



July 20, 2005

WIA AND SWA ISSUANCE NO. 05-06

SUBJECT: Federal-State Unemployment Compensation Seminars

1. Purpose. In recent years, the national office's Division of Legislation within the Office of Workforce Security has conducted legislative training seminars on the federal law requirements for unemployment compensation (UC) programs and the federal legislative review process. Since the response by state agencies to the training has been very favorable, we are scheduling two federal-state UC legislative seminars for October 17-21, 2005, and December 5-9, 2005, in Washington, D.C.

The following provides more detail and the process for submitting nominations for seminar participants.

The seminars will provide an overview of specific federal law requirements for tax credit and administrative grant certification, as well as other specific federal law provisions that affect state UC programs. We hope to improve the states' understanding of the federal legislative review process and improve communications between state agencies and the Department of Labor. Time has also been included to review the status of pending federal legislation and to discuss state proposed legislation. This training is designed for state agency personnel who work directly on state UC legislation or administering conformity/compliance and have a limited familiarity with federal requirements. The sessions are similar to those last held in 2003.

Depending on the response, it may be necessary to limit the number of attendees from each state. We will, however, attempt to accommodate as many participants as possible. It is strongly recommended that, in nominating participants, states review the attached agenda and select individuals whose attendance would most benefit both the agency and the individual. Individuals such as Agency Administrator, UC Director, legislative liaisons, legal counsel, or state legislative staff are the most likely candidates for this training.

2. Action. Nominees for participation are asked to complete the attached nomination form indicating their responsibility in creating or reviewing UC legislation or in assuring conformity/compliance with federal law. This will make it possible for us to determine which nominees will be accepted for the training if there are more nominees than space available. Once participants are confirmed, we will send further information concerning the seminar directly to them.

The seminars will be held in Room C-5310, Conference Room 1A, of the Frances Perkins Building, U.S. Department of Labor, 200 Constitution Avenue, N.W., Washington, D.C., 20210. Seminars will begin at 1:00 p.m. on Monday and end at noon on Friday.

A block of rooms has been reserved for each seminar at the One Washington Circle Hotel and the George Washington University Inn. Participants will be responsible for

confirming reservations 30 days prior to arrival at the hotel. The hotels have agreed to provide suites at the federal government per diem rate. The hotels also have agreed to offer this rate to participants who would like to extend their stay in Washington either prior to or after the seminar if space is available. Arrangements for extended stays will be left up to the participants. A telephone number for reservations, along with information about accommodations and local events, will be provided to each participant at a later date.

Completed nomination forms should be sent to the regional office by August 11, 2005. States also are encouraged to submit court cases, bills, proposed legislation or questions which they would like us to address during the seminars at least 15 days prior to the seminar.

3. Contact. Please direct questions concerning the seminars to Randy Fadler at 404-562-2122.
4. Expiration Date. December 9, 2005.



HELEN N. PARKER
Regional Administrator

Attachments

**FEDERAL-STATE
UI LEGISLATIVE SEMINAR AGENDA**

FIRST DAY

- **Registration**
- **Welcome/Introduction/Seminar Objectives**
- **State of Federal Legislation and Other Initiatives**
- **The Federal Conformity/Compliance Process**

SECOND DAY

- **Coverage Requirements**
- **Federal System of Tax Credits**
- **Experience Rating Requirements**
- **Benefit Standards**

THIRD DAY

- **Benefit Standards (Continued)**
- **Immediate Deposit/Withdrawal Standard**

FOURTH DAY

- **Immediate Deposit/Withdrawal Standard (Continued)**
- **Administrative Requirements**

FIFTH DAY

- **Group Discussion of Issues Brought by Participants**
- **Appeals**
- **Confidentiality/Required Disclosure**
- **Close**

PARTICIPATION NOMINATION FORM

Name: _____

Job Title: _____

Mailing Address: _____

Phone Number: (____) _____ - _____ **E-Mail:** _____

Session Preference: **September** **December** **Either**

Briefly describe your role in creating or reviewing UI legislation or in assuring conformity/compliance with federal law:

Do you have any specific court cases, bills, or proposed legislation which you would like to see addressed?

Do you have any suggestions or specific topics that are not on the agenda which you would like to see addressed?

Have you attended one of our seminars in the past?
