

U.S. Department of Labor

Employment and Training Administration
Sam Nunn Atlanta Federal Center
Room 6M12 - 61 Forsyth Street, S.W.
Atlanta, Georgia 30303



May 13, 2003

REGION 3 WIA AND SWA ISSUANCE NO. 03-06

SUBJECT: Workshop on Common Performance Measures and Data Validation

1. Purpose. To announce two one-day workshops on the Department's common performance measures and data validation initiatives. Please refer to the attached handout for more information on the two one-day workshops, including information on the locations for the workshops and lodging.
2. Background. In 2001, the President announced a Management Agenda to improve the management and performance of the federal government. One of the five government-wide goals, budget and performance integration, emphasizes program effectiveness and the importance of complete information for program monitoring and improving program results. The Department initiated two major projects to further the President's budget and performance integration goal:

Common Performance Measures

As part of the President's emphasis on program effectiveness, the Office of Management and Budget has developed common performance measures for programs with similar goals. The common measures are intended to institute uniform definitions for performance. The common measures for job training and employment will be applied to 31 programs administered by six federal agencies.

Data Validation

A performance audit conducted by the Department's Office of Inspector General found that the accuracy of State-reported performance outcomes cannot be assured due to insufficient local, State, and federal oversight. To address these concerns, and to ensure the accuracy of data collected and reported on the workforce investment system, the Employment and Training Administration (ETA) is expanding efforts to conduct data validation.

ETA has already begun implementation of data validation for the Unemployment Insurance program and is now developing a validation process for the Agency's employment and training programs. This new data validation initiative will encompass the following programs: WIA Title IB, Employment Service, Trade Adjustment Assistance, Migrant and Seasonal Farmworkers, Senior Community Service Employment Program, and Native American Employment and Training.



3. Action Requested. Representatives of State-level policy and State-level administration for the following programs are encouraged to attend the workshop: WIA Title I-B, Employment Service, Trade Adjustment Assistance, Migrant and Seasonal Farmworkers, Senior Community Service Employment Program, and Native American Employment and Training. State staff from **Alabama, Florida, Georgia and Kentucky** should attend the one-day session set for **June 17, 2003**. Staff from **Mississippi, North Carolina, South Carolina and Tennessee** should attend the one-day session scheduled for **June 18, 2003**. Please note there is a **limit of five people per State** to ensure a reasonable number of participants in each session. Both sessions will start at 8:30 a.m. and end at 5 p.m.

Please note that lodging reservations should be made by May 17, 2003. The meetings will be held at the Embassy Suites Hotel at Atlanta Centennial Olympic Park. The government rate of \$112 per night is available to attendees who make lodging reservations by May 17.

Contact. Questions concerning this issuance should be directed to Brad Sickles at (404) 562-2119, ext. 142.

Expiration Date. June 18, 2003.

HELEN N. PARKER
Regional Administrator

Attachment