)**
- **Administrative Requirements**

FIFTH DAY

- **Group Discussion of Issues Brought by Participants**
- **Appeals**
- **Confidentiality/Required Disclosure**
- **Close**

PARTICIPATION NOMINATION FORM

Name: _____

Job Title: _____

Mailing Address: _____

Phone Number: (____) ____ - ____ **E-Mail:** _____

Session Preference: September October Either

Briefly describe your role in creating or reviewing UI legislation or in assuring conformity/compliance with federal law:

Do you have any specific court cases, bills, or proposed legislation which you would like to see addressed?

Do you have any suggestions or specific topics that are not on the agenda which you would like to see addressed?

Have you attended one of our seminars in the past?

E-mail or fax to Marlene Cowan at cowan.marlene@dol.gov or 617/788-0125