



DWS/OSS/BOS-L2008-522436-JM

WORKFORCE SYSTEMS LETTER NO: 08-07

DATE: May 8, 2008

EFFECT:	ACTION	INFO	WITH ATTACHMENTS
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> SWAs	<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> UI Directors	<input checked="" type="checkbox"/>

SUBJECT: 2009 Unemployment Insurance National Tax Conference – Solicitation

1. **Purpose.** To solicit proposals/bids from State Workforce Agencies interested in hosting the Unemployment Insurance (UI) National Tax Conference in August, 2009.

2. **Background.** The UI National Tax Conference is a forum to provide UI Tax program staff the latest information on tax administration, policy and automation. The conference is held bi-annually and is typically held in August.

Detailed information regarding logistics and responsibilities can be found in the attached BID SOLICITATION.

3. **Action Required.** State Workforce Agency Administrators are requested to please:

- a. Distribute this Letter to appropriate staff, and
- b. If you wish to submit a proposal, send it electronically to murphy.john@dol.gov no later than **June 13, 2008**. Our deadline for electronic submission of proposals to the National Office is no later than **close of business, Monday, June 16, 2008**.

4. **Inquiries.** Inquiries should be directed to John P. Murphy at 617-788-0392 or murphy.john@dol.gov.



Grace A. Kilbane
Regional Administrator

Attachment