

**U.S. Department of Labor**

**Employment and Training Administration  
Sam Nunn Atlanta Federal Center  
Room 6M12 - 61 Forsyth Street, S.W.  
Atlanta, Georgia 30303**



March 20, 2003

REGION 3 WIA AND SWA ISSUANCE NO. 03-04

SUBJECT: Region 3 Youth Roundtable

Purpose. To convene a "Youth Roundtable" bringing together State Workforce Investment Act (WIA) Youth Leads from Region 3. The Office of Youth Services (OYS) will host the one-day meeting scheduled for May 29, 2003, in Atlanta, Georgia.

The event will provide an opportunity for WIA Youth Leads in the Southeast Region to discuss issues and challenges as well as successful efforts to serve youth in a comprehensive year-round system as envisioned under WIA. Federal staff from both the regional and national offices will facilitate discussions and provide overviews on topics such as WIA Reauthorization and the shift in focus on youth programs, and other areas of interest.

2. Reference. The Workforce Investment Act of 1998.
3. Action Requested. Please allow State WIA Youth Leads to attend this one-day meeting scheduled May 29, 2003, from 9:00 a.m. until 3:00 p.m. in Atlanta, Georgia. The Roundtable meeting will be held at the following location:

Crowne Plaza Hotel  
1325 Virginia Avenue  
Atlanta, Georgia 30344  
Reservations: 404/768-6660  
Hotel Contact Person: Lynne Whitwell, 404/762-8411

A government rate of \$112 per night has been negotiated for attendees requiring a hotel room. Hotel shuttle service to and from Hartsfield International Airport is also available. Please contact the hotel directly to make your room reservation. The meeting is listed under United States Department of Labor and Youth Services.

Please provide the Office of Youth Services with the name(s) of your attendee(s) by April 28, 2003.

4. Inquiries. Questions concerning this issuance may be directed to Ms. Donna Jordan at 404/562-2372, ext. 127.
5. Expiration Date. June 2, 2003.

*Helen N. Parker*  
HELEN N. PARKER  
Regional Administrator

