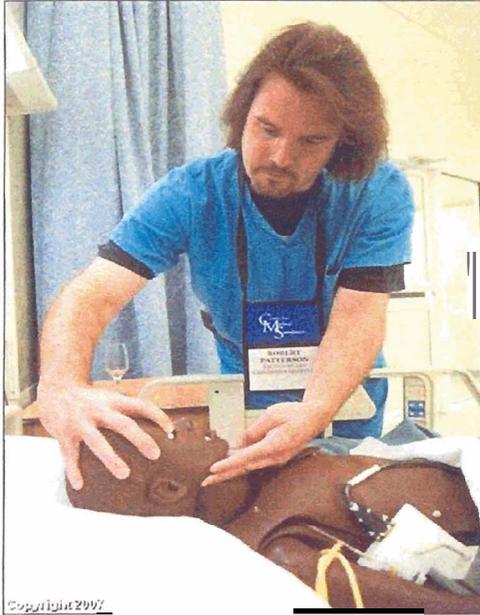


Additional Resources – Discretionary Roundtable

- (1) News Article – PJC patient simulator program has Harvard paying attention
– Published May 10, 2007, Pensacola News Journal
- (2) Valencia Community College Community-Based Job Training Grant Forms
- (3) USDOL – Subrecipient and Vendor Distinctions
- (4) USDOL – Matrix of Specific Cost and Category Allocation
- (5) Career Technology Camp for Counselors – Calhoun Community College
 - a. Flyer
 - b. Continuous Improvement Recommendations
 - c. Application for Counselors
 - d. Directions for “Careers in Gear” Video
 - e. Expense Report
 - f. Guest Speakers for Career Tech Camp for HS Counselors
 - g. Judge’s Checklist
 - h. News Release
 - i. Thank you Letter for Counselors
 - j. Recommendations for “Next Time”
 - k. Sequence of Events for “Careers in Gear” Video
 - l. “To Do” List
 - m. Camp Schedule
 - n. Development and Implementation Schedule
 - o. Worksheet for “Careers in Gear” Video



Published - May, 10,2007

PJC patient simulator program has Harvard paying attention

Anne Thrower
athrower@pnj.com

Harvard medical instructor Robert Simon didn't hide his envy this week during a visit to Pensacola Junior College's patient simulation center.

"It's better than anything we have," Simon said. "Obviously, PJC has a deep commitment to simulation," Simon said."

Simon is one of three Harvard instructors in Pensacola this week teaching 18 physicians, nurse practitioners, paramedics and registered nurses from around Florida how to use simulators as part of their training.

Simulators are life-sized mannequin-like models equipped to mimic various scenarios -- from heart attacks to child birth -- to train nurses, doctors, paramedics and others.

Simon, education director for the Harvard Center for Medical Simulation, sees simulators as the training tool of the future. And PJC is already there with its nine patient simulators, a cardiovascular and pulmonary simulator and an emergency room and eight-bed simulation lab. It's all housed inside the 12,000-square-foot Mary Ekdahl Smart Center for Patient Simulation Training & Research on PJC's Warrington campus.

Keith Samuels, director of nursing grants for PJC, sees the Harvard workshop as one more step in establishing PJC's program as a national model.

"Plans are to provide professional continuing education and training to the community and the Southeast," he said.

What makes the simulators especially helpful in the medical profession is that they can recreate all types of emergencies -- including those that medical students rarely see in their traditional training.

With fewer people staying in hospitals, medical students are seeing fewer real patients, even though the amount of training for physicians is expanding, Simon said.

The hope is that mistakes will be made on the simulators instead of people, especially the high-risk, low frequency emergencies. "Simulators are tailor-made for that," said Harvard instructor Peter Weinstock. "When they do occur, they are prepared."

Sacred Heart nurse practitioner AM Brooks and Dr. Robert Patterson, an Intensive Care Unit pediatric physician with Nemours Children's Clinic, said they are finding the three-day workshop more intensive than any training they previously received.

"The scenarios are so real it captures the emotional factors that go along with it as well," Patterson said.

<http://www.pensacolajournal.com/apps/pbcs.dll/article?AID=2007705100304>

Valencia Community College
COMMUNITY BASED JOB TRAINING GRANT
Partners Monitoring

College:
Participants:

Date:

Monitoring Topic	Comments
Budget:	
Actual vs. Budgeted	
Spending Plan	
Budget Changes	
Other	
Equipment:	
Pending	
Received	
Inventory/Labeling	
Other	
Simulation:	
Curriculum Additions	
Newly Developed Experiences	
Experiences in Development	

Valencia Community College

Remediation:	
Curriculum Additions	
Newly Developed Experiences	
Experiences in Development	
Other	
Faculty Development:	
Planned Activities	
Other	
Clinical Education Specialist:	
Interactions	
Planned Activities	
Other	
Technology:	
Newly Completed Projects	
Current Projects	
Future Projects	
Other	

Valencia Community College

Recruitment:	
Current Activities	
Planned Activities	
Current Enrollment	
Other	

Other Grant Concerns:

Actions Reaured:

COMMUNITY BASED JOB TRAINING GRANT
_____ Community College
Clinical Educational Specialist Log

Name of Participant: _____ **Faculty** _____ **Student** _____

Date: _____ **Facility:** _____

Interaction:

Needed Follow Up:

Clinical Educational Specialist Signature:

COMMUNITY BASED JOB TRAINING GRANT
Educational Program or Travel

Instructions: Upon completion of any grant funded professional development **and/or** travel, the participant must complete **the** following information to the CBJTG Project Director.

Name:

Position:

College:

Conference/Educational Offering Title:

Location:

Beginning Date:

Ending Date:

Why did you attend this **conference/education** offering?

How will this offering benefit your participation in CBJTG activities?

Signature: _____ Date: _____

Subrecipient and Vendor Distinctions

Factor	Vendor	Subrecipient
Activity	Sell deliverables (goods/services)	Provide services
Assistance Arrangement	Buyer-seller	Financial assistance to operate a program
Closeout Package	Final invoice	Comprehensive
Control	Control is outcome focused	Control is on process
Development Costs	Absorbed	Controlled
Extent of Flexibility	Bound to adhere to specific contract terms	Latitude to make decision within terms of agreement
Federal Rules	N/A	Compliance
On-the-Job Training	Subgrantee developed (direct employer award)	Award to broker
Payment Basis	Is paid for specific deliverable	Is paid for services
Product	Specific outcomes	Pass down program
Performance Measured	Against the specific requirements of contract	Against the broad objectives of the financial assistance award
Product Development	Develops Product and delivers from inventory	Controls development
Public Policy	Contract specific	Standard statement of assurances
Purpose of the Award	To provide specific goods or services	To carry out a program goal
Receipt of Funds	Number of items sold	Costs incurred
Risk	Risk to vendor	Share risk with awarding agency
Special Conditions	General	General and special conditions
Type of Training Referral	Slotting on an individual referral basis, Individual Training Accounts (ITAs), or voucher	Filling a class-sized training program
Type of Service Provided	Goods, administrative services	Program services
Type of Market	For sale to the general public; existing product tailored to the program solicitation	Customized for specific program purposes
Type of Product	Provide specific product	Design a program to meet a broader goal

Matrix of Specific Cost and Category Allocation

Grantee Costs	Admin.	Program
Salaries and Fringe Benefits		
Staff:		
Accounting	X	
Administrative Overhead	X	
Advertising	X	X
Audit Services	X	
Audit Staff	X	
Automatic Data Processing	X	
Budgeting	X	
Case Management		X
Clerical Asst. to a Supervisor	X	X
Clerical Asst. to Training Personnel		X
Coordination of Participant Services		X
Counseling		X
Data Processing Staff	X	
Development of OJT/WE Training Plans		X
Eligibility Determination		X
Executive Staff	X	
Fiscal Staff	X	
Follow-Up Analysis	X	
Initial Assessment		X
Intake		X
Job Coach		X
Job Developer		X
Job Search Assistance		X
Labor Market Analysis	X	
Legal Staff	X	
Maintenance Staff	X	X
Monitoring	X	X
Objective Assessment (Employability/Testing)		X
Outreach to Employers to Obtain Job Listings		X
Participant Follow-up		X
Personnel Staff	X	
Placement Staff		X
Program Analysts	X	
Program Design/Curriculum		X
Supervisors	X	X
Training Personnel (includes remedial education, basic skills, institutional training)		X

Matrix of Specific Cost and Category Allocation (Continued)

Grantee Costs	Admin.	Program
Other:		
Capital Expenditures	X	X
Communication	X	X
Councils (includes establishment and maintenance of an LWIB)	X	
Equipment Expenditures	X	X
Fund Raising (if allowable)	X	
Indirect Costs	X	X
Insurance & Indemnification	X	X
Interest	X	X
Maintenance & Repair	X	X
Management Studies	X	
Materials & Supplies	X	X
Memberships	X	X
Motor Pools	X	X
Premises	X	X
Professional Services	X	X
Profit	X	X
Publication and Printing	X	X
Rental Costs	X	X
Staff Training & Education	X	X
Subscriptions	X	X
Taxes	X	X
Transportation	X	X
Travel	X	X
Utilities	X	X
Participant Costs:		
100% of Participant Payments for Work Experience Program		X
100% of Participant Payments for Vocational Exploration		X
100% of Participant Payments for Limited Internships		X
Allowances		X
Incentive/Bonus Payments		X
OJT Training		X
Tuition:		
Entrance Fees for Participants (lab fees, activity fees, parking fees, application fees, accounting fees, graduation fees)		X
Supportive Services and Financial Assistance		X
Tuition for Participants		X

Matrix of Specific Cost and Category Allocation (Continued)

Grantee Costs	Admin.	Program
Support Services:		
Child Care		X
Family Planning and Counseling		X
Financial Counseling (includes counseling on budget and money management)		X
Health Care (includes diagnostic and treatment services provided to participants to permit identification and correction of physical, mental, and dental problems)		X
Legal Services		X
Meals		X
Post Placement Services		X
Special Services and Materials for the Handicapped		X
Temporary Shelter (includes providing clean and comfortable places to eat, sleep and study)		X
Transportation (includes fares for public transportation, mileage for personal auto, transportation allowances)		X

SUMMER 2006 CAREER TECHNOLOGY CAMP FOR COUNSELORS AT CALHOUN COMMUNITY COLLEGE

WHO:

Any middle school or high school counselor in Calhoun Community College's service area

WHAT:

- 9 A week of fun and learning about the exciting careers in technical fields
- 9 Learn how to better advise your students in the career/technical fields
- Stipend of \$100 a day plus an additional \$100 with submission of brief report on how, when and to whom information you learned was disseminated. (\$600 total)
- 9 Learn what industry needs in technical fields and what is offered through Calhoun's credit and non-credit training programs
- 9 Learn why students find these programs in technical fields so exciting
- 9 Hear from industry representatives about available jobs and salary ranges
- 9 Opportunity to develop presentation to use with students about experience

WHEN: June 19 – 23, 2006

WHERE: Calhoun Community College
Technology Park

HOW: Submit completed application (application on Calhoun's website at www.calhoun.edu/grants/CMI) by April 18, 2006 to:

Mary M. Yarbrough, Project Director
Center for Manufacturing Innovation
Calhoun Community College
P. O. Box 2216
Decatur, AL 35609-2216

This project funded by a grant awarded under the President's High Growth Job Training Initiative, as implemented by the U.S. Department of Labor's Employment and Training Administration.

Career Technology Camp for Counselors

Continuous Improvement Recommendations

Plus (+)	Delta (Δ)
This gave them an “outside of education” viewpoint	Refrain from long afternoon sessions
Good time of the year	Distance education could focus on how this is used as an advising tool
Team projects (video)	Be careful about referring to tech programs (AAS) as terminal degrees
Warhawks did a good job!	Less time in program overviews
Guest speakers were exceptional	Add more time to guest speakers on agenda
Using bus	Teachers need to be better prepared
Tours are great	Need more time to speak with incumbent workers on tours about skills required
Graduate speakers were good	Get cameras early on (Monday)
Materials (notebook, bag)	Allow presentation of choice (Ppt, etc.)
Facilities	More hands-on (practical projects in each tech area)—only ARS, Weld, DDT this year
Schedule flowed well	Have tech support with both groups throughout week not just during video production time
Passion of instructors	All programs need to have handouts about things such as average starting wages, companies students are place with, etc.
Food was good	ADD ICE CREAM BREAKS
Tours of shops in each program	

Action Item: Need to supply to each school the demographic statistics for each high school that feeds Calhoun so that career tech teachers at high school can follow up on their students. (Potential source is “Student Clearinghouse Successful Outcome.”)

**CALHOUN COMMUNITY COLLEGE
APPLICATION FOR SUMMER 2006 TECHNOLOGY CAMP FOR COUNSELORS**

NAME _____

SSN (required for payment) _____

HOME ADDRESS: _____

HOME PHONE: _____ **Home Email:** _____

SCHOOL at which Counselor: _____

PRINCIPAL: _____

SCHOOL ADDRESS: _____

SCHOOL PHONE: _____ **Your Email @ school:** _____

Please write in the space below a brief paragraph about why you want to participate in the Summer Technology Camp for Counselors.

By signing below you indicate your willingness to share the information you learn from this experience with your school peers. You also agree to submit a brief report on how, when and to whom information you learned was disseminated.

By signing below your school principal indicates his/her agreement to allow you to share information learned from this experience with your peers in a formal school setting (such as a faculty meeting or professional development workshop)

Counselor's Signature

Date

Principal's Signature

Date

This project is funded by a grant awarded under the President's High Growth Job Training Initiative, as implemented by the U.S. Department of Labor's Employment and Training Administration.

CAREER TECHNOLOGY CAMP FOR COUNSELORS

Directions for “Careers in Gear” Video

General Directions: As a team, you will produce a 10-15 minute video to present to the full group on Friday. At the end of each day, your team will meet for 30-60 minutes to decide strategies on how to capture on film the week’s activities. Be sure to follow the theme your team decides upon which will be something on the order of: “Careers in Gear: _____.”

On Friday, the two teams will compete for the “better” video. Your “Director” will show the video to the full group. There will be a panel of experts (Calhoun’s Public Relations Staff) that will serve as judges; the main criteria are that the video captures the intent of the theme and that minimum required contents are included (see “Judges Checklist”)

So, relax, have fun, and start taping!

-
- Day 1:**
1. Assign roles for each team member (exchange contact information so that you can call one another):
 - a. Director: lead team and present project at Closing Session on Friday
 - b. Anchor: serve as narrator to link sections of the video together for transitioning from one event to another
 - c. Script Writer: maintain the “Sequence of Events” and “Worksheet”
 - d. Reporters: responsible for interviewing students, industry experts, incumbent workers, instructors, administration, other counselors, etc.
 - e. Camera person: film events in sequence for display; edit video at direction of team; finalize video for Friday’s Closing Session presentation
 2. Determine the theme for your team’s video: “Careers in Gear: _____”
 3. Draft “Worksheet” by brainstorming an outline for your team’s video using the “Agenda” as a guide
 4. Prepare for Day 2 events (review the type activities you want to capture on film during Day 2, develop questions for reporters, transfer events to capture to “Sequence of Events” sheet, etc.)
-



-
- Day 2:**
1. Capture all relevant events for the day in proper sequence
 2. Review video and edit as appropriate
 3. Revise “Worksheet” as appropriate; update “Minimum Required Contents Checklist”
 4. Prepare for Day 3 events (review the type activities you want to capture on film during Day 3, develop questions for reporters, transfer events to capture to “Sequence of Events” sheet, etc.)
-

- Day 3:**
1. Capture all relevant events for the day in proper sequence
 2. Review video and edit as appropriate
 3. Revise “Worksheet” as appropriate; update “Minimum Required Contents Checklist”
 4. Prepare for Day 4 events (review the type activities you want to capture on film during Day 4, develop questions for reporters, transfer events to capture to “Sequence of Events” sheet, etc.)
-

- Day 4:**
1. Capture all relevant events for the day in proper sequence
 2. Review video and edit as appropriate
 3. Revise “Worksheet” as appropriate; update “Minimum Required Contents Checklist”
 4. Prepare for Day 5 events (review the type activities you want to capture on film during Day 5, develop questions for reporters, transfer events to capture to “Sequence of Events” sheet, etc.)
-

- Day 5:**
1. Capture all relevant events for the day in proper sequence
 2. Review video and edit as appropriate
 3. Revise “Worksheet” as appropriate; update “Minimum Required Contents Checklist”
 4. Present video during Closing Session
-



Career Technology Camp for Counselors Summer 2006 Camp Evaluation Form—Blue Team



Thank you for taking the time to share your thoughts with us! Your feedback will help us improve future events!

Day 1: Monday, June 19, 2006

Please rate the following:						
Excellent	Very Good	Good	Fair	Poor	N/A	
4	4	2				Opening Session
4	1	5				General Session
2	5	3				College Tour/Orientation
1	2	5	2			Machine Tool Technology Program Overview/Class Observation
3	3	3	1			Aerospace Technology Program Overview/Tour
1		7	2			Machine Tool Technology Demonstration/Hands-on Experiences

Day 2: Tuesday, June 20, 2006

Please rate the following:						
Excellent	Very Good	Good	Fair	Poor	N/A	
6	5					General Session
1	5	4	1			Design Drafting Technology Program Overview/Class Observation
5	3	3				Aerospace Technology Demonstration/Hands-on Experiences
6	4	1				Industry Tour: Eaton Hydraulics



Career Technology Camp for Counselors Summer 2006 Camp Evaluation Form—Blue Team



Day 3: Wednesday, June 21, 2006

Please rate the following:						
Excellent	Very Good	Good	Fair	Poor	N/A	
6	3	2				General Session
2	4	5				Design Drafting Technology Demonstration/Hands-on Experiences
1	4	4	2			<i>Financial Aid & Scholarships</i> Mini-workshop
4	2	5				Electrical Technology Program Overview/Class Observation
3	5	2				<i>Optional Delivery Systems</i> Mini-workshop

Day 4: Thursday, June 22, 2006

Please rate the following:						
Excellent	Very Good	Good	Fair	Poor	N/A	
4	7					General Session
11						Welding Program Overview/Class Observation
10	1					Welding Demonstration/Hands-on Experiences
4	3	4				Air Conditioning & Refrigeration Program Overview/Class Observation
3	2	3	2		1	Air conditioning & Refrigeration Demonstration/Hands-on Experiences
4	3	4				<i>Campus Life</i> Mini-workshop

Career Technology Camp for Counselors Summer 2006 Camp Evaluation Form—Blue Team

Day 5: Friday, June 23, 2006

Please rate the following:						
Excellent	Very Good	Good	Fair	Poor	N/A	
2	4	4	1			General Session
8	3					Industry Tour: Nova Chemicals
3	3	4	1			Process Control Technology Program Overview/Demonstration
2		7	2			Advanced Electronics Manufacturing Program Overview/ Demonstration
4	3	1				Closing Session

Overall Camp Evaluation

Please rate the following:						
Excellent	Very Good	Good	Fair	Poor	N/A	
8	3					Registration Process
11						Breakfast/Lunch/Refreshments
9	2					Guest Speakers
9	2					Student/Graduate Speakers
11						Team Host/Hostess
6	3	1		1		Video Production Team Activities
4	6	1				Daily De-brief/Briefings
3	5	3				Convenience of date and time of event

- (4) Middle School Counselor
 (6) High School Counselor
 (1) Other _____ Career Technical Counselor
 () Middle/High School Counselor
 () High School/Other Counselor

Total Number of Counselors: 11



Career Technology Camp for Counselors Summer 2006 Camp Evaluation Form—Blue Team



Day 1: Monday, June 19, 2006

Opening session:

General session:

College Tour/Orientation:

- Guide and driver were not together on future plans.

Machine Tool Technology Program Overview/Class Observation:

- Too much time allowed for this part.
- Too long.

Aerospace Technology Program Overview/Tour:

Machine Tool Technology Demonstration/Hands-on Experiences:

- Did not do any hands-on.
- Too long.

Other Comments:

- Too much "down time" in machine tool – The presentation was good but too much time was allotted.
- Too much down time in MTT – both morning and afternoon.
- Too much time for most tech program times. Instructors talked to individual participants rather than group.
- Too much time here. Good presentation, just too much time.
- Too much time.

Day 2: Tuesday, June 20, 2006

General Session:

Design Drafting Technology Program Overview/Class Observation:

Aerospace Technology Demonstration/Hands-on Experiences:

- Excellent except too much time allowed. We did have some R & R however.
- Again, too much time here. Excellent info, just too much time.

Industry Tour: Eaton Hydraulics

- Not as relevant to student needs for info.
- Great!
- Emphasize co-op.

Other Comments:

- Need more diet drinks! How about including Bureau of Labor Statistics job outlook handouts for each career – Be sure to include Alabama and nationwide.
- Too much hands-on time in ARS.
- I didn't think seeing a program 1x and then returning again was useful – 1 or the other time was not used well.
- Too much time was allowed for the demonstration/hands-on.
- Much better day.

Day 3: Wednesday, June 21, 2006

General Session:

- Really interesting.
- Needed longer for questions.

Design Drafting Technology Demonstration/Hands-on Experiences:

- It could have been a lot more.

Financial Aid & Scholarships Mini-workshop:

- Specific info about financial opportunities (co-op, scholarships, etc.) for technical programs would have been more helpful.



Career Technology Camp for Counselors Summer 2006 Camp Evaluation Form—Blue Team



Electrical Technology Program Overview/Class Observation:

- These sessions of approx. 2 hrs were far too long however very good. We could get enough info in half the time and finish sooner in the afternoon.
- Too much time here.

Optional Delivery Systems Mini-workshop:

Other Comments:

- Too much time in shop. The speakers were very good, but they ran out of material. The students were great.

Day 4: Thursday, June 22, 2006

General Session:

Welding Program Overview/Class Observation:

Welding Demonstration/Hands-on Experiences:

Air Conditioning & Refrigeration Program Overview/Class Observation:

Air Conditioning & Refrigeration Demonstration/Hands-on Experiences:

- No Hands on given.

Campus Life Mini-workshop:

Other Comments:

- Kyle was very good to work with!
- Too much time in HVAC.
- Welding was great and it is really nice that you have a teacher like Mr. Washington who is visionary. His was the only program where I left and felt I understood it enough to explain it to my students.
- Great day!

Day 5: Friday, June 23, 2006

General Session:

Industry Tour: Nova Chemicals:

Process Control Technology Program Overview/Demonstration:

Advanced Electronics Manufacturing Program Overview/Demonstration:

- No machines were working

Closing Session:

Other Comments:

- Have the career center speaker meet in a computer lab to give us hands on time to explore the site.
- I probably didn't enjoy these as much because they are not my areas of interest.
- These demos were too technical to understand.

Overall Camp Evaluation

Registration Process:

Breakfast/Lunch Refreshments:

Guest Speakers:

- Particularly students

Student/Graduate Speakers:

Team Host/Hostess:

- We loved Lacey & Kyle!

Video Production Team Activities:

- Would prefer not – non productive as for purpose of camp.

Daily De-brief/Briefings:

Convenience of date and time of event:



Career Technology Camp for Counselors Summer 2006 Camp Evaluation Form—Blue Team



Overall suggestions for improvement:

- Plant tours and student speakers were the best. Take the instructors on the tour with us?? They could integrate their class into the environment there and reduce the time in their overview.
- Shorten the time in classes – too much down time. (Ex: MTT). Give more time to guest speakers for questions. (Ex: David Mulligan) Great camp experience! Lots of good info to take back with us to help students.
- Shorter days.
- I have really enjoyed this wk. and meeting with other Counselors. It has been nice meeting these other Counselors and hope we have the opportunity to work together again. This was also a very informative event.
- Prepare instructors better – help them understand that they need to “sell” there programs to people who are not technical.
- This was very informative and helpful. Thanks to everyone involved. The only improvements I would suggest are less time in college classes and more time for industry tours and speakers. A coordination of the two on the same day would work really well.
- The most effective days were the industry tour/course connections (Nova – Process Tech; Eaton – Machine Tool) – More of this would be great. Also, the Process Tech Instructor had a perfect power point with just the info we need – Drop the hands-on part. Great program, Great info!
- If you require a video or tape for a project, you might consider training and examples.
- A good program – Industry tour every day! Expanded lunch with instructors daily.

Guest Speakers for Career Tech Camp for HS Counselors
"Careers in Gear"

Speaker	Date/Time	Points to Cover
Billy Kritinar, Business Unit Manager, Automatic Screw Machine Products	Thursday, Opening Session or Lunch?	<p>"I am where I am because of my technical training"</p> <ul style="list-style-type: none"> • Describe ASMP's apprenticeship program • Why you were selected to participate? • What doors this opened for you. • Recommendations to HS counselors about students.
Mitch Dean, Quality Coordinator, Doncasters Medical	Wednesday, Opening Session or Lunch?	<p>"What is industry looking for in a workforce and where will industry find it?"</p> <ul style="list-style-type: none"> • Describe Doncasters' process. • Historically, how has Doncasters found qualified people? • What are the employment issues facing Doncasters? • How will Doncasters fill this void? • Recommendations to HS counselors about students.
David Mulligan, Maintenance Manager, International Paper/Courtland	Friday, Opening Session or Lunch?	<p>"What career opportunities exist for young people in technologies?"</p> <ul style="list-style-type: none"> • Describe what IP does. • What are the types of jobs at IP that require a technical background? How many in those positions? • How are individuals prepared to fill those type positions? • What are the "job ladder" type opportunities (from technician to engineer)? • What are the salaries and working conditions for these positions? • Recommendations to HS counselors about students.
Terry Roche, Plant Manager (former), Nova Chemicals	Monday opening session?	<p>"How does technical education impact economic development?"</p> <ul style="list-style-type: none"> • Describe your role in the public and private sectors. • What are the trends facing Alabama & the States? • How is industry addressing these trends (as relates to worker preparation)? • What economic impact does a technically prepared workforce make? • Recommendations to HS counselors about students.
Dena Stephenson, Planning & Research, Calhoun Community College	Tuesday, Lunch	<p>"Three Things You Should Know about CCC"</p> <ul style="list-style-type: none"> • • •

JUDGE'S CHECKLIST (Minimum Required Contents Checklist)

Activity	Minimum	Captured?	# Points
"Aha" moment quotes from camp participants	1 quote from at least 5 team members (10 points)		
Interview with former graduates that are employed in field	1 quote from at least 2 graduates (10 points)		
Industry tours	2 tapings with "tour guide"-type audio comments; be sure to point out programs of study that relate to the company toured (10 points)		
Program overviews	6 clips of overviews (from DDT, MMT, Elect, AEM, HVAC, PCT, ARS, and Weld) (12 points)		
Program projects	4 clips of projects (from DDT, MMT, Elect, AEM, HVAC, PCT, ARS, and Weld); tape one another working on projects along with comments (12 points)		
Instructor interviews	4 quotes from instructors (choose from DDT, MMT, Elect, AEM, HVAC, PCT, ARS, and Weld—do not duplicate with student interviews below); this can be done during overview or project time (16 points)		
Interview with existing students	4 quotes from current students (choose from DDT, MMT, Elect, AEM, HVAC, PCT, ARS, and Weld—do not duplicate with instructor interviews above); this can be done during overview or project time (12 points)		
Interview with industry representative	5 quotes from industry reps; this can be done during tours or during guest speaker time (10 points)		
Within Time Limit	10-15 minutes <ul style="list-style-type: none"> • Less than 10 min (5 pts.) • 10-15 min (8 pts.) • More than 15 min (5 pts.) 		
TOTAL POINTS	Possible: 100		

N E W S R E L E A S E

April 3, 2006

FOR MORE INFORMATION, CONTACT:

Janet Kincherlow-Martin
Director of Public Relations
(256) 306-2561

FOR IMMEDIATE RELEASE

CALHOUN'S ANNOUNCES CENTER FOR MANUFACTURING INNOVATION SUMMER PILOT PROGRAM

This summer, Calhoun's Center for Manufacturing Innovation (CMI) will sponsor opportunities for **students, teachers, incumbent workers, and school counselors** to learn more about Calhoun's technology programs - particularly Machine Tool Technology. This project is funded by a \$3.5M grant awarded under the President's High Growth Job Training Initiative, as implemented by the U.S. Department of Labor's Employment and Training Administration.

Geometric Dimensioning and Tolerancing (MTT 128) will be offered in the newly developed modularized, condensed format for students who will have completed high school by 2006, or who hold a GED. This 3 credit hour course will begin May 30 and run through June 28, meeting twice per week. **Textbooks, a scientific calculator, and tools will be provided to students in this pilot program. In addition, tuition for this summer component will be paid for each student.** Students who successfully complete this summer pilot and continue with Machine Tool Technology in the Fall 2006 semester will receive a full scholarship. Scholarships for Spring 2007 will also be awarded to those who successfully complete the fall semester and continue their studies in Machine Tool Technology. Upon completion of the MTT degree, students will get to keep their tools.

For teachers and incumbent workers, the College will offer Orientation to Computer Assisted Machining (MTT 109) in the new modularized, condensed format. The ten class sessions will run from May 30 through June 28. **Tuition and fees for the 3 credit hour ition and fees for the 3 credit hour are covered through the CMI grant as well.** Participants will get hands-on experience with MASTERCAM, the latest industry technology. Calhoun is a certified training site for MASTERCAM, and a manufacturer's representative will be on site to make a presentation and answer questions.

A Technology Camp for Counselors will be held June 19 - 23, 2006, and is open to any middle school or high school counselor in Calhoun's service area as well

as Calhoun's own counselors. This will be a week of fun and learning about the exciting careers in technical fields. Counselors will learn how to better advise students in the career/technical fields as well as information on industry needs, and what is offered through Calhoun's credit and non-credit technical training programs. **A stipend will be provided**, and the counselors will develop presentations to share the information with their students.

For more information about this program, visit the project website at www.calhoun.edu/grants/cmi or contact Dr. Mary Yarbrough at ext. 2976. Application deadline is April 18, 2006.

####

Dear (Counselor),

Thank you so much for participating in the “Get Your Career in Gear” Technology Camp for Counselors. Based on your evaluations, the Camp was a huge success! We hope you gained at least one piece of information that will help you help your students and that you had fun doing so!

As you know, this Camp for Counselors is part of a larger initiative funded by a grant awarded under the President’s High Growth Job Training Initiative implemented by the U.S. Department of Labor to address critical workforce needs in our region . In order to address these needs, effective guidance measures must be in place to inform Alabama’s youth of the exciting and rewarding careers available to them through Career Technical Education.

You are in a position to enlighten young people about these careers and this training. We sincerely hope that the Camp supplied you with the appropriate information to assist you in guiding your students into rewarding career paths. Thank you for your contribution to our youth!

Please feel free to contact me or any of the Calhoun team should you have questions or feel we can help you in any way. Again, thank you so much for your participation.

Enclosed are the Red and Blue Teams’ videos along with your stipend check.

Sincerely,

Mary M. Yarbrough, Ph.D.
Dean, Workforce Education & Technologies

mmy/bac

Enclosures

Career Technology Camp for Counselors--2006

Recommendations for "Next Time"

Video

- Use Ppt format; supply digital camera (still and video) with appropriate storage media so that groups can pull into Ppt video clips if they so choose
- In general session the first day, add camera usage instruction to the general session and distribute equipment
- Supply each group with the same level of technical support daily (time and level of expertise needs to be equal)
- De-emphasize how critical the video is to "success" in the camp; promote it as a fun-type activity

Guest Speakers

- Allow more time (suggestion: 30-45 minutes) during general sessions
- Include a "question and answer" lunch; include all Calhoun staff that could speak to typically asked question; maybe have this on Friday

Industry Tours

- Include time for counselors to ask questions of incumbents as they are touring the plant; be sure to request this from the industry contact beforehand
- If possible, have instructor go with counselors on the tour so to correlate program with what they are seeing at the plant

Tech Program Overviews & Hands-on

- Include hands-on in each program with counselors actually "doing" a project
- Schedule tour of program along with college orientation/tour; include hand outs about student placement, wages, percentage employed, expectations of instructor for new students, etc., (include in their notebooks)—1st day if possible
- Be sure instructors are better prepared: they know what to expect and what to do. Provide the instructors information on appropriate presentation and group dynamic skills. This is a recruitment tool.

Orientation/Campus Tour

- Be sure tour guide is aware of what is expected
- Incorporate tech program tours

Mini-workshops

- Add specific technical program-related financial aid (co-ops, etc.) information to the handouts
- Add Career Center as a mini-workshop
- Add how to navigate Calhoun's website and how to use it as a recruiting tool

Meals/Snacks

- Always have Gwen in charge (Good ratings: Casual Gourmet, Chick-Fil-A, Alrights, Let's Do Lunch); use only caterers that deliver; use Java Jay in 2007
- Limit amount of unsweetened tea
- Note: Here is the meals cost breakdown for 2006:
 - The Casual Gourmet (June 19) - \$1,340.70
 - All-Wright Bakery (June 20 & 23) - \$585.00
 - Let's Do Lunch (June 22) - \$278.00
 - Chick-Fil-A (June 21) - \$391.45
 - Aramark (Table Cloths) - \$90.00
 - Total Amount: \$2,726.15

"Take-aways" & Registration Packet

- Include in the notebook a fact sheet for each program and a Q/A sheet for counselors' use
- Include "big gift" (in 2006 it was the "Get Your Career in Gear" portfolio) as a prize for the better Ppt on the last day rather than giving it to them in the registration packet

Other

- Add T-shirt size, dietary restrictions to the application (reference that more details will be added as the date/time draws nearer)
- Put "camp at a glance" sheet and directions to college on web
- Contact the National Board for Certified Counselors in order to arrange for CEU credit for camp (prior to camp) (We would need to submit an application for approval, along with a \$100 fee, at least 60 days in advance. Along with the application, we would need to submit a rough draft of our flyer and the vita/resume of our speakers. Some other general requirements are listed in the guidelines—see file or www.nbcc.org)
- Pull positive comments from 2006 into marketing for 2007
-

Follow-up/Action Items

- Thank you letters—Mary, Ann, LaTanja—(06/30/06—Ann sent to LaTanja for merging/mailing; 07/06/06—LaTanja sent letters out)
- CEU awards—Contact NBCC for next year—(06/30/06 completed—LaTanja contacted NBCC and findings are included above under "Other")
- Demographics to feeder high school counselors—pass comment on to Dr. Carter and Samantha Delgadillo—Ann send to Mary for distribution—(06/30/06--Ann sent e-mail to Mary; 07/21/06—Mary sent e-mail to Dr. Carter & Ms. Delgadillo)
- Send CDs with videos to counselors (edited version)—Ann get from Louis/Kyle; LaTanja will distribute to counselors (send with check)—(06/30/06—Ann e-mail Wes to find out status and to let him know we want to send these with the check but that Mary wants to review first; 07/05/06—John e-mailed he would have Louis call; 07/06/06—called Louis, they are still having problems; called Wes & he'll try to work with Louis); 07/19/06—Ann received and burned DVDs & gave to La'Tanja for mailing with checks); 07/26/06—LaTanja has mailed checks & DVDs

- Hand-off videos that Ann made of guest speakers and the ones the counselors made to John/Wes for incorporation into “professional DVD”—Ann (07/06/06—spoke with Wes about possibility; he’s not sure if it would be compatible with digital format; told him Louis had converted one of the videos into digital format for the two teams’ videos if he wanted to look at that for compatibility)
- “Area of improvement” form from instructors (hands-on & overview) . . . “what would I have done differently?” What will I do next year for a project?—Gwen will send form to Mary & Jim for distribution to instructors (07/06/06—Gwen sent draft to Mary, Jim, and me for review; 07/14/06—La’Tanja was finalizing form; 08/01/06—Form distributed among instructors)
- List of participants entered into not-for-credit report—(06/29/06 completed--Gwen, Chris)

CAREER TECHNOLOGY CAMP FOR COUNSELORS

Sequence of Events for "Careers in Gear" Video

Directions: You will have limited editing capacity in sequencing on your video camera. Therefore, in order to assist your camera person, list the sequence of events for your team's video below.



Section 1:	
Section 2:	
Section 3:	
Section 4:	
Section 5:	
Section 6:	



Section 7:

Section 8:

Section 9:

Section 10:

Section 11:

Section 12:

Section 13:



Section 14:

Section 15:

Section 16:

Section 17:

Section 18:

Section 19:

Section 20:



Section 21:

Section 22:

Section 23:

Section 24:

Section 25:

Section 26:

Section 27:



Section 28:

Section 29:

Section 30:

Section 31:

Section 32:

Section 33:

Section 34:

CAREER TECHNOLOGY CAMP FOR COUNSELORS

"Career in Gear"

"To Do" List:

Camp Activity	Comments	Materials Needed (when)	Champion* (& Helpers)
<p>#1 Counselors produce a video (DVD?) that will be taken back to their respective schools and implemented into the counseling program</p>	<ul style="list-style-type: none"> • This will require some pre-work – shots, interviews with employers, students, etc to fill in what they can do in the time frame • Wes may want to use several students to help with the production (no appropriate students during summer so John/Wes will produce) • Be careful on how we introduce this to counselors (counselors will make a separate video (one for each team); John/Wes will capture their intent in a professional version with interview with counselor to customize for their school) • Should we use Ppt platform because of ease of dissemination with other school employees; Mary thinks DVD and/or CD; John/Wes said go the video vs Ppt route with DVD as medium • Line up industries to be included (different from #2 & #3); John/Wes will follow up with pertinent industry shots, etc. • What equipment will they need display the video on Friday? • Ask John/Wes to be involved in "video production" times • 1st place (insulated CCC lunchboxes) and 2nd place (choice of CCC socks or CCCmousepads) 	<ul style="list-style-type: none"> • Report template • Cameras—(ask John/Wes what type) • DVDs? • Video camera—need two—use Gwen's and then order another one (Ask John/Wes) • CDs? • Gift for 1st and 2nd place (ask Kelli in Bookstore)—05/05/06—e-mailed Kelli 05/19/06—awaiting Mary's approval • 	<p>Ann--lead</p>

CAREER TECHNOLOGY CAMP FOR COUNSELORS

"Career in Gear"

Camp Activity	Comments	Materials Needed (when)	Champion* (& Helpers)
	ordered (05.22.06)—DoD 06.13.06		
#2 Guest speakers: business and industry folks (*B&I on schedule); testimonials from former students (*SS on schedule)	<ul style="list-style-type: none"> • Have all programs represented • Be sure to link schools represented with student (La'Tanja has list of schools) • Be sure to link schools with location of business • Bring something for each counselor as a "reminder" of the linkage between B&I and school • (See file) • 05.24.06—all guest speakers have been confirmed; need to get intro info and set-up requirements from all 	<ul style="list-style-type: none"> • "Thank you" gift for guest speakers 05/19/06 awaiting Mary's approval 	Ann--lead
#3 Industry tours—2 companies	<ul style="list-style-type: none"> • Different from guest speakers • Attempt to represent as many programs in a tour as possible (get bulleted list from instructors on "what to see while there") • Line up transportation • Nova & Eaton 	<ul style="list-style-type: none"> • Call both companies to confirm times (Gwen, ask ASM about incumbents (particularly graduates) participating in lunch the day of tour) 	Gwen--lead
#4 Spend quality time in each technology program with specific demonstrations	<ul style="list-style-type: none"> • Technology teachers plan a short-term demonstration (it would be good if there was some demonstration that would carry over from one area to the others b: draw, xxxx, electronic device) • Send e-mail and request input about interrelated short-term demonstrations • Include name of camp/college on project (if possible) 	<ul style="list-style-type: none"> • Materials are contingent upon demonstrations 	Jim--lead
#5 Shadowing opportunities at various industries	Different from guest speakers & tours? Would this be during the week or plans	See "Notes"	

CAREER TECHNOLOGY CAMP FOR COUNSELORS

"Career in Gear"

Camp Activity	Comments	Materials Needed (when)	Champion* (& Helpers)
	made for later opportunities? Time might not permit during camp		
#6 Orientation/Campus tour?	<p>a. Campus-wide orientation Gwen—get CCC bus</p> <p>b. Program-by-program (tech) classroom observation</p> <ul style="list-style-type: none"> • DDT • MTT • Elect • AEM • HVAC • PCT • ARS • Weld <p>30-minutes in each program (overview program; during class time so they can see and question students)</p>		<p>a. Gwen--lead</p> <p>b. Jim-lead</p>
#7 Lunch activities	<ul style="list-style-type: none"> • Networking with Calhoun advisors & staff (Talk with Gina Lozier about staff coming to lunch) • Motivational speaker? • Networking with technology instructor • Dr. Beck welcome • Mary welcome 	<ul style="list-style-type: none"> • Contact list • Gift for speakers 	La'Tanja--lead
#8 Mini-workshops	<ul style="list-style-type: none"> • Financial aid/scholarships (Sam, Terri, or Debra—Mary will let Ann know.); they may want to have a "scho/fin aid packet" of info • Optional Delivery Systems (Jimmy Dukes—Mary has talked w/; Ann needs to confirm schedule) • "Campus Life" (include athletics, clubs, etc.)—Kelly Hovater (Ask Dr. Carter if he would like to or if he would like Kelly to) 		Ann—lead

CAREER TECHNOLOGY CAMP FOR COUNSELORS
 "Career in Gear"

Camp Activity	Comments	Materials Needed (when)	Champion* (& Helpers)
#9 Meals	<ul style="list-style-type: none"> • Make arrangements for meals <ul style="list-style-type: none"> ○ Finances—coordinate "wording" for invoice—Gwen ask Mary ○ Table cloths—2/day breakfast; ??/day for lunch (based on room set up) ○ Caterers ○ Tables set up in Exhibit Hall—do a maintenance request form ○ Ice from Maintenance 		Gwen—lead La'Tanja--assist

CAREER TECHNOLOGY CAMP FOR COUNSELORS

"Career in Gear"

"To Do" List (continued):

Other Stuff	Comments	Materials Needed (when)	Champion (& Helpers)	Completion Goal/ Progress to Date
"Take-aways" for counselors, i.e., T-shirts,	<ul style="list-style-type: none"> Coordinate sizes for each participant Mary said talk with Beth Butler re who to order from; call the vendor and ask for lead time requirements 	<ul style="list-style-type: none"> Soft brief case w/ notebook (green with "Careers in Gear" slogan (Mary gave the okay 05/01/06) T-shirt (follow slogan and color) Project that they make DVD/CD 	Gwen—lead La'Tanja--assist	
Luncheon guests	Be sure to invite: Daily: Dr. Beck, Dr. Hamilton, Janet Martin, Jim Swindell Selected days: Jack Burroughs, Kermit Carter, Alicia Taylor		Ann--lead	
Break Logistics	Snacks set up at a convenient location (maybe near the "production" rooms)	Gwen, ask Pepsi to donate drinks	Gwen	
Reserve rooms	<ul style="list-style-type: none"> Multipurpose for general/opening/closing sessions Conference room for refreshments Two classrooms for "production" rooms Exhibit hall for luncheons 	There may be conflicts with summer camps; need to coordinate this with Roberta	Ann--lead	
Team "guides"	<ul style="list-style-type: none"> Use warhawks to take teams from location to location 		Ann--lead	
Camp packets	<ul style="list-style-type: none"> Name tags 		La'Tanja-lead???	

CAREER TECHNOLOGY CAMP FOR COUNSELORS

"Career in Gear"

	<ul style="list-style-type: none"> • Notebook (sectioned for notes, video prod stuff, etc.) • Sign-in sheets • "Question" sheet for them to turn in on Thursday afternoon to be answered during Closing Session • Sections: Video Prod, Program Overview, Fin Aid/Scholarship, Campus Life, Optional Delivery Systems, Contact Info Sheet, Camp Evaluation & Questionnaire 			
Marketing	<ul style="list-style-type: none"> • Ask Janet Martin to do: <ul style="list-style-type: none"> ○ News release to serv del area after the fact with quotes from week, etc. ○ Local TV coverage ○ 2CTV/4CTB 		Ann--lead	

CAREER TECHNOLOGY CAMP FOR COUNSELORS

"Career in Gear"

Camp Schedule:

Moderator: Ann

Date	Block	Team 1 (Red)	Team 2 (Blue)
06/19/06	8:00 - 9:00	Breakfast/Registration (Multipurpose Rm—Roberta will set up Friday)	Breakfast/Registration (Multipurpose Rm—Roberta will set up Friday)
Monday	9:00 - 9:30	Opening Session—Multipurpose Rm (Mary intro Dr. Beck; Dr. Beck speak)	Opening Session—Multipurpose Rm (Mary intro Dr. Beck; Dr. Beck speak)
	9:30 - 10:00	General Session (B&I) (Mary: CMI overview)—Multipurpose Rm.	General Session (B&I) (Mary: CMI overview)—Multipurpose Rm.
	10:00 - 10:30	Video production overview—Multipurpose Rm.	Video production overview—Multipurpose Rm.
	10:30 - 11:30	College orientation—bus leave from Multipurpose Rm	College orientation—bus leave from Multipurpose Rm
	11:30 - 12:00	DDT Overview & Observation (SS)	MTT Overview & Observation (SS)—<ask blizzard & bridges if they can switch here and have students meet at a different time this date>
	12:00 - 1:00	Lunch (B&I)—(ATC Exhibit Hall)	Lunch (B&I)—(ATC Exhibit Hall)
	1:00 - 1:30	DDT demonstration	ARS Overview & Observation (SS)
	1:30 - 2:00	"	MTT Demonstration
	2:00 - 2:30	"	"
	2:30 - 3:00	Mini-workshop (at DDT)	"
	3:00 - 3:30	Video production (at DDT)	Video production (at MTT)
06/20/06	8:00 - 8:30	Breakfast (Multipurpose Rm—Ann will set up Tues am)	Breakfast (Multipurpose Rm—Ann will set up Tues am)
Tuesday	8:30 - 9:00	General Session (B&I)—Multipurpose Rm	General Session (B&I)—Multipurpose Rm
	9:00 - 9:30	ARS Overview & Observation (SS)	DDT Overview & Observation (SS)
	9:30 - 10:00	ARS Demonstration	DDT Demonstration
	10:00 - 10:30	"	"
	10:30 - 11:00	"	"
	11:00 - 11:30	"	Mini-workshop
	12:00 - 01:00	Lunch activity/speaker—(ATC Exhibit Hall)—Dena S "Three Things You Should Know about CCC"	Lunch activity/speaker—(ATC Exhibit Hall)—Dena S "Three Things You Should Know about CCC"
	01:00 - 3:00	Industry Tour—Eaton Hydraulics—bus leave/return ATC	Industry Tour—Eaton Hydraulics—bus leave/return ATC
	3:00 - 3:30	Video Production—Multipurpose Rm	Video Production—ATC Conf. Rm.

CAREER TECHNOLOGY CAMP FOR COUNSELORS

"Career in Gear"

Date	Block	Team 1 (Red)	Team 2 (Blue)
06/21/06	8:00 - 8:30	Breakfast (Multipurpose Rm—Ann will set up Wed am)	Breakfast (Multipurpose Rm—Ann will set up Wed am)
Wednesday	8:30 - 9:00	General Session (B&I)—Multipurpose Rm	General Session (B&I)—Multipurpose Rm
	9:00 - 9:30	Electrical Overview & Observation (SS)	HVAC Overview & Observation (SS)
	9:30 - 10:00	Electrical Demonstration	HVAC Demonstration
	10:00 - 10:30	"	"
	10:30 - 11:00	"	"
	11:00 - 11:30	HVAC Overview & Observation (SS)	Electrical Overview & Observation (SS)
	11:30 - 12:00	HVAC Demonstration	Electrical Demonstration
	12:00 - 12:30	"	"
	12:30 - 1:00	"	"
	1:00 - 2:00	Lunch w/ CCC Counselors—(ATC Exhibit Hall)	Lunch w/ CCC Counselors—(ATC Exhibit Hall)
	2:00 - 2:30	Mini-workshop—ATC Exhibit Hall	Mini-workshop—ATC Exhibit Hall
	2:30 - 3:00	Video Production—Multipurpose Rm	Video Production—Multipurpose Rm
	3:00 - 3:30	"	"
06/22/06	8:00 - 8:30	Breakfast (Multipurpose Rm—Ann will set up Thurs am)	Breakfast (Multipurpose Rm—Ann will set up Thurs am)
Thursday	8:30 - 9:00	General Session (B&I)—Multipurpose Rm	General Session (B&I)—Multipurpose Rm.
	9:00 - 9:30	MTT Overview & Observation (SS)	Weld Overview & Observation (SS)
	9:30 - 10:00	MTT Demonstration	Weld Demonstration
	10:00 - 10:30	"	"
	10:30 - 11:00	"	"
	11:00 - 11:30	Weld Overview & Observation (SS)	ARS Demonstration
	11:30 - 12:00	Weld Demonstration	"
	12:00 - 12:30	"	"
	12:30 - 01:00	"	"
	01:00 - 02:00	Lunch w/ CCC Tech Instructors—(ATC Exhibit Hall)	Lunch w/ CCC Tech Instructors—(ATC Exhibit Hall)
	2:00 - 2:30	Mini-workshop—ATC Exhibit Hall	Mini-workshop—ATC Exhibit Hall
	2:30 - 3:00	Video Production—Multipurpose Rm	Video Production—ATC Conference Rm
	3:00 - 3:30	"	"

CAREER TECHNOLOGY CAMP FOR COUNSELORS

"Career in Gear"

Date	Block	Team 1 (Red)	Team 2 (Blue)
06/23/06	8:00 - 8:30	Breakfast (Multipurpose Rm—Ann will set up Fri am)	Breakfast (Multipurpose Rm—Ann will set up Fri am)
Friday	8:30 - 9:00	General Session (B&I)—Multipurpose	General Session (B&I)—Multipurpose Rm
	9:00 - 11:00	Industry Tour—Nova Chemicals??	Industry Tour—Nova Chemicals??
	11:00 - 11:30	AEM Overview & Demonstration (SS)	PCT Overview & Demonstration (SS)
	11:30 - 12:00	"	"
	12:00 - 1:00	Lunch activity/speaker—ATC Exhibit Hall (??)	Lunch activity/speaker—ATC Exhibit Hall
	1:00 - 1:30	PCT Overview & Demonstration (SS)	AEM Overview & Demonstration (SS)
	1:30 - 2:00	"	"
	2:00 - 2:30	Video Production—Multipurpose Rm	Video Production—Multipurpose Rm
	2:30 - 3:00	Closing Session—Dr. Beck & Mary	Closing Session—Dr. Beck & Mary
	3:00 - 3:30	"	"

CAREER TECHNOLOGY CAMP FOR COUNSELORS

"Career in Gear"

Development & Implementation Schedule:

Week of:	Meeting Date	Agenda Items	Comments
04/24/06	Friday (April 28) 9:00	<ul style="list-style-type: none"> • Camp daily activities/champions ("to do" list) • Pre-camp materials ("to do" list) • List of industry partners • Meeting/status report dates 	
05/01/06	Thurs (May 4) 9:00	<ul style="list-style-type: none"> • "Take-aways" ordered? • Status report: <ul style="list-style-type: none"> ○ Video ○ Guest speakers ○ Industry tours ○ Program-by-program overviews ○ Program demonstrations ○ Campus orientation ○ Lunch activities ○ Mini-workshops 	
05/08/06	Wed (May 10) 9:00	<ul style="list-style-type: none"> • All materials ordered? • Status report from all leads • Schedule finalized 	
05/15/06			
05/22/06	Mon (May 22) 1:00	<ul style="list-style-type: none"> • All materials ordered? • Status report from all leads • Teams A & B Daily Agendas 	
05/29/06			
06/05/06			
06/12/06			
06/19/06	----- Technology Camp for Counselors -----		

CAREER TECHNOLOGY CAMP FOR COUNSELORS
"Career in Gear"

Notes:

#1 Develop questionnaire (include job shadowing during the fall as a potential follow-up activity, evaluation of camp)—
Ann

#2 Do we need to interface with robotics camps during the week?

#3 Closing session—have appropriate people available to answer questions turned in Thursday

CAREER TECHNOLOGY CAMP FOR COUNSELORS

Worksheet for "Careers in Gear" Video



Theme: Careers in Gear: _____	Captured?
Sub-themes:	
•	
•	
•	
•	
I. Introduction	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
II. Overview	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
III. DDT	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	



IV. MTT

•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	

V. Electrical

•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	

VI. HVAC

•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	

VII. Welding

•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	



VIII. AEM

•	
•	
•	
•	
•	
•	
•	
•	
•	
•	

IX. ARŞ

•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	

X. PCT

•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	

XI. Conclusion

•	
•	
•	
•	
•	
•	
•	
•	
•	
•	
•	