



DWS/OSS/BOS-L2008-539206

WORKFORCE SYSTEMS LETTER NO.: 09-01

DATE: November 26, 2008

EFFECT:	<u>ACTION</u>	<u>INFO</u>	<u>WITH ATTACHMENTS</u>
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> SWAs	<input type="checkbox"/>
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> UI Directors	<input type="checkbox"/>

SUBJECT: Solicitation of Nominations for the 2009 Annual Review of States' Unemployment Insurance (UI) Appeals Quality Self-Evaluations

- 1. Purpose.** The Employment and Training Administration's Office of Workforce Security (OWS) is currently completing plans to convene a review panel of UI appeals staff experts to conduct the 2009 Annual Review of States' UI Appeals Quality Self-Evaluations. This directive is to solicit nominations of qualified State Workforce Agency (SWA) appeals staff members who may be available to participate.

- 2. Background.** Participants should have UI appeals experience at the supervisory level and be familiar with ET Handbook No. 382, 2nd Edition. Prior experience serving on the panel is not necessary. However, as in previous years, we would like the composition of the panel to include individuals who have previously served on the panel and individuals from states that have not previously had a participant serve on the panel. This composition will provide continuity for the panel as well as expand the number of states and individuals who will have an opportunity to participate in the process. We are also interested in individuals who are fluent in Spanish to be able to score the cases from Puerto Rico.

- 3. Logistics.** The review will be held in Washington, D.C., and is scheduled for two weeks beginning Monday, March 16, 2009, at 9:00 a.m. and ending Friday, March 27, 2009, no later than 12:00 p.m. Selected nominees must participate for both weeks of the review. Nominees selected for the review panel will be provided meeting, hotel, and travel information. Funds will be provided to the states of the selected nominees for travel and per diem costs.

- 4. Action Required.** The Regional Office strongly encourages you to nominate staff from your state to be considered for the panel. Please provide names of nominees to John Murphy at murphy.john@dol.gov or (617) 788-0392 no later than December 10, 2008. Your assistance in the selection of well-qualified nominees for this review panel is appreciated.

- 5. Inquiries.** Additional questions regarding this announcement should be directed to John Murphy using the contact information above.

Grace A. Kilbane
Regional Administrator