

TITLE: DRUG TESTING

The National Office of Job Corps is soliciting bids for off-center testing for drugs of abuse for all Job Corps students.

You are invited to submit a proposal/bid in accordance with the requirements of the following Solicitation:
 Request for Proposal Invitation for Bid. Proposals/Bids must be received by the Government no later than the local time on the Due Date stated in the table below. Potential offerors/bidders are asked to complete and submit a proposal/bid intent form

See Section L (Section C if SF 1449 is used) for proposal/bid instructions

ALL AMENDMENTS TO THIS SOLICITATION WILL BE MADE AVAILABLE THROUGH THE GOVERNMENT HOMEPAGE AT <http://www.doleta.gov/sga/rfp.cfm>

IT IS THE OFFEROR'S RESPONSIBILITY TO CHECK THIS SITE PERIODICALLY FOR OFFICIAL UPDATES/ AMENDMENTS TO THE SOLICITATION.

Solicitation Number:	DOL051RB20012
Issue Date:	Dec. 20, 2004
Due Date:	Jan. 28, 2005
Time:	2:00 PM
Program Office:	Job Corps
Contracting Officer:	Keith A. Bond
Contact Point:	Lance Purvis
Phone:	(202) 693-3143
Fax:	(202) 693-2965
E-Mail:	purvis.lance@dol.gov
Set Aside:	100% Small Business

PERTINENT TECHNICAL SECTIONS OF SOLICITATION

Offerors are encouraged to carefully read the entire Solicitation by scrolling downward. The Solicitation includes all pertinent technical sections imbedded in the document as well as the terms, conditions and instructions required for submitting a proposal. For your convenience, the pertinent technical sections of the Solicitation have also been linked directly below (in WordProcessing and Adobe PDF format):

Sections B, C, L and M

SOLICITATION, OFFER AND AWARD		1. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)		RATING N/A	PAGE OF 1	PAGES
2. CONTRACT NUMBER		3. SOLICITATION NUMBER DOL051RB20012		4. TYPE OF SOLICITATION <input checked="" type="checkbox"/> SEALED BID (IFB) <input type="checkbox"/> NEGOTIATED (RFP)		5. DATE ISSUED Dec. 20, 2004
7. ISSUED BY U.S. Department of Labor, ETA/OGCM Division of Contract Services 200 Constitution Avenue, NW Room N-5425 Washington DC 20210		8. ADDRESS OFFER TO (If other than Item 7)		6. REQUISITION/PURCHASE NUMBER LEP		

NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder".

SOLICITATION

9. Sealed offers in original and 3 copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if handcarried, in the depository located in See Item No. 7 until 2:00 PM local time Jan. 28, 2005
(Hour) (Date)

CAUTION - LATE Submissions, Modifications, and Withdrawals: See Section L, Provision No. 52.214-7 or 52.215-1. All Offers are subject to all terms and conditions contained in this solicitation.

10. FOR INFORMATION CALL:	A. NAME Lance Purvis	B. TELEPHONE (NO COLLECT CALLS) AREA CODE NUMBER EXT. (202) 693-3143	C. E-MAIL ADDRESS purvis.lance@dol.gov
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OFFER (Must be fully completed by offeror)

NOTE: Item 12 does not apply if the solicitation includes the provisions at 52.214-16, Minimum Bid Acceptance Period.

12. In compliance with the above, the undersigned agrees, if this offer is accepted within 120 calendar days (60 calendar days unless a different period is inserted by the offeror) from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

13. DISCOUNT FOR PROMPT PAYMENT (See Section I, Clause No. 52-232-8)	10 CALENDAR DAYS (%)	20 CALENDAR DAYS (%)	30 CALENDAR DAYS (%)	CALENDAR DAYS (%)
14. ACKNOWLEDGEMENT OF AMENDMENTS (The offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated:	AMENDMENT NO.	DATE	AMENDMENT NO.	DATE

15A. NAME AND ADDRESS OF OFFEROR	CODE	FACILITY	16. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or print)
15B. TELEPHONE NUMBER AREA CODE NUMBER EXT.			17. SIGNATURE
15C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS IN SCHEDULE <input type="checkbox"/>			
			18. OFFER DATE

AWARD (To be completed by Government)

19. ACCEPTED AS TO ITEMS NUMBERED	20. AMOUNT	21. ACCOUNTING AND APPROPRIATION	
22. AUTHORITY FOR USING OTHER THAN FULL AND OPEN COMPETITION: <input type="checkbox"/> 10 U.S.C. 2304(a) () <input type="checkbox"/> 41 U.S.C. 253(c) ()		23. SUBMIT INVOICES TO ADDRESS SHOWN IN (4 copies unless otherwise specified)	ITEM
24. ADMINISTERED BY (If other than Item 7) U.S. Department of Labor, ETA/OGCM Division of Contract Services 200 Constitution Avenue, NW Room N-5425 Washington DC 20210		25. PAYMENT WILL BE MADE BY U.S. Department of Labor, ETA/OC Division of Accounting 200 Constitution Avenue, NW Room N-4702 Washington DC 20210	
26. NAME OF CONTRACTING OFFICER (Type or print)		27. UNITED STATES OF AMERICA (Signature of Contracting Officer)	
		28. AWARD DATE	

IMPORTANT - Award will be made on this Form, or on Standard Form 26, or by other authorized official written notice.

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PART I - THE SCHEDULE**SECTION B - SUPPLIES OR SERVICES AND PRICE/COSTS**

Title: DRUG TESTING

The National Office of Job Corps is soliciting bids for off-center testing for drugs of abuse for all Job corps students.

Solicitation No. is DOL051RB20012.

Period of Performance is twelve (12) months from the date of contract execution by the government, plus four 1-year options to extend at the government's discretion.

This solicitation is a Total Small Business Set-Aside. The North American Industry Classification System (NAICS) Code is 621511, with a \$11.5 million size standard.

A firm-fixed price type contract is contemplated for this requirement.

The bid opening date will be January 28, 2005, at the U.S. Dept. of Labor, 200 Constitution Avenue, NW, Washington DC 20210, Room N-5425, at 2:00 p.m. eastern standard time.

The incumbent contractor under this solicitation is Center for Disease Detection of San Antonio, Texas, under Contract Number AE-10097-00-30. The contract was awarded on February 22, 2000, in the amount of \$795,762. The total amount awarded under this contract was \$2,623,876, inclusive of options.

Requests for Clarification (RFC) and offerors interested in networking and/or being placed on a bidders list for the above referenced IFB, please provide the Name and Address of Organization; Telephone Number; and Point of Contact. This information is to be submitted electronically to Lance Purvis at purvis.lance@dol.gov, by 2:00 p.m., January 4, 2005. Only electronic submission of requests will be accepted. Should any RFC be received after the date stated above, the Government reserves the right not to provide an answer. If, however, the Government determines that the RFC raises an issue of significant importance, the government will respond electronically.

The Government will not provide any information concerning requests for clarifications in response to telephone calls from offerors. All requests will be answered electronically and will be available to all offerors at <http://www.doleta.gov/sga/rfp.cfm> and www.fedbizopps.gov.

Please be advised that it is the sole responsibility of the offeror to continually view the websites for any amendments to this solicitation.

SECTION C - DESCRIPTION/SPECIFICATIONS/STATEMENT OF WORK

C.1 BACKGROUND

Since 1998, the health program has evolved from a 'sick care model' to a 'wellness model', using the seven fundamental elements listed below:

- (1) Physical Wellness involves taking care of ourselves by eating right, exercising, and having routine medical exams. It discourages the use of tobacco, drugs and excessive alcohol consumption;
- (2) Social Wellness addresses interpersonal relationships and helps individuals to enter into successful and fulfilling relationships with family, friends, significant others and others;
- (3) Spiritual Wellness involves finding meaning and purpose in life which gives individuals the strength to cope with despair and helps us feel good about being alive;
- (4) Emotional Wellness addresses intrapersonal relationships and gives one a better understanding of their feelings and emotions;
- (5) Intellectual Wellness involves the maintaining of cognitive stimulation to prevent mental stagnation. Learning is seen as a lifelong process of mental challenges and creativity;
- (6) Vocational Wellness addresses career goals and paths and finding a balance between life at home and work; and,
- (7) Global Wellness includes the connection between personal wellness and the broader world in which we live. It addresses intercultural awareness, environmental issues, diversity, and global unity.

Wellness is a lifelong process with no end point. It is a state of optimal being, not simply the absence of illness, but an improved quality of life resulting from enhanced physical, mental, and spiritual health. Since the Job Corps students' usual length of stay in the program is eight months, students can only be introduced to the basic concept and fundamental building blocks of wellness. It is with hope the introduction and acceptance of some or all of the elements of wellness, the students will continue to follow these principles and develop good health and wellness practices.

Using the wellness model, the primary objective of the Job Corps health and wellness program is to increase each student's employability by establishing and maintaining the student at his or her optimal health level, along with prevention of accidents and injuries. This is accomplished through provision or coordination of health care including case management of chronic illness, promotion of self management of health care, and through preventive health education to instill good wellness habits and prevent avoidable illness, injury and death.

Job Corps is an employment and training program designed to address the barriers to employment faced by low income, at-risk young people throughout the United States and Puerto Rico. The Job Corps program was established by the Economic Opportunity Act of 1964. Authorization was continued under Title IV-B of the Comprehensive Employment and Training Act of 1978 (CETA), then superseded by Title IV-B of the Job Training Partnership Act of 1982 (JTPA) as amended by the Job Training Reform Amendments of 1992. Current authorization for Job Corps is title I-C of the Workforce Investment Act of 1998. The program is nationally administered through the U.S. Department of Labor Employment and Training Administration (ETA), Office of Job Corps, in Washington, D.C. and six Regional Offices.

Job Corps is designed to assist young people who both need and can benefit from the array of services provided in Job Corps centers. The program is targeted to 16 - 24 year-old youth (there is no upper age limit for people with disabilities) who face multiple barriers to employment. Job Corps provides a comprehensive mix of services to address

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these barriers including basic education, occupational exploration, vocational training, work-based learning, social and employability skills training, health care, counseling, and related services, recreation and post program placement support. The aim of the program is to help youth become responsible adults, and to prepare them to obtain employment, or to return to school for further training.

Major corporations and nonprofit organizations manage and operate 91 of the 119 Job Corps centers under competitively awarded contracts with the Department of Labor. The Departments of Agriculture and Interior operate 28 Job Corps centers, called civilian conservation centers, on public lands throughout the country under interagency agreements with the Department of Labor.

It is the residential aspect of Job Corps that distinguishes it from other employment and training programs and enables Job Corps to provide a comprehensive array of services in one setting 24 hours a day, seven days a week. Approximately 90% of students are residential; the remainder commutes to the center daily to attend classes. Enrollment in Job Corps is voluntary.

In general, Job Corps students are healthy. Examples of the most common health deficiencies are dental problems, poor vision, asthma, obesity, unintended pregnancy, and mental/emotional problems including drug and alcohol abuse. Approximately 2,500 students are dismissed from the program each year due to physical and/or mental health problems.

The National Office provides oversight and policy direction for the Job Corps wellness program and is responsible for formulating health policy and procedures and for planning, developing, monitoring, and assessing center wellness programs no Federal health staff is located in Job Corps Regional Offices.

Center Medical and Dental Services

Organizations and agencies that operate Job Corps centers (referred to as center operators) are responsible for the management, coordination and/or provision of services at the centers, including their wellness programs, in accordance with requirements and guidelines issued by the National Office.

Basic health services are currently provided to students of each center through a wellness program that coordinates medical, dental, and mental health care. Emergency health care is available to students at all times. Detailed written health care guidelines direct professional and nonprofessional personnel in routine and emergency procedures.

Under current policy and guidelines, every student receives a cursory medical and dental inspection for obvious signs of disease within 48 hours of arrival at a Job Corps Center, and medical laboratory tests followed by a definitive medical examination within 14 days of entry by the center physician. Students currently receive a complete examination by the center dentist between the 45th and 75th day after entry. All students receive immunizations in accordance with Job Corps requirements. Medical problems are identified and treated on an outpatient basis with specialty referrals and hospitalization as necessary.

Center Mental Health Services

The mental health program emphasizes prevention and case management of mental and emotional illness. Each center's mental health professional conducts staff training; provides consultation to center staff, including administrators, counselors, and residential advisors on general mental health issues; and, assists in the planning of a psychologically sound environment for both students and staff. Consultation is also provided in specific problem areas such as alcohol and other drug abuse and disruptive sexual behavior. Student counseling, evaluation, and short-term treatment services are provided as necessary.

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Health Education Program (HEP)

A health education program is provided for all students. The training deals with subjects of wellness, nutrition, dental health, obtaining health care, sexuality, safety, emotional and social well being, HIV/AIDS, and alcohol and other drug abuse. Center nurses and other health personnel may be called upon to instruct in their subject area.

Laboratory Services

Within 48 hours of the student's arrival at the center, during the cursory medical inspection or the medical examination, blood specimens are drawn for hemoglobin or hematocrit determination. These analyses may be done on center or by an outside lab. The same or additional specimens may be taken for sickle cell trait, anemia, and/or syphilis serology for analysis at an outside lab.

A specimen to be analyzed for human immunodeficiency virus (HIV) antibody is taken on all entering students during the cursory inspection and is submitted to a nationally contracted laboratory for analysis.

A dip-stick type urine screening is done for sugar and albumin and additional tests are done in case of positive findings. Entering females have an immuno-chemical pregnancy test, PAP smear, and a test for gonococci. A specimen for Chlamydia is sent to a nationally contracted laboratory for both males and females.

In addition, at the request of the center physician, additional lab tests may be requested on any student as an aid to differential diagnosis, observation, or treatment.

Center Trainee Employee Assistant Program (TEAP)

In February, 1992, Job Corps implemented a national program on biochemical testing, and alcohol and other drugs of abuse prevention and intervention. This policy required:

- Centers to conduct biochemical testing on all students within 48 hours of arrival on center, students who are later suspected of using alcohol and/or drugs, and students who have an intervention plan.
- All students identified as intervention candidates to enter a planned program of periodic testing, counseling, and intervention and have a written intervention plan and behavioral agreement that addresses their individual needs.
- Each Center Director to designate a core team of managers and staff to plan, coordinate, and monitor AODA program activities, and to hire an AODA specialist full time.

The next priority was to increase the hours of the mental health consultant at each center so he/she might provide 1 hour per 100 students per week devoted entirely to diagnosis and counseling of students with AODA problems.

In May 1995, a zero tolerance policy for AODA was instituted (and amended in October 1997) which stated that:

- 1.) All applicants will be advised by the admission counselor that Job Corps is a drug free and will sign a certificate to that effect.
- 2.) All students will be tested for drugs within 48 hours after entry.
- 3.) Students who test positive on entry will be placed in the AODA program, which provides assessment, intervention, counseling, relapse prevention, and education.

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- 4.) All students testing positive on entry will be retested so that the results will be received on or before the 45th day after entry.
- 5.) All students retesting positive will be separated from the Job Corps program.
- 6.) Students with behavior suggestive of alcohol use on center, or intoxication, will be tested on suspicion at any time, and may be separated at the discretion of the Center Director.
- 7.) All specimens for drug testing will be sent to the nationally contracted lab (see section C for details).

In 2001, the AODA program was changed to mirror the workplace setting and to incorporate the employee assistance model. The AODA program was changed to the TEAP, Trainee Employee Assistance Program. This program added an intervention period for students who had a negative drug screen on entry but later tested positive on a suspicious drug test. These students enter a 45- day intervention period where they attend TEAP sessions, along with group and individual counseling sessions. Before the end of the 45 day intervention period, the student is retested. If the test is negative the student remains in the program and if not the student is separated under the Job Corps zero tolerance program.

Reports of drug testing show that approximately 25% of students entering the program are positive for drugs with marijuana (91%) being the drug of choice. Of the 25% that tested positive on entry, 83% were drug free at the end of their 45 day probationary period.

This information is needed so that center staff (physician, nurse, TEAP specialist, et. al.) may rapidly use it in the assessment of individual students to determine what services (i.e., intervention) are needed and to what extent, and to measure the impact of interventions in reducing the use of such drugs since they interfere with education and training and are damaging to health.

Medical Separation

Job Corps is responsible for providing basic services to all students as defined in the Policy and Requirement Handbook (PRH). Students who require costly and/or long-term treatment and rehabilitation are referred to agencies and facilities providing those services, and the students are medically separated from the program. Those who may be expected to return within 180 days are given a medical separation with reinstatement rights

C.2 PURPOSE

The contractor will assist the Employment and Training Administration (ETA) of the Department of Labor (DOL) by conducting laboratory screening of Job Corps students for drugs of abuse for the purpose of workplace testing. The contractor will supply all Job Corps centers with the necessary supplies and equipment for collection of urine specimens, and packaging and shipment to the lab, where the specimens will be processed and analyzed. The lab will report the results of the tests to the centers, and any problems encountered in the process. Billing will be sent to National Office Representative (NOR), in form and manner specified by NOR.

The contractor is required to coordinate all work to be performed under the terms of the contract with Job Corps National Office Representative and will be accountable for compliance with all Federal laws and regulations and agency implementing policies, procedures, and directives applicable to work to be performed under the terms of the contract.

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The anticipated outcome of the work to be performed under this contract is an organized, well-managed, cost-efficient, and effective Job Corps program of laboratory screening (initial and confirmatory) for workplace testing.

C.3 SCOPE OF WORK

The estimated number of immunoassay urine screening tests annually will be approximately 90,000 (from approximately 85,000 to 100,000) and confirmation tests approximately 45,000 (from approximately 40,000 to 50,000) annually.

Bidders will quote one price for each specimen tested which will include collection, transmission, supplies, equipment, and reporting of immunoassay urine tests on each of five drugs, and automatic confirmatory tests and report on those specimens found positive initially for one or more drugs as described above.

Basis for Pricing

The contractor will submit unit costs for performing the Immunoassay Urine Method on approximately 90,000 Job Corps enrollees' specimens and for confirmatory tests on approximately 45,000 specimens.

Summary of Tasks

The laboratory will provide off-center testing for drug abuse of all Job Corps students, to include:

- o Supplies (collection containers, shipping materials, temperature strips)
- o Overnight shipping of urine specimens to the laboratory from each center where collected.
- o Urine immunoassay screening of all specimens for five drugs (marijuana, cocaine, opiates, PCP, amphetamines) with confirmation testing by gas chromatography/tandem mass spectrometry or technical equivalent of all specimens that screen positive.
- o On-site training of center staff and technical assistance as needed and agreed to by the lab and National Office of Job Corps.

C.4 TASKS

1. Supplies and Equipment--The laboratory will supply, to each center within 30 days of contract award, the following supplies in the form of a collection kit.
 - a. Wide mouth collection cup with a volume capacity of 60 millimeters (ml) or greater with a temperature strip affixed.
 - b. One shatterproof specimen bottle with lid.
 - c. Self-adhesive labels for specimen identification.

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- d. Tamper and leak proof transport bags with absorbent material.
- e. Crush resistant cardboard shipping container.
- f. Tamper evident/resistant seal.
- g. Job Corps specific Drug testing and Control Form

In addition, the laboratory will supply lab packs and prepaid air bills labels for overnight shipping of the specimens to the laboratory.

Frequency of supplies to each Job Corps center will be maintained in such a manner that all Job Corps centers have enough supplies at all times during the period of this contract.

- 2. Collection-- Pick up of the specimens from all Job Corps centers will be done by an overnight courier service to guarantee specimen deliver to the lab within 24 hours of specimen pick-up. Specimens will be picked up from the urban and suburban centers on a frequency needed by the Job Corps centers and scheduled by the lab and the center.

Within 30 days of the contract award, the lab will provide specific arrangements and schedules made with each of the centers about sample collection and delivery to the lab.

- 3. Labeling--All specimens submitted by centers to the lab and reported back will be labeled by name and other identification in a manner devised by the lab and NOR. The Contractor will provide a secure on-line/web based system that is HIPAA compliant, for submitting request for testing, printing labels, and receiving reports. The request form completed will show center six-digit number, name of student, date of birth, sex, race, specimen taken on entrance or afterwards, and reason for test (i.e., entry, suspicion, 35-45 day probationary period, 35-45 day intervention plan, exit, other).
- 4. Analysis and reporting of test results-- The lab will analyze all specimens within 24 hours of receipt of specimens. All immunoassay test results will be securely and confidentially, electronically reported to the person responsible for submitting the specimens within 24 hours after receipt of specimens in the lab.

All samples that screen positive will be confirmed by gas chromatography/tandem mass spectrometry (GC/MS). Results of samples that confirm positive by GC/MS for cocaine, marijuana and PCP will be securely and confidentially transmitted, by electronic communication within 48 hours of receipt of specimens.

Samples that screen positive for amphetamines and opiates will also be confirmed by GC/MS and the final results reported as above within 72 hours of receipt of specimens. It is anticipated that all confirmed positive results by GC/MS, including amphetamines an opiates, will be reported out within 48 hours of receipt of specimens.

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The lab must have a dedicated computerized test request and result reporting system. At a minimum, the system will need to collect and report drug screening categories, demographic information, generate and track accession numbers, and track and automatically resupply inventory items. The system must be certified HIPAA compliant with internal 128 bit SSL and 3 DES encryption. The Laboratory will be responsible for procuring, installing, and servicing all equipment. The contractor will also provide individual site training necessary to operate the system. Similarly, the lab also has the capability to receive confidential telephonic or electronic inquiries in a secure manner regarding the results or their status.

All specimens received will be tested for all five (5) drugs (marijuana, cocaine, amphetamines, opiates and PCP). The following cut off levels will be used:

SCREENING ENZYME IMMUNOASSAY

Marijuana (Cannabinoids)	50 ng/ml
Cocaine (Benzoylecgonine)	300 ng/ml
Opiates	2000 ng/ml
Amphetamines	1000 ng/ml
Phencyclidine(PCP)	25 ng/ml

CONFIRMATION
GC/MS

Cut-off Level

THC metabolite (Marijuana)	15 ng/ml
Benzoylecgonine (Cocaine)	150 ng/ml
Codeine (Opiates)	2000 ng/ml
Morphine (Opiates)	2000 ng/ml
Acetylmorphine (Opiates)	10 ng/ml
Amphetamine (Amphetamine)	500 ng/ml
Methamphetamine (Amphetamines)	500 ng/ml
PCP (Phencyclidine)	25 ng/ml

In addition, the contractor will submit a monthly report to the NOR stating the names of centers submitting specimens, the number of specimens received from each centers by region, the number of positive tests, and a summary for all centers factored by the data entered on the order form. In addition, the report will summarize any problems

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encountered in collection, confidentiality, analysis of specimens, reporting results to centers, etc. In addition, there will be a cumulative quarterly statistical report in format as agreed to by NOR and the contractor.

- 5. Billing and Payment-- the contractor will bill the National Office of Job Corps monthly in triplicate using the Cost Contractor's Invoice, form MA 3100-1 (11-67), U.S. Department of Labor. Office of Job Corps, 200 Constitution Avenue, NW, Room N-4456, Washington, DC 20210. Alternate forms are permissible. The invoice will be addressed to Barbara Grove, National Office of Job Corps, and will be accompanied by a listing of specimens received, analyzed, and reported during the month for which vouchered. In addition, there will be a cumulative report, submitted every month, showing the number of tests performed, costs incurred, and percentage of contract amount expended. This will be sent to the National Office of Job Corps in triplicate.

- 6. Laboratory Qualifications/Requirements

The laboratory must meet or exceed the following requirements:

- a. Personnel-- Technicians, Technologists, Supervisors, and Directors of the laboratory are licensed by the State in which the tests are performed, or in the absence of State licensure requirements are certified by a national certifying registry such as the American Society of Clinical Pathologists (ACSP). Personnel are required to participate in continuing education programs in addition to licensure.

- b. Laboratory--The laboratory must have a Clinical Laboratory Improvement Act (CLIA) or the Substance Abuse and Mental Health Services Administration (SAMSHA) certification for testing interstate samples for drugs of abuse. The laboratory must be licensed in the State in which testing is performed and licensed in states that require licensure for testing specimens (i.e. New York). The laboratory must submit a written internal quality control program to assure consistent performance. The lab must be HIPAA compliant for electronic transmission of lab results

In order to be considered responsive, all of the above requirements must be included with the bid at the time of bid submission.

- c. Additional Service Requirements--Laboratory has a dedicated data processing system capable of providing individual results as well as statistical and demographic analysis and reports.

Contractor will provide a dedicated administrator and alternate to communicate with centers, orally and in writing.

Samples will be transported by the contractor to assure they are at the contractor's laboratory within 24 hours of pickup from continental US centers and 48 hours outside continental US.

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Contractor will provide educational services in the form of lectures, presentations, or exhibits in conjunction with two Job Corps meetings, in addition to technical assistance on site as needed by up to four centers.

Performance by a subcontractor is permitted as long as all terms of the contract are complied with.

The lab should have a comprehensive quality assurance program implemented through an independent quality assurance department; part of this program is double-blind testing that measures every aspect of laboratory operation and client services. It also should have a quality control department that prepares and validates laboratory tests. This department should also implement comprehensive quality control procedures to ensure that all instruments and equipment used in the laboratory are maintained and operated as specified in the laboratory's standard operating procedures.

7. Job Corps Tailored Services -- The lab needs a staff of representatives and specialists to ensure that each client receives the complete set of services needed to run an effective program. For Job Corps, the lab needs to utilize a nationwide courier network to pick up specimens from each Job Corps site and deliver them to the lab the next morning, or the second morning for centers outside the continental U.S... Results for all specimens that screen negative and specimens that screen positive for cocaine, marijuana, and PCP will be transmitted to the Job Corps center within 24 hours of receipt at the laboratory.

Specimens that screen positive for opiates and amphetamines will require an additional 24-48 hours to confirm.

The lab will provide each Job Corps center with a certified laboratory report for each individual specimen tested. This provides an opportunity to track and monitor individual students during their enrollment in Job Corps. The lab will provide monthly statistical reports showing the number of specimens received, number tested in specified categories and the number positive by drug, Center, regional, and national monthly reports will be used by National Office to monitor the success of Job Corps intervention programs.

8. Descriptive Literature --The bidder must list the contractor's personnel available or obtainable to perform the analysis of specimens of drugs, along with their qualifications, training, and experience. The analytic methods and procedures must be described, along with published scientific references which provide the basis for protocols, as well as data which indicate the specificity and sensitivity of the methods used. The level of specificity must be at least 94%, and sensitivity at least 83%. Quality control measures must be described. In addition, quality control specimens should be sent by the contractor to a reference lab; at least one (1) percent of analyzed specimens must be sent monthly.

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9. Pricing--Bidders will quote one price for each specimen tested which will include collection and shipping or mailing, supplies, equipment, with analysis and reporting on five drugs. The number of tests annually will be about 90,000 screening and 45,000 confirmatory.

10. Monthly Reporting and Semiannual reports--The lab will submit a monthly report to NOR that will include the following but not necessarily be limited to: the names of the centers submitting specimens, the number of specimens received from each center by region, the number of positive tests, and a summary for all centers. Other information, i.e., date of birth; sex; race and reason for test will also be included. The reports will also include any problems encountered in collection, confidentiality, analysis of specimen, reporting of results to centers, etc.

Also, a cumulative semi-annual statistical report will be generated by the lab in a format agreed to by NOR and the lab. The semi annual reports(January thru June and July thru December) will be submitted within 30 days of the end of the reporting period.

Monthly billing reports are to be submitted; summarizing the billings for each month and cumulatively, payments received percentage of contract award expended, and fiscal problems encountered, if any.

SECTION D - PACKAGING AND MARKING

[FOR THIS SOLICITATION, THERE ARE NO CLAUSES IN THIS SECTION]

SECTION E - INSPECTION AND ACCEPTANCE

E.1 NOTICE LISTING CONTRACT CLAUSES INCORPORATED BY REFERENCE

The following contract clauses pertinent to this section are hereby incorporated by reference (by Citation Number, Title, and Date) in accordance with the clause at FAR "52.252-2 CLAUSES INCORPORATED BY REFERENCE" in Section I of this contract. See FAR 52.252-2 for an internet address (if specified) for electronic access to the full text of a clause.

NUMBER	TITLE	DATE
52.246-4	INSPECTION OF SERVICES--FIXED-PRICE	AUG 1996

SECTION F - DELIVERIES OR PERFORMANCE**F.1 NOTICE LISTING SOLICITATION PROVISIONS INCORPORATED BY REFERENCE**

The following solicitation provisions pertinent to this section are hereby incorporated by reference (by Citation Number, Title, and Date) in accordance with the FAR provision at FAR "52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE" in Section L of this solicitation. See FAR 52.252-1 for an internet address (if specified) for electronic access to the full text of a provision.

NUMBER	TITLE	DATE
52.242-15	Stop-Work Order	August 1989

F.2 PERIOD OF PERFORMANCE

The period of performance shall be twelve (12) months from the date of contract execution, plus four 1-year options to extend at the discretion of the government.

F.3 REPORTS/DELIVERABLES

The contractor shall be responsible for submission of reports and deliverables which includes, but is not limited to:

- The Contractor will provide a secure on-line/web based system that is HIPAA compliant, for submitting request for testing, printing labels, and receiving reports.
- The Contractor will ensure that all immunoassay test results will be securely and confidentially, electronically reported to the person responsible for submitting the specimens within 24 hours after receipt of specimens in the lab.
- The lab will submit a monthly report to NOR that will include the following but not necessarily be limited to: the names of the centers submitting specimens, the number of specimens received from each center by region, the number of positive tests, and a summary for all centers.

SECTION G - CONTRACT ADMINISTRATION DATA**G.1 IDENTITY AND AUTHORITY OF THE CONTRACTING OFFICER'S REPRESENTATIVE (GOVERNMENT AUTHORIZED REPRESENTATIVE)**

(A) The authorized representative of the Contracting Officer is TBD whose authority to act on behalf of the Contracting Officer is limited to the extent set forth in (B) below. Under no circumstances is the Government Authorized Representative (GAR) authorized to sign any contractual documents or approve any alteration to the contract involving a change in the scope, price, terms or conditions of the contract or order.

(B) The Government Authorized Representative is authorized to:

- (1) Monitor and inspect Contractor's performance to ensure compliance of the scope of work.
- (2) Make determinations relative to satisfactory or unsatisfactory performance, including acceptance of all work performed and/or all products produced under the terms of the contract.
- (3) Review and approve invoices.
- (4) Review and approve Contractor's project staff as may be called for on the contract.
- (5) Recommend program changes to the Contracting Officer as a result of monitoring or as may be requested by the Contractor.
- (6) Review, coordinate changes or corrections, if any, and accept all reports (including any final reports) required under the contract.

G.2 INVOICE REQUIREMENTS

Contractor will prepare and submit proper invoices (as defined in C below) in accordance with the criteria outlined below. (Also, see Clause 52.232-8 "Discount for Prompt Payment", contained in Section I of the contract.):

A. (1) If the contract is a cost-reimbursement type contract, the contractor will submit three (3) ink- signed copies of the invoice, Cost Contractor's Invoice, (ETA 3100-1), together with a detailed report of expenditures, Cost Contractor's Detailed Statement of Costs (ETA 3-2), to the Government Authorized Representative (GAR), U.S. Department of Labor, not more frequently than monthly, unless otherwise so authorized in the contract.

(2) If the contract is a fixed-price type contract, the contractor may submit SF-1034, Public Voucher, or the equivalent thereto; i.e., contractor's own invoice, in lieu of the forms described in A(1) above.

(3) Invoices should be submitted to the individual listed below:

TBD
U.S. Department of Labor, ETA
200 Constitution Avenue, NW, Room TBD

B. The Detailed Report of Expenditures (ETA 3-2) submitted with the Invoice (ETA 3100-1) must include the same budget line items or cost categories as appears in the contract, including any modifications thereto.

C. To constitute a proper invoice, the invoice, must include the following information and/or attached documentation:

- (1) Name and address of the Contractor;
- (2) Invoice date;
- (3) Contract number or other authorization for supplies delivered or services performed (including order number and contract line item number).
- (4) Description, quantity, unit of measure, unit price, and extended price of supplies delivered or services performed.
- (5) Shipping and payment terms (e.g., shipment number and date of shipment, prompt payment discount terms. Bill of lading number and weight of shipment will be shown for shipments on Government bills of lading.
- (6) Name and address of Contractor official to whom payment is to be sent (must be the same as that in the contract or in a proper notice of assignment).
- (7) Name (where practicable), title, telephone number and mailing address of person to be notified in event of a defective invoice.
- (8) Any other information or documentation required by other requirements of the contract.

In addition to the above, invoices should be numbered consecutively. All final invoices shall be clearly marked Final Invoice.

G.3 METHOD OF PAYMENT

A. Payments under this contract will be made either by check or electronic funds transfer (through the Treasury Fedline Communications System (FEDLINE) or the Automated Clearing House (A H)), at the option of the Government. After award, but no later than 14 days before an invoice or contract financing request is submitted, the Contractor shall designate a financial institution for receipt of electronic funds transfer payments. The contractor shall submit this designation to the Contracting Officer or other Government official as directed.

B. For payments through FEDLINE, the Contractor shall provide the following information:

- (1) Name, address, and telegraphic abbreviation of the financial institution receiving payment.
- (2) The American Bankers Association 9-digit identifying number of the financing institution receiving payment if the institution has access to the Federal Reserve Communications System.
- (3) Payee's account number at the financial institution where funds are to be transferred.
- (4) If the financial institution does not have access to the Federal Reserve Communications System, provide the name, address, and telegraphic abbreviation of the correspondent financial institution through which the financial institution receiving payment obtains electronic funds transfer messages. Provide the telegraphic abbreviation and American Bankers Association identifying number for the correspondent institution.

C. For payments through ACH, the Contractor shall provide the following information:

(1) Routing transit number of the financial institution receiving payment (same as American Bankers Association identifying number used for FEDLINE).

(2) Number of account to which funds are to be deposited.

(3) Type of depositor account ("C" for checking, "S" for savings).

(4) If the Contractor is a new enrollee to the ACH system, a "Payment Information Form," SF 3881, must be completed before payment can be processed.

D. In the event the Contractor, during the performance of this contract, elects to designate a different financial institution for the receipt of any payment made using electronic funds transfer procedures, notification of such change and the required information specified above must be received by the appropriate Government official 30 days prior to the date such change is to become effective.

E. The documents furnishing the information required in paragraphs B and C above must be dated and contain the signature, title, and telephone number of the Contractor official authorized to provide it, as well as the Contractor's name and contract number.

F. Contractor failure to properly designate a financial institution or to provide appropriate payee bank account information may delay payments of amounts otherwise properly due.

G. The Contractor shall forward the information required above to:

U.S. Department of Labor, ETA
Division of Accounting, Room N-4702
200 Constitution Avenue, NW
Washington, DC 20210

SECTION H - SPECIAL CONTRACT REQUIREMENTS

H.1 KEY PERSONNEL

The personnel specified below or in attachment to this contract are considered to be essential to the work being performed hereunder. Prior to diverting any of the specified individuals to other programs, the Contractor shall notify the Contracting Officer reasonably in advance and shall submit justification (including proposed substitutions) in sufficient detail to permit evaluation of the impact on the program. No diversion shall be made by the Contractor without the written consent of the Contracting Officer; Provided, that the Contracting Officer may ratify in writing such diversion and such ratification shall constitute the consent of the Contracting Officer required by this clause. The below list or attachment to this contract may be amended from time to time during the course of the contract to either add or delete personnel, as appropriate.

For the purpose of this contract, the key personnel positions are identified below as:

-
-
-
-
-
-

H.2 ACCOUNTING AND AUDITING SERVICES

(a) Accounting

The contractor may procure and utilize such accounting services as are required to establish and maintain an accounting system which reflect accurate, current and complete financial transactions and which meet the standards of the Comptroller General of the United States and the Department of Labor.

(b) Auditing

The contractor shall audit or have audited subcontractor financial records as may be required to determine, at a minimum, the fiscal integrity of financial transactions and compliance with laws, regulations and administrative requirements.

The U.S. Department of Labor shall be responsible for scheduling all audits of the prime contractor's books, documents, papers and records. The Department will use its own audit resources or shall use certified or public accountants under contract or auditors from another Federal agency.

Cost of Accounting Services and Audit of subcontractors as described herein are allowable cost under this contract. Costs for audits for which the U.S. Department of Labor is responsible are unallowable.

H.3 USE OF AND PAYMENT TO CONSULTANTS

(a) Consultant(s) hired to perform under this contract may be compensated at a rate for time actually worked (e.g., amount per day, per week, per month, etc.), or at a fixed price for performance of a specific task, or at nominal

compensation in accordance with Contractor's policies. However, for the use and payment to consultant(s) prior written approval must be obtained from the Contracting Officer.

(b) The amount or rate of payment will be determined on a case-by- case basis, taking into account (among any other relevant factors) the relative importance of the duties to be performed, the stature of the individual in his specialized field, comparable pay for positions under the Classification Act or other Federal pay systems, rates paid by private employers and rates previously paid other experts or consultants for similar work.

(c) The contractor shall maintain a written report for the files on the results on all consultations charged to the contract. This report must include, as a minimum: (1) the consultant's name, dates, hours and amounts charged to the contract; (2) the names of the contractor's staff to whom the services are provided; and (3) the results of the subject matter of the consultation.

H.4 PRINTING

Unless otherwise specified in this contract, the contractor shall not engage in, nor subcontract for, any printing (as that term is defined in Title 1 of the Government Printing and Binding Regulations in effect on the effective date of this contract) in connection with the performance of work under this contract: provided, however, that performance of a requirement under this contract involving the reproduction of less than 5,000 production units of any one page or less than 25,000 production units in the aggregate of multiple pages, will not be deemed to be printing. A production unit is defined as one sheet, size 8 by 11 inches, one side only, one color.

H.5 CONTRACT NUMBER IDENTIFICATION

The Contractor agrees to utilize the number of this contract on all correspondence, communications, reports, vouchers and such other data concerning this contract or delivered hereunder.

H.6 SUBMISSION OF CORRESPONDENCE

All correspondence relating to contractual aspects shall be directed to the Division of Contract Services, Attention: Contracting Officer.

H.7 OTHER CONTRACTORS

The Government may undertake or award other contracts for the same, essentially similar, or related work, and the Contractor shall fully cooperate with such other contractors and Government employees. The Contractor shall not commit or permit any act which will interfere with the performance of work by any other contractor or by Government employees.

The foregoing paragraph shall be included in the contracts of all Contractors with whom this Contractor will be required to cooperate. The Government shall equitably enforce this clause as to all contractors, to prevent the imposition of unreasonable burdens on any contractor.

H.8 LAWS APPLICABLE

The contractor will perform its duties in accordance with the applicable Act, and the regulations, procedures and standards promulgated thereunder. The Contractor will comply with all applicable Federal and State and Local laws, rules, and regulations which deal with or relate to the employment of persons who perform work or are trained under contract.

This contract in no way relieves the Contractor of responsibility for compliance with the provisions of the Fair Labor Standards Act, as amended.

H.9 DISPOSITION OF MATERIAL

Upon termination or completion of all work under this contract, the Contractor shall prepare for shipment, deliver FOB destination, or dispose of all materials received from the Government and all residual materials produced in connection with the performance of this contract as may be directed by Contracting Officer, or as specified in other provisions of this contract. All materials produced or required to be delivered under this contract become and remain the property of the Government.

H.10 NONDISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITIES

(a) No person shall on the ground of race, religion, color, handicap, national origin, sex, age, political affiliation, or beliefs be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded or otherwise financially assisted, in whole or in part with funds made available hereunder. (b) In addition, this contract and any subcontract hereunder is subjected to Title VI of the Civil Rights Act of 1964 (78 Stat. 252) and the Regulations issued thereunder and found at 29 CFR 31. The Contractor agrees that any service, financial aid, or other benefit to be provided by it under this contract shall be furnished without discrimination because of race, color, sex, or national origin; and that his employment practices shall be subject to the same restrictions to ensure nondiscriminatory treatment of beneficiaries of assistance under the Act.

H.11 DISCLOSURE OF CONFIDENTIAL INFORMATION

The Contractor agrees to maintain the confidentiality of any information regarding applicants, project participants or their immediate families which may be obtained through application forms, interviews, test reports from public agencies or counselors, or any other source. Without the permission of the applicant or participant, such information shall be divulged only as necessary for purposes related to the performance or evaluation of the contract and to persons having responsibilities under the contract, including those furnishing services to the projects under subcontracts.

H.12 ELIMINATION OF SEXIST LANGUAGE AND ART WORK

All written materials issued by the Contractor or grantee shall conform to the following guidelines for eliminating sexist language and art work:

(a) Avoid the use of sex reference in job titles. Titles should conform to the Census Bureau's occupational classification system and the most recently published edition of the Dictionary of Occupational Titles.

-- Longshore workers instead of longshoremen.

(b) Avoid the use of male and female gender word forms.

-- Aviator to include men and women pilots, not aviatrix.

(c) Include both sexes by using terms that refer to people as a whole.

-- Human beings or people instead of mankind.

(d) Avoid the use of masculine and feminine pronouns or adjectives in referring to a hypothetical person or people in general. Change sentences such as: The average American worker spends 2 years of his life in the workforce.

-- By rewording to eliminate unnecessary gender pronouns and adjectives. (The average American worker spends 20 years in the workforce.)

-- By recasting into the plural. (Most Americans spend 20 years of their lives in the workforce.)

-- By replacing the masculine or feminine pronoun or adjective with "one", "you", "he or she", "her or him", or his or her". (An average American spends 20 years of his or her life in the workforce.)

(e) Refer to both men and women in such generic terms as economist, doctor, or lawyer. Identify sex through the use of pronouns.

-- The lawyer made her final summation.

(f) Avoid the use of stereotyped terms or expressions such as "man-sized" job.

-- Employee-years and employee-hours (or staff-hours) instead of man-years and man-hours.

(g) The use of art work in publications should conform to the following guidelines:

(i) Strive to use racially and sexually balanced designs.

(ii) Depict both men and women in art work on general subject matters.

(iii) Show men and women in a variety of roles in photographs, illustrations, and drawings.

-- Show women and men as managers and skilled laborers.

H.13 HAZARDOUS OCCUPATION ORDERS

The Contractor shall comply with the Hazardous Occupation Orders issued pursuant to the Fair Labor Standards Act and set forth at 20 CFR 570.50 et seq. with respect to the employment of youths under 18 years of age and the Child Labor Standards of 29 CFR 570.31 et seq. with respect to the employment of youths aged 14 and 15.

H.14 INSURANCE REQUIREMENTS (FAR-SUBPART 28.3)

In accordance with the Federal Acquisition Regulation, 48 CFR, Clause 52.228-7 entitled, "Insurance-Liability to Third Persons" the following kinds and amounts of insurance must be procured and maintained in force during the lifetime of the above numbered contract.

A. Worker's Compensation - In the amounts required by State law or the United States Longshore Worker's and Harbor Workers' Compensation Act (33 U.S.C. 901).

B. Occupational Diseases Insurance - As required by applicable law. In any area where all occupational diseases are not compensable under applicable law, insurance for occupational diseases shall be secured under the employer liability section of your insurance policy, minimum per accident \$100,000.

C. Employer Liability - This insurance is to cover any liability imposed upon an employer, by law, for damages on account of personal injuries, including death resulting therefrom, sustained by his employees by reason of accident.

D. General Liability Insurance (Bodily Injury) - This insurance protects the insured against claims arising from bodily injury or death to third parties occurring on it business premises or through its operations except those arising from motor vehicles away from the premises, those covered by any Worker's Compensation law, and other exclusions stated in the policy. The required coverage for bodily injury shall be \$200,000 per person and \$500,000 per occurrence.

E. Automobile Liability - The required coverage is \$200,000 per person and \$500,000 per occurrence for bodily injury and \$20,000 per occurrence for property damage.

F. The policies evidencing such insurance as required under this contract shall contain the following endorsement:

"No cancellation, termination, or modification of this policy shall take effect prior to the expiration of 35 days after written notice of the cancellation, termination or modification together with suitable identification of the policy and name insured has been sent by registered letter to the Government representative at the address stated below:

Name of Contracting Officer: Keith A. Bond

Address: USDOL/ETA/DASET/OGCM/DCS
200 Constitution Ave., N.W.
Room N-5425
Washington, D.C. 20210

The types and minimum limits reflected above for vehicle insurance shall apply to any vehicle operated or used in connection with performance of official business under this contract. In the event a privately-owned vehicle is used, the Government's share of insurance premiums, including any additional coverage required to conform with the above limits, shall be prorated in accordance with the vehicle's actual use while conducting business under the terms of this contract.

H.15 PERFORMANCE STANDARDS

The composition, workmanship, printing or reproduction and substantive content of all reports, evaluations, charts, tables, graphs, and other data to be furnished under this contract shall strictly conform to the generally accepted quality standards of the Contractor's profession and shall be suitable for dissemination and use without revision, to DOL, other Government agencies and the general public.

Reports shall include a complete disclosure of all data relevant to the work performed, the techniques developed, the investigations made, and shall be relevant to the materials studies and methods and processes employed.

**H.16 OPTION TO EXTEND THE TERMS OF THE CONTRACT - SERVICE
(FAR 17.208(G))**

1. The Government may extend the terms of this contract by written notice to the Contractor at least 60 calendar days before the contract expires. This notice does not commit the Government to an extension.
2. If the Government exercises this option, the extended contract shall be considered to include this option provision.
3. The initial period of this contract may be extended by one year, at estimated costs and indirect costs as follows:

Option Year	Estimated Cost	Indirect Cost	Total Estimated Cost
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The total duration of this contract, including the exercise of any options under this clause, shall not exceed 5 years.

4. Estimated costs, including any indirect costs, for the options years shall be determined at the time of contract execution. Any anticipated deviations from total preestimated option year costs must be presented to the Contracting Officer in writing, with an explanation and justification of the anticipated deviation(s), 10 calendar days after receipt of notice by the contractor of the Government 's intention to exercise the option to extend the term of the contract. No deviations from the total pre-established option years estimated costs shall be permitted without the written consent of the Contracting Officer. Deviations which would increase the total pre-established option year estimated costs by more than 10 percent shall not be permitted under any circumstances.

H.17 RELEASE OF INFORMATION

The contractor shall not at any time disseminate any information concerning the specific projects hereunder without prior approval of the Government.

H.18 INDIRECT COSTS

In order to avoid major audit problems, disallowed costs, and to receive timely reimbursement of indirect costs, contractors should take those necessary steps to comply with this clause as well as the critical timeframes for submission of indirect cost proposals.

You are governed by one of the categories of cost principles listed below. Please comply with your cost principles as appropriate to your organization. (1) Federal Acquisition Regulation (FAR) Subparts 31 and 42 apply to private-for-profit contractors. (2) OMB Circular A-87 applies to state and local governments and Federally-recognized Indian Tribes. States receiving JTPA formula-allocated funds can elect to waive A-87 coverage. (3) OMB Circulars A-21, A-88 and FAR 42.705-3 apply to educational institutions. (4) OMB Circular A-122 applies to nonprofit institutions excluding those addressed in the preceding as well as hospitals.

The total amount of contract funds will not be increased to reimburse organizations for higher indirect cost rates than those rates identified in this clause. Also, the contractor must obtain approval from the Contracting Officer to transfer funds from other budget line items to the indirect cost budget line items to accommodate higher indirect cost rates.

The foregoing does not relieve the contractor of any other administrative cost limitations regarding the contract.

Billing rates are only temporary for the 90 days period from the effective date of your contract. Failure to submit an acceptable indirect cost proposal to your cognizant agency for provisional rates within the aforementioned 90-day period means that you shall not receive any further reimbursement of your indirect billing rates until the provisional rate proposal is received. Also, action may be taken to recoup all indirect costs already paid to you.

A private-for-profit contractor is to submit an acceptable indirect cost proposal for final rates to its cognizant agency within 90 days after the end of its fiscal year. All other contractors must submit their final rate proposals within 6 months after the end of their fiscal year.

Block 1 or 2 is completed below as appropriate for affected new contracts or modifications.

BLOCK 1

Rate category: (check one)	Your rates and bases are:
Billing	Overhead
Provisional	Base:
Final	(And, if applicable)
See Attached Agreement	General and Admin.
Other (Explain)	Base:

Effective from to or if multi-year, please explain here:

BLOCK 2

(For special indirect cost ceilings)

Special percent ceiling is % for (usually overhead) and if applicable, % for General and Administrative. Base:

OR

Special dollar ceiling is \$ for (usually overhead) and if applicable, \$ for General and Administrative. Base:

Effective from to or if multi-year, please explain here:

If applicable for ceilings, please describe here any situation whereby the bases in Block 2 above differ from the bases in Block 1 above. Also, the maximum reimbursement for indirect costs under this contract will be based on the lower of the negotiated rates or ceilings.

If the Department of Labor (DOL) is your cognizant agency, proposals for indirect cost rates and supporting data and documentation should be sent to the Office of Cost Determination (OCD) Negotiator in the appropriate DOL Regional Office or if applicable, to the OCD National Office whose address and phone number is listed below. In addition, if you do not know your cognizant Federal agency, please call the phone number listed below:

Director, Office of Cost Determination (OCD)
 U.S. Department of Labor, OASAM
 200 Constitution Avenue, N.W., Room S-1310
 Washington, D.C. 20210
 Tel. (202) 693-4102

(End of Clause)

PART II - CONTRACT CLAUSES**SECTION I - CONTRACT CLAUSES****I.1 NOTICE LISTING CONTRACT CLAUSES INCORPORATED BY REFERENCE**

The following contract clauses pertinent to this section are hereby incorporated by reference (by Citation Number, Title, and Date) in accordance with the clause at FAR "52.252-2 CLAUSES INCORPORATED BY REFERENCE" in Section I of this contract. See FAR 52.252-2 for an internet address (if specified) for electronic access to the full text of a clause.

NUMBER	TITLE	DATE
52.202-1	DEFINITIONS	JUL 2004
52.203-3	GRATUITIES	APR 1984
52.203-5	COVENANT AGAINST CONTINGENT FEES	APR 1984
52.203-6	RESTRICTIONS ON SUBCONTRACTOR SALES TO THE GOVERNMENT	JUL 1995
52.203-7	ANTI-KICKBACK PROCEDURES	JUL 1995
52.203-8	CANCELLATION, RESCISSION, AND RECOVERY OF FUNDS FOR ILLEGAL OR IMPROPER ACTIVITY	JAN 1997
52.203-10	PRICE OR FEE ADJUSTMENT FOR ILLEGAL OR IMPROPER ACTIVITY	JAN 1997
52.203-12	LIMITATION ON PAYMENTS TO INFLUENCE CERTAIN FEDERAL TRANSACTIONS	JUN 2003
52.204-4	PRINTED OR COPIED DOUBLE-SIDED ON RECYCLED PAPER	AUG 2000
52.209-6	PROTECTING THE GOVERNMENT'S INTEREST WHEN SUBCONTRACTING WITH CONTRACTORS DEBARRED, SUSPENDED, OR PROPOSED FOR DEBARMENT	JUL 1995
52.214-26	AUDIT AND RECORDS--SEALED BIDDING	OCT 1997
52.214-27	PRICE REDUCTION FOR DEFECTIVE COST OR PRICING DATA--MODIFICATIONS--SEALED BIDDING	OCT 1997
52.214-28	SUBCONTRACTOR COST OR PRICING DATA--MODIFICATIONS--SEALED BIDDING	OCT 1997
52.214-29	ORDER OF PRECEDENCE--SEALED BIDDING	JAN 1986
52.215-1	INSTRUCTIONS TO OFFERORS--COMPETITIVE ACQUISITION	JAN 2004
52.219-6	NOTICE OF TOTAL SMALL BUSINESS SET-ASIDE	JUN 2003
52.219-8	UTILIZATION OF SMALL BUSINESS CONCERNS	MAY 2004
52.219-14	LIMITATIONS ON SUBCONTRACTING	DEC 1996
52.222-3	CONVICT LABOR	JUN 2003
52.222-21	PROHIBITION OF SEGREGATED FACILITIES	FEB 1999
52.222-26	EQUAL OPPORTUNITY	APR 2002
52.222-35	EQUAL OPPORTUNITY FOR SPECIAL DISABLED VETERANS, OF THE VIETNAM ERA, AND OTHER	DEC 2001

	ELIGIBLE VETERANS	
52.222-36	AFFIRMATIVE ACTION FOR WORKERS WITH DISABILITIES	JUN 1998
52.222-37	EMPLOYMENT REPORTS ON SPECIAL DISABLED VETERANS, VETERANS OF THE VIETNAM ERA, AND OTHER ELIGIBLE VETERANS	DEC 2001
52.222-38	COMPLIANCE WITH VETERANS' EMPLOYMENT REPORTING REQUIREMENTS	DEC 2001
52.223-6	DRUG-FREE WORKPLACE	MAY 2001
52.225-13	RESTRICTIONS ON CERTAIN FOREIGN PURCHASES	DEC 2003
52.227-1	AUTHORIZATION AND CONSENT	JUL 1995
52.227-2	NOTICE AND ASSISTANCE REGARDING PATENT AND COPYRIGHT INFRINGEMENT	AUG 1996
52.227-14	RIGHTS IN DATA--GENERAL	JUN 1987
52.229-3	FEDERAL, STATE, AND LOCAL TAXES	APR 2003
52.232-1	PAYMENTS	APR 1984
52.232-8	DISCOUNTS FOR PROMPT PAYMENT	FEB 2002
52.232-11	EXTRAS	APR 1984
52.232-17	INTEREST	JUN 1996
52.232-23	ASSIGNMENT OF CLAIMS	JAN 1986
52.232-33	PAYMENT BY ELECTRONIC FUNDS--CENTRAL CONTRACTOR REGISTRATION	OCT 2003
52.233-1	DISPUTES	JUL 2002
52.233-3	PROTEST AFTER AWARD	AUG 1996
52.242-13	BANKRUPTCY	JUL 1995
52.243-1	CHANGES--FIXED PRICE ALTERNATE I (APR 1984)	AUG 1987
52.244-2	SUBCONTRACTS	AUG 1998
52.244-6	SUBCONTRACTS FOR COMMERCIAL ITEMS AND COMMERCIAL COMPONENTS	JUL 2004
52.246-25	LIMITATION OF LIABILITY--SERVICES	FEB 1997
52.249-2	TERMINATION FOR CONVENIENCE OF THE GOVERNMENT (FIXED-PRICE)	MAY 2004
52.249-8	DEFAULT (FIXED-PRICE SUPPLY AND SERVICE)	APR 1984
52.253-1	COMPUTER GENERATED FORMS	JAN 1991

I.2 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)

(a) The Government may extend the term of this contract by written notice to the Contractor within 60 days; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 30 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 5 years.

I.3 52.232-25 PROMPT PAYMENT (JUN 1997)

Notwithstanding any other payment clause in this contract, the Government will make invoice payments and contract financing payments under the terms and conditions specified in this clause. Payment shall be considered as being made on the day a check is dated or the date of an electronic funds transfer. Definitions of pertinent terms are set forth in section 32.902 of the Federal Acquisition Regulation. All days referred to in this clause are calendar days, unless otherwise specified. (However, see subparagraph (a)(4) of this clause concerning payments due on Saturdays, Sundays, and legal holidays.)

(a) Invoice payments (1) Due Date. (i) Except as indicated in subparagraph (a)(2) and paragraph (c) of this clause, the due date for making invoice payments by the designated payment office shall be the later of the following two events:

(A) The 30th day after the designated billing office has received a proper invoice from the Contractor (except as provided in subdivision (a)(1)(ii) of this clause).

(B) The 30th day after Government acceptance of supplies delivered or services performed by the Contractor. On a final invoice where the payment amount is subject to contract settlement actions, acceptance shall be deemed to have occurred on the effective date of the contract settlement.

(ii) If the designated billing office fails to annotate the invoice with the actual date of receipt at the time of receipt, the invoice payment due date shall be the 30th day after the date of the Contractor's invoice; provided a proper invoice is received and there is no disagreement over quantity, quality, or Contractor compliance with contract requirements.

(i) Name and address of the Contractor.

(ii) Invoice date. (The Contractor is encouraged to date invoices as close as possible to the date of the mailing or transmission.)

(iii) Contract number or other authorization for supplies delivered or services performed (including order number and contract line item number).

(iv) Description, quantity, unit of measure, unit price, and extended price of supplies delivered or services performed.

(v) Shipping and payment terms (e.g., shipment number and date of shipment, prompt payment discount terms). Bill of lading number and weight of shipment will be shown for shipments on Government bills of lading.

(vi) Name and address of Contractor official to whom payment is to be sent (must be the same as that in the contract or in a proper notice of assignment).

(vii) Name (where practicable), title, phone number, and mailing address of person to be notified in the event of a defective invoice.

(viii) Any other information or documentation required by the contract (such as evidence of shipment).

(ix) While not required, the Contractor is strongly encouraged to assign an identification number to each invoice.

(4) Interest penalty. An interest penalty shall be paid automatically by the designated payment office, without request from the Contractor, if payment is not made by the due date and the conditions listed in paragraphs (a)(4)(i) through (a)(4)(iii) of this clause are met, if applicable. However, when the due date falls on a Saturday, Sunday, or legal holiday when Federal Government offices are closed and Government business is not expected to be conducted, payment may be made on the following business day without incurring a late payment interest penalty.

(i) A proper invoice was received by the designated billing office.

(ii) A receiving report or other Government documentation authorizing payment was processed, and there was no disagreement over quantity, quality, or Contractor compliance with any contract term or condition.

(iii) In the case of a final invoice for any balance of funds due the Contractor for supplies delivered or services performed, the amount was not subject to further contract settlement actions between the Government and the Contractor.

(5) Computing penalty amount. The interest penalty shall be at the rate established by the Secretary of the Treasury under section 12 of the Contract Disputes Act of 1978 (41 U.S.C. 611) that is in effect on the day after the due date, except where the interest penalty is prescribed by other governmental authority (e.g., tariffs). This rate is referred to as the "Renegotiation Board Interest Rate," and it is published in the Federal Register semiannually on or about January 1 and July 1. The interest penalty shall accrue daily on the invoice principal payment amount approved by the Government until the payment date of such approved principal amount; and will be compounded in 30-day increments inclusive from the first day after the due date through the payment date. That is, interest accrued at the end of any 30-day period will be added to the approved invoice principal payment amount and will be subject to interest penalties if not paid in the succeeding 30-day period. If the designated billing office failed to notify the Contractor of a defective invoice within the periods prescribed in subparagraph (a)(3) of this clause, the due date on the corrected invoice will be adjusted by subtracting from such date the number of days taken beyond the prescribed notification of defects period. Any interest penalty owed the Contractor will be based on this adjusted due date. Adjustments will be made by the designated payment office for errors in calculating interest penalties.

(i) For the sole purpose of computing an interest penalty that might be due the Contractor, Government acceptance shall be deemed to have occurred constructively on the (unless otherwise specified in this contract) after the Contractor delivered the supplies or performed the services in accordance with the terms and conditions of the contract, unless there is a disagreement over quantity, quality, or Contractor compliance with a contract provision. In the event that actual acceptance occurs within the constructive acceptance period, the determination of an interest penalty shall be based on the actual date of acceptance. The constructive acceptance requirement does not, however, compel Government officials to accept supplies or services, perform contract administration functions, or make payment prior to fulfilling their responsibilities.

(ii) The following periods of time will not be included in the determination of an interest penalty:

(A) The period taken to notify the Contractor of defects in invoices submitted to the Government, but this may not exceed 7 days (3 days for meat, meat food products, or fish; 5 days for perishable agricultural commodities, dairy products, edible fats or oils, and food products prepared from edible fats or oils).

(B) The period between the defects notice and resubmission of the corrected invoice by the Contractor.

(C) For incorrect electronic funds transfer (EFT) information, in accordance with the EFT clause of this contract.

(iii) Interest penalties will not continue to accrue after the filing of a claim for such penalties under the clause at 52.233-1, Disputes, or for more than 1 year. Interest penalties of less than \$1 need not be paid.

(iv) Interest penalties are not required on payment delays due to disagreement between the Government and the Contractor over the payment amount or other issues involving contract compliance or on amounts temporarily withheld or retained in accordance with the terms of the contract. Claims involving disputes, and any interest that may be payable, will be resolved in accordance with the clause at 52.233-1, Disputes.

(6) Prompt payment discounts. An interest penalty also shall be paid automatically by the designated payment office, without request from the Contractor, if a discount for prompt payment is taken improperly. The interest penalty will be calculated as described in subparagraph (a)(5) of this clause on the amount of discount taken for the period beginning with the first day after the end of the discount period through the date when the Contractor is paid.

(7) Additional interest penalty. (i) a penalty amount, calculated in accordance with paragraph (a)(7)(iii) of this clause, shall be paid in addition to the interest penalty amount if the Contractor--

(A) Is owed an interest penalty of \$1 or more;

(B) Is not paid the interest penalty within 10 days after the date the invoice amount is paid; and

(C) Makes a written demand to the designated payment office for additional penalty payment, in accordance with paragraph (a)(7)(ii) of this clause, postmarked not later than 40 days after the invoice amount is paid.

(ii)(A) Contractors shall support written demands for additional penalty payments with the following data. No additional data shall be required. Contractors shall--

(1) Specifically assert that late payment interest is due under a specific invoice, and request payment of all overdue late payment interest penalty and such additional penalty as may be required;

(2) Attach a copy of the invoice on which the unpaid late payment interest was due; and

(3) State that payment of the principal has been received, including the date of receipt.

(B) Demands must be postmarked on or before the 40th day after payment was made, except that--

(1) If the postmark is illegible or nonexistent, the demand must have been received and annotated with the date of receipt by the designated payment office on or before the 40th day after payment was made; or

(2) If the postmark is illegible or nonexistent and the designated payment office fails to make the required annotation, the demand's validity will be determined by the date the Contractor has placed on the demand; provided such date is no later than the 40th day after payment was made.

(iii)(A) The additional penalty shall be equal to 100 percent of any original late payment interest penalty, except--

(1) The additional penalty shall not exceed \$5,000;

(2) The additional penalty shall never be less than \$25; and

(3) No additional penalty is owed if the amount of the underlying interest penalty is less than \$1.

(B) If the interest penalty ceases to accrue in accordance with the limits stated in paragraph (a)(5)(iii) of this clause, the amount of the additional penalty shall be calculated on the amount of interest penalty that would have accrued in the absence of these limits, subject to the overall limits on the additional penalty specified in paragraph (a)(7)(iii)(A) of this clause.

(C) For determining the maximum and minimum additional penalties, the test shall be the interest penalty due on each separate payment made for each separate contract. The maximum and minimum additional penalty shall not be based upon individual invoices unless the invoices are paid separately. Where payments are consolidated for disbursing purposes, the maximum and minimum additional penalty determination shall be made separately for each contract therein.

(D) The additional penalty does not apply to payments regulated by other Government regulations (e.g., payments under utility contracts subject to tariffs and regulation).

(b) Contract financing payments--(1) Due dates for recurring financing payments. If this contract provides for contract financing, requests for payment shall be submitted to the designated billing office as specified in this contract or as directed by the Contracting Officer. Contract financing payments shall be made on the day after receipt of a proper

contract financing request by the designated billing office. In the event that an audit or other review of a specific financing request is required to ensure compliance with the terms and conditions of the contract, the designated payment office is not compelled to make payment by the due date specified.

(2) Due dates for other contract financing. For advance payments, loans, or other arrangements that do not involve recurring submissions of contract financing requests, payment shall be made in accordance with the corresponding contract terms or as directed by the Contracting Officer.

(3) Interest penalty not applicable. Contract financing payments shall not be assessed an interest penalty for payment delays.

(c) Fast payment procedure due dates. If this contract contains the clause at 52.213-1, Fast Payment Procedure, payments will be made within 15 days after the date of receipt of the invoice.

I.4 INDEMNIFICATION AND MEDICAL LIABILITY INSURANCE (FAR 52.237-7) (JAN 1997)

(a) It is expressly agreed and understood that this is a nonpersonal services contract, as defined in Federal Acquisition Regulation (FAR) 37.101, under which the professional services rendered by the Contractor are rendered in its capacity as an independent contractor. The Government may evaluate the quality of professional and administrative services provided, but retains no control over professional aspects of the services rendered, including by example, the Contractor's professional medical judgment, diagnosis, or specific medical treatments. The Contractor shall be solely liable for and expressly agrees to indemnify the Government with respect to any liability producing acts or omissions by it or by its employees or agents. The Contractor shall maintain liability insurance issued by a responsible insurance carrier of not less than the following amount(s) per specialty per occurrence: * _____.

* Amounts are listed below:

(b) An apparently successful offeror, upon request by the Contracting Officer, shall furnish prior to contract award evidence of its insurability concerning the medical liability insurance required by paragraph (a) of this clause.

(c) Liability insurance may be on either an occurrences basis or on a claims-made basis. If the policy is on a claims-made basis, an extended reporting endorsement (tail) for a period of not less than 3 years after the end of the contract term must also be provided.

(d) Evidence of insurance documenting the required coverage for each health care provider who will perform under this contract shall be provided to the Contracting Officer prior to the commencement of services under this contract. If the insurance is on a claims-made basis and evidence of an extended reporting endorsement is not provided prior to the commencement of services, evidence of such endorsement shall be provided to the Contracting Officer prior to the expiration of this contract. Final payment under this contract shall be withheld until evidence of the extended reporting endorsement is provided to the Contracting Officer.

(e) The policies evidencing required insurance shall also contain an endorsement to the effect that any cancellation or material change adversely affecting the Government's interest shall not be effective until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer. If during the performance period of the contract the Contractor changes insurance providers, the Contractor must provide evidence that the Government will be indemnified to the limits specified in paragraph (a) of this clause, for the entire period of the contract, either under the new policy, or a combination of old and new policies.

(f) The Contractor shall insert the substance of this clause, including this paragraph (f), in all subcontracts under this contract for health care services and shall require such subcontractors to provide evidence of and maintain insurance in accordance with paragraph (a) of this clause. At least 5 days before the commencement of work by any subcontractor, the Contractor shall furnish to the Contracting Officer evidence of such insurance.

* Amounts from paragraph (a) above:

I.5 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<http://www.arnet.gov/far>

PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

SECTION J - LIST OF ATTACHMENTS

- J.1 COST CONTRACTOR'S INVOICE, ETA 3100-1 (1 PAGE)**
- J.2 COST CONTRACTOR'S DETAILED STATEMENT OF COST, ETA 3-2 (1 PAGE)**
- J.3 VETS-100 - FEDERAL CONTRACTOR VETERANS EMPLOYMENT REPORT, OMB 1293-0005 (2 PAGES)**
- J.4 LIST OF JOB CORPS CENTERS (30 PAGES)**
- J.5 CONTRACTOR'S BID PRICING SHEET (1 PAGE)**

CONTRACTORS DETAILED STATEMENT OF COSTS

**U.S. DEPARTMENT OF LABOR
Employment and Training Administration**

Contractor's Name		Contract Number		
		Invoice Number		
Cost Category	Contract Budget (1)	Cumulative Final Cost to (2)	Costs for Report Month (3)	Estimated Costs to (4)
Salaries and Wages				
Fringe Benefits				
TOTAL PERSONNEL COSTS				
Other Expenses (Specify & list below)				
TOTAL OTHER EXPENSES				
TOTAL CONTRACT COSTS				

ETA 32 (R-Feb. 1996)

FEDERAL CONTRACTOR VETERANS' EMPLOYMENT REPORT VETS-100

OMB NO: 1293-0005
Expires 06-30-2000

RETURN COMPLETED REPORT TO:

U.S. DEPARTMENT OF LABOR
VETERANS' EMPLOYMENT AND TRAINING SERVICE
VETS-100 REPORTING
6101 STEVENSON AVE
ALEXANDRIA, VA 22304

Persons are not required to respond to this collection of information unless it displays a valid OMB number

TYPE OF REPORTING ORGANIZATION (Check only one) <input type="checkbox"/> Prime Contractor (P) <input type="checkbox"/> Subcontractor (S) <input type="checkbox"/> Both (B)	TYPE OF FORM (Check only one) <input type="checkbox"/> Single Establishment (S) <input type="checkbox"/> Multiple Establishment-Headquarters (MHQ) <input type="checkbox"/> Multiple Establishment-Hiring Location (MHL) <input type="checkbox"/> Multiple Establishment-State Consolidated (specify number of locations) _____ (MSC)
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COMPANY IDENTIFICATION INFORMATION (Omit preprinted items, enter address changes below)

COMPANY No:	TWELVE MONTH PERIOD ENDING									
			M	M	D	D	Y	Y	Y	Y
NAME OF PARENT COMPANY:	ADDRESS (NUMBER AND STREET):									
CITY:	COUNTY:			STATE:		ZIP CODE:				
NAME OF HIRING LOCATION:	ADDRESS (NUMBER AND STREET):									
CITY:	COUNTY:			STATE:		ZIP CODE:				
SIC:										
DUNS:										
EMPLOYER I.D. No. (IRS TAX No.)										

INFORMATION ON VETERANS

REPORT ALL REGULAR FULL-TIME OR PART-TIME EMPLOYEES AND NEW HIRES WHO ARE VETERANS, AS DEFINED ON REVERSE SIDE. DATA ON NUMBER OF EMPLOYEES ARE TO BE ENTERED IN COLUMN L, M, AND N. DATA ON NEW HIRES ARE TO BE ENTERED IN COLUMNS O, P, Q, AND R. ENTRIES IN COLUMNS O THROUGH R, LINES 1 THROUGH 9; AND COLUMNS L, M, AND N, LINE 10 (AREAS SHADED DARK GRAY) ARE OPTIONAL. ENTRIES IN COLUMN N, LINES 1-9; COLUMN Q, LINE 10; AND THE MAXIMUM AND MINIMUM NUMBER OF EMPLOYEES (AREAS SHADED LIGHT GRAY) ARE OPTIONAL FOR 1999 ONLY AND WILL BE REQUIRED FOR THE 2000 REPORTING CYCLE. DETAILED INSTRUCTIONS ARE FOUND ON THE REVERSE SIDE OF THIS FORM.

JOB CATEGORIES	NUMBER OF EMPLOYEES			NEW HIRES (PREVIOUS 12 MONTHS)			
	SPECIAL DISABLED VETERANS (L)	VIETNAMERA VETERANS (M)	OTHER ELIGIBLE VETERANS (N)	SPECIAL DISABLED VETERANS (O)	VIETNAMERA VETERANS (P)	OTHER VETERANS (Q)	TOTAL NEW HIRES, BOTH VETERANS AND NON-VETERANS (R)
OFFICIALS AND MANAGERS 1							
PROFESSIONALS 2							
TECHNICIANS 3							
SALES WORKERS 4							
OFFICE AND CLERICAL 5							
CRAFT WORKERS (SKILLED) 6							
OPERATIVE (SEMI-SKILLED) 7							
LABORERS (UNSKILLED) 8							
SERVICE WORKERS 9							
TOTAL 10							

Report the total maximum and minimum number of regular employees on board during the period covered by this report.

Maximum Number	Minimum Number

FEDERAL CONTRACTOR VETERANS' EMPLOYMENT REPORT (VETS-100)

WHO MUST FILE

The Vets-100 Report is to be completed by all nonexempt federal contractors and subcontractors with contracts or subcontracts for the furnishing of supplies and services or the use of real or personal property for \$25,000 or more. Services include but are not limited to the following services: Utility, construction, transportation, research, insurance, and fund depository, irrespective of whether the government is the purchaser or seller. The existence of \$25,000 or more in federal contracts or subcontracts during a given calendar year establishes the requirement to file a VETS-100 Report during the following calendar year.

WHEN TO FILE

This annual report must be filed no later than September 30. Mail to the address pre-printed on the front of the form.

LEGAL BASIS FOR REPORTING REQUIREMENTS

Title 38, United States Code, Section 4212(d) and PL 105-339, require that federal contractors report at least annually the numbers of: 1) special disabled veterans, 2) veterans of the Vietnam era, and 3) other veterans who served on active duty during a war or in a campaign or expedition for which a campaign badge has been authorized who are in their workforce. Reporting is required by hiring location and includes both the number employed and the number of new hires, within the three categories listed above. The number of veterans employed within these categories is to be broken out by job category and maximum and minimum total employment is to be reported as well.

HOW TO SUBMIT THE VETS-100 REPORTS

Single-establishment employers must file one completed form. All multi-establishment employers, i.e., those doing business at more than one hiring location, must file (A) one form covering the principal or headquarters office; (B) a separate form for each hiring location employing 50 or more persons; and (C) EITHER, (i) a separate form for each hiring location employing fewer than 50 persons, OR (ii) consolidated reports that cover hiring locations within one State that have fewer than 50 employees. Each state consolidated report must also list the name and address of the hiring locations covered by the report. Company consolidated reports such as those required by EEO-1 reporting procedures are NOT required for the VETS-100 Report. Completed reports for the headquarters location and all other hiring locations for each company should be mailed in one package to the address indicated on the front of the form.

RECORD KEEPING

Employers must keep copies of the completed annual VETS-100 Report submitted to DOL for a period of two years.

HOW TO PREPARE THE FORMS

Multi-establishment employers submitting hard copy reports should produce facsimile copies of the headquarters form for reporting data on each location.

Type of Reporting Organization Indicate the type of contractual relationship (prime contractor or subcontractor) that the organization has with the Federal Government. If the organization serves as both a prime contractor and a subcontractor on various federal contracts, check the "Both" box.

Type of Form If a reporting organization submits only one VETS-100 Report form for a single location, check the Single Establishment box. If the reporting organization submits more than one form, only one form should be checked as Multiple Establishment-Headquarters. The remaining forms should be checked as either Multiple Establishment-Hiring Location or Multiple Establishment-State Consolidated. For state consolidated forms, the number of hiring locations included in that report should be entered in the space provided. For each form, only one box should be checked within this block.

COMPANY IDENTIFICATION INFORMATION

Company Number Do not change the Company Number that is printed on the form. If there are any questions regarding your Company Number, please e-mail the VETS-100 staff at HELPDESK@VETS100.com or call (703) 461-2460.

Twelve Month Period Ending Enter the end date for the twelve month reporting period used as the basis for filing the VETS-100 Report. To determine this period, select a date in the current year between July 1 and September 1 that represents the end of a payroll period. That payroll period will be the basis for reporting Number of Employees, as described below. Then the twelve month period preceding the end date of that payroll period will be your twelve month period covered. This period is the basis for reporting New Hires, as described below. Any federal contractor or subcontractor who has written approval from the Equal Employment Opportunity Commission to use December 31 as the ending date for the EEO-1 Report may also use that date as the ending date for the payroll period selected for the VETS-100 Report.

Name and Address for Single Establishment Employers COMPLETE the identifying information under the Parent Company name and address section (omit if preprinted). LEAVE BLANK all of the identifying information for the Hiring Location.

Name and Address for Multi Establishment Employers For parent company headquarters location, COMPLETE the name and address for the parent company headquarters (omit if preprinted), LEAVE BLANK the name and address of the Hiring Location. For hiring locations of a parent company, COMPLETE the name and address for the Parent Company location, COMPLETE the name and address for the Hiring Location.

SIC Code, DUNS Number, and Employer ID Number Single Establishment and Multi Establishment Employers should COMPLETE the SIC Code, DUNS Number, and Employer ID Number as described below.

SIC Code Enter the four (4) digit SIC Code applicable to the hiring location for which the report is filed. If there is not a separate SIC Code for the hiring location, enter the SIC Code for the parent company.

Dun and Bradstreet I.D. Number (DUNS) If the company or any of its establishments has a Dun and Bradstreet Identification Number, please enter the nine (9) digit number in the space provided. If there is a specific DUNS Number applicable to the hiring location for which the report is filed, enter that DUNS Number. Otherwise, enter the DUNS number for the parent company.

Employer I.D. Number (EIN) Enter the nine (9) digit numbers assigned by the I.R.S. to the contractor. If there is a specific EIN applicable to the hiring location for which the report is filed, enter that EIN. Otherwise, enter the EIN for the parent company.

INFORMATION ON VETERANS

Number of Employees Select any payroll period ending between July 1 and September 1 of the current year. Provide all data for regular full-time and part-time employees who were special disabled veterans, Vietnam-era veterans, or other veterans employed as of the ending date of the selected payroll period. Do not include employees specifically excluded as indicated in 41 CFR 61-250.2(b)(2). For 1999, employees must be counted by veteran status for each of the nine occupational categories (Lines 1-9) in Columns L and M. The information in Column N, Lines 1-9 also will be required for the 2000 reporting cycle but this information is optional for 1999. Blank spaces will be considered zeros.

New Hires Report the number of regular full-time and part-time employees by veteran status who were hired (both veterans and non-veterans) and who were included in the payroll for the first time during the 12-month period ending between July 1 and September 1 of the current year. For 1999, the totals in Columns O, P and R (Line 10) are required. The information in Column Q, Line 10 also will be required for the 2000 reporting cycle but this information is optional for 1999. Enter all applicable numbers, including zeros.

Maximum/Minimum Number of Employees Report the maximum and minimum number of regular employees on board during the period covered as indicated by PL 105-339. This information will be required for the 2000 reporting cycle but it is optional for 1999.

DEFINITIONS:

Hiring location means an establishment as defined at 41 CFR 61.250.2(b).

Special Disabled Veteran means (A) a veteran who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Department of Veterans' Affairs for a disability (i) rated at 30 percent or more, or (ii) rated at 10 or 20 percent in the case of a veteran who has been determined under Section 1506 of Title 38, U.S.C. to have a serious employment handicap or (B) a person who was discharged or released from active duty because of a service-connected disability.

Veteran of the Vietnam-era means a person who: (A) served on active duty for a period of more than 180 days, and was discharged or released therefrom with other than a dishonorable discharge, if any part of such active duty occurred: (i) in the Republic of Vietnam between February 28, 1961, and May 7, 1975; or (ii) between August 5, 1964, and May 7, 1975, in all other cases; or (B) was discharged or released from active duty for a service-connected disability if any part of such active duty was performed (i) in the Republic of Vietnam between February 28, 1961, and May 7, 1975; or (ii) between August 5, 1964, and May 7, 1975, in all other cases.

Other Veterans means veterans who served on active duty during a war or in a campaign or expedition for which a campaign badge has been authorized. To identify the campaigns or expeditions that meet this criterion, contact the Office of Personnel Management (OPM) and ask for the OPM VETS Guide, Appendix B. A local OPM telephone number may be found in the telephone book under Federal Government or consult Directory Assistance for your area code for the nearest OPM location. For those with Internet access, the information required to make this determination is available at <http://www.opm.gov/veterans.html#gmtal2.htm>.



Job Corps Directory



Note: Please e-mail Sandra Darden at the National Office when changes occur: Darden.Sandra@dol.gov

National Office

Grace A. Kilbane, National Director
U.S. Department of Labor, ETA
Job Corps National Office
200 Constitution Avenue, NW
Washington, DC 20210

National Office

Tel: (202) 693-3000

Fax: (202) 693-2767

Number of Centers

JCCs = 96

CCCs = 28

Total =
124

Boston Region

Joseph A. Semansky, Regional Director
 U.S. Department of Labor
 Office of Job Corps, Room E-350
 John F. Kennedy Federal Building
 Boston, Massachusetts 02203
 Tel: (617) 788-0186
 Fax: (617) 788-0189

* **T** = Total; **MR** = Male Residents; **FR** = Female Residents; **MNR** = Male Non-Residents; **FNR** = Female Non-Residents (Subject to Change)

Center	Center Director	Center Capacity *					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
Arecibo Job Corps Center P.O. Box 544 Garrochales, PR 00652-0544 Tel: (787) 881-2300 Fax: (787) 881-0971	Miguelina Torres	200	82	61	10	47	ResCare, Inc. 10140 Linn Station Road Louisville, KY 40223 Tel: (502) 394-2100 Fax: (502) 394-2344	Anthony Ring (617) 788-0198 ring.anthony@dol.gov
Barranquitas Job Corps Center P.O. Box 68 Barranquitas, PR 00794 Tel: (787) 857-1577 Fax: (787) 857-2262	Dr. Gladys Figueroa	260	90	95	35	40	ResCare, Inc. 10140 Linn Station Road Louisville, KY 40223 Tel: (502) 394-2100 Fax: (502) 394-2344	Anthony Ring (617) 788-0198 ring.anthony@dol.gov
*Brooklyn Job Corps Center 585 DeKalb Avenue Brooklyn, NY 11205 Tel: (718) 623-4000 Fax: (718) 623-9626 * Satellite Center of S. Bronx JCC	Brenda Jenifer	210	0	0	105	105	ResCare, Inc. 10140 Linn Station Road Louisville, KY 40223 Tel: (502) 394-2100 Fax: (502) 394-2344	Norma Mitchell (617) 788-0199 mitchell.norma@dol.gov
Cassadaga Job Corps Center 8115 Glasgow Road Cassadaga, NY 14718-9619 Tel: (716) 595-8760 Fax: (716) 595-4396	Andrew Carpenter	270	150	120	0	0	Career Systems Development Corporation 75 Thruway Park Drive Suite 100 W. Henriette, NY 14586 Tel: (585) 334-8080 Fax: (585) 334-5072	Abbey Sharp (617) 788-0191 sharp.abbey@dol.gov

Boston Region

(Continued)

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Center	Center Director	Center Capacity *					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
Delaware Valley Job Corps Center 9368 State Rt. 97 P.O. Box 846 Callicoon, NY 12723-0846 Tel: (845) 887-5400 Fax: (845) 887-4762	Aladin Rodrigues	396	198	198	0	0	Dynamic Educational Systems, Inc. 8433 N. Black Canyon Hwy, Ste. 184 Phoenix, AZ 85021-4859 Tel: (602) 995-0116 Fax: (602) 864-1709	Abbey Sharp (617) 788-0191 sharp.abbey@dol.gov
Edison Job Corps Center 500 Plainfield Avenue Edison, NJ 08817 Tel: (732) 985-4800 Fax: (732) 985-8551	Lee Mathews	530	295	220	5	10	ResCare, Inc. 10140 Linn Station Road Louisville, KY 40223 Tel: (502) 394-2100 Fax: (502) 394-2344	Anthony Ring (617) 788-0198 ring.anthony@dol.gov
Exeter Job Corps Center 162 Main Street Exeter, RI 02822 Tel: (401) 294-9205 Fax: (401) 294-0471	Tony Federico	200	100	100	0	0	Adams and Associates 10395 Double R Boulevard Reno, NV 89521 Tel: (775) 348-0900 Fax: (775) 348-2023	Phillip Moreland (617) 788-0196 moreland.phillip@dol.gov
Glenmont Job Corps Academy 822 River Road P.O. Box 993 Glenmont, NY 12077-0993 Tel: (518) 767-9371 Fax: (518) 767-2106	Rose Walker Cook	340	160	170	5	5	Career Systems Development Corporation 75 Thruway Park Drive Suite 100 W. Henriette, NY 14586 Tel: (585) 334-8080 Fax: (585) 334-5072	Rerita Esannason (212) 337-2285 esannason.rerita@dol.gov
Grafton Job Corps Center 100 Pine Street North Grafton, MA 01536 Tel: (508) 839-6904 Fax: (508) 839-9781	Dr. Patrick Van Rooyen	300	130	130	5	35	Adams and Associates, Inc. 10395 Double R. Boulevard Reno, NV 89521 Tel: (775) 348-0900 Fax: (775) 348-2023	Philip Moreland (617) 788-0196 moreland.philip@dol.gov

Boston Region

(Continued)

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Center	Center Director	Center Capacity *					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
Iroquois Job Corps Center 11780 Tibbets Road Medina, NY 14103 Tel: (585) 798-7000 Fax: (585) 798-7046	Dale Getz (Acting)	255	12 8	127	0	0	Satellite Services, Inc. 309 South Front Street Marquette, MI 49855-4600 Tel: (906) 228-6492 Fax: (906) 226-3997	Aneta Hrebenko (617) 788-0194 hrebenko.aneta@dol.gov y
Loring Job Corps Center Loring Commerce Center 36 Montana Road Limestone, ME 04750 Tel: (207) 328-4212 Fax: (207) 328-4219	James Posey	380	235	135	5	5	Training and Development Corporation 18 School Street Bucksport, ME 04416-1669 Tel: (207) 469-6385 Fax: (207) 469-6348	Lisa Daniels (617) 788-0184 daniels.lisa@dol.gov
New Haven Job Corps Center 455 Wintergreen Avenue New Haven, CT 06515 Tel: (203) 397-3775 Fax: (203) 392-0299	Tami Schweikert	200	86	64	14	36	Career Systems Development Corporation 75 Thruway Park Drive Suite 100 W. Henriette, NY 14586 Tel: (585) 334-8080 Fax: (585) 334-5072	Robert Sweeney (617) 788-0185 sweeney.robert@dol.gov y
Northlands Job Corps Center 100A MacDonough Drive Vergennes, VT 05491 Tel: (802) 877-2922 Tel: (800) 869-2901 Fax: (802) 877-0394	Don Ettinger	280	133	112	5	10	Career Systems Development Corporation 75 Thruway Park Drive Suite 100 W. Henriette, NY 14586 Tel: (585) 334-8080 Fax: (585) 334-5072	Philip Moreland (617) 788-0196 moreland.philip@dol.gov ov

Boston Region

(Continued)

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Center	Center Director	Center Capacity *					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
Oneonta Job Corps Center 21 Homer Folks Avenue Oneonta, NY 13820 Tel: (607) 433-2111 Fax: (607) 433-1629	Dennis Lamberd	370	210	160	0	0	KRA, Corporation 1010 Wayne Avenue, Suite 800 Silver Spring, MD 20910 Tel: (301) 562-2300 Fax: (301) 495-2919	Aneta Hrebenko (617) 788-0194 hrebenko.aneta@dol.gov
Penobscot Job Corps Center 1375 Union Street Bangor, ME 04401 Tel: (207) 990-3000 Fax: (207) 942-9829	Eunice Johnson	346	149	147	17	33	Training and Development Corporation 18 School Street Bucksport, ME 04416-1669 Tel: (207) 469-6385 Fax: (207) 469-6348	Robert Sweeney (617) 788-0185 sweeney.robert@dol.gov
Ramey Job Corps Center P.O. Box 250463 Aguadilla, PR 00604-0463 Tel: (787) 890-2030 Fax: (787) 890-4749	Ricardo Ponce DeLeon	335	13 6	136	14	49	ResCare, Inc. 10140 Linn Station Road Louisville, KY 40223 Tel: (502) 394-2100 Fax: (502) 394-2344	Anthony Ring (617) 788-0198 ring.anthony@dol.gov
Shriver Job Corps Center 270 Jackson Road Devens, MA 01434 Tel: (978) 772-7933 Tel: (800) 454-6322 Fax: (978) 784-2721	Modesto Gloria	300	170	102	14	14	Adams and Associates, Inc. 10395 Double R. Boulevard Reno, NV 89521 Tel: (775) 348-0900 Fax: (775) 348-2023	Lisa Daniels (617) 788-0184 daniels.lisa@dol.gov

Boston Region

(Continued)

Center	Center Director	Center Capacity *					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
South Bronx Job Corps Center 1771 Andrews Avenue Bronx, NY 10453 Tel: (718) 731-7702 or (718) 731-7703 Fax: (718) 731-3543	Anita Cardella	275	10 0	100	35	40	ResCare, Inc. 10140 Linn Station Road Louisville, KY 40223 Tel: (502) 394-2100 Fax: (502) 394-2344	Norma Mitchell (617) 788-0199 mitchell.norma@dol.gov ov
Westover Job Corps Center 103 Johnson Drive Chicopee, MA 01022 Tel: (413) 593-5731 Tel: (800) 533-0051 Fax: (413) 593-5170	Albert Tocykowski	555	255	245	5	50	Management and Training Corporation P.O. Box 10 500 N. Marketplace Dr. Centerville, UT 84014 Tel: (801) 693-2600 Fax: (801) 693-2900	Norma Mitchell (617) 788-0199 mitchell.norma@dol.gov ov

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Philadelphia Region

Lynn Intrepidi, Regional Director
 U.S. Department of Labor
 Office of Job Corps
 The Curtis Center, Suite 815 East
 170 South Independence Mall West
 Philadelphia, Pennsylvania 19106-3315
 Tel: (215) 861-5501
 Fax: (215) 861-5520

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Center	Center Director	Center Capacity *					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
Blue Ridge Job Corps Center 245 W. Main Street Marion, VA 24354 Tel: (276) 783-7221 Fax: (276) 783-1751	Gary Tickles	200	0	180	10	10	ResCare, Inc. 10140 Linn Station Road Louisville, KY 40223 Tel: (502) 394-2100 Fax: (502) 394-2344	Thomas McDermott (215) 861-5509 mcdermott.thomas@dol.gov ov
Carl D. Perkins Job Corps Center 478 Meadows Branch Prestonsburg, KY 41653 Tel: (606) 886-1037 Fax: (606) 886-6048	Deborah Burchell	280	180	80	10	10	Dynamic Educational Systems 8433 N. Black Canyon Highway Suite 184 Phoenix, AZ 85021-4859 Tel: (602) 995-0116 Fax: (602) 864-1709	Joseph Nagal (215) 861-5517 nagal.joseph@dol.gov
Charleston Job Corps Center 1000 Kennawa Drive Charleston, WV 25311 Tel: (304) 925-3200 Fax: (304) 925-7127	Ronni C. Spudich	400	168	168	32	32	Management and Training Corporation 500 North Marketplace Drive Centerville, UT 84014 Tel: (801) 693-2600 Fax: (801) 693-2900	Shareefah Reese (215) 861-5525 reese.shareefah@dol.gov
Earle C. Clements Job Corps Center 2302 U.S. Highway 60 East Morganfield, KY 42437	Billy Cooper	163 0	118 0	450	0	0	CSD/DJ Joint Venture 75 Thruway Park Drive Suite 100 W. Henriette, NY 14586	Thomas McDermott (215) 861-5509 mcdermott.thomas@dol.gov ov

Tel: (270) 389-2419 Fax: (270) 389-1134								Tel: (585) 334-8080 Fax: (585) 334-5072	
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Philadelphia Region

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Center	Center Director	Center Capacity *					Center Operator	Project Manager
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Flatwoods Job Corps Civilian Conservation Center 2803 Dungannon Road Coeburn, VA 24230-5914 Tel: (276) 395-3384 Fax: (276) 395-2043	Al Lavergne	224	168	56	0	0	USDA Forest Service Job Corps National Field Office P.O. Box 25105 Lakewood, CO 80225 Tel: (303) 275-5470 Fax: (303) 275-5475	Barry Adkins (215) 861-5506 adkins.barry@dol.gov
Frenchburg Job Corps Civilian Conservation Center 6969 Tar Ridge Road Frenchburg, KY 40322 Tel: (606) 768-2111 Tel: (866) 718-4843 Fax: (606) 768-3080	Valerie Scott	168	112	56	0	0	USDA Forest Service Job Corps National Field Office Denver Federal Center P.O. Box 25105 Bldg. 20, Room D2119 Lakewood, CO 80225-0105 Tel: (303) 236-9909 Fax: (303) 236-9906	Shareefah Reese (215) 861-5525 reese.shareefah@dol.gov
Great Onyx Job Corps Civilian Conservation Center 3115 Ollie Ridge Road Mammoth Cave, KY 42259-9801 Tel: (270) 286-4514 Fax: (270) 286-1120	Phyllis Nasados	214	160	54	0	0	U. S. Department of the Interior National Park Service Youth Programs Division 1201 Eye Street, NW, 11 Fl, Rm 16 Washington, D.C. 20240 Tel: (202) 565-7157 Fax: (202) 381-2263	James Kennedy (215) 861-5515 kennedy.james@dol.gov
Harpers Ferry Job Corps Civilian Conservation Center 237 Job Corps Road Harpers Ferry, WV 25425 Tel: (304) 728-5702 Fax: (304) 728-8200	Doris J. Hall- James	210	156	54	0	0	U. S. Department of the Interior National Park Service 1201 Eye Street, NW, 11 Fl, Rm 16 Washington, D.C. 20240 Tel: (202) 565-7157 Fax: (202) 381-2263	Josephine Maisano (215) 861-5527 maisano.josephine@dol.gov

Philadelphia Region

(Continued)

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Center	Center Director	Center Capacity *					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
Keystone Job Corps Center P.O. Box 37 Foothills Drive Drums, PA 18222 Tel: (570) 788-1164 Fax: (570) 788-1119	Thomas Fitzwater	600	360	240	0	0	Management and Training Corporation 500 North Marketplace Drive Centerville, UT 84014 Tel: (801) 693-2600 Fax: (801) 693-2900	Francis Cole (215) 861-5513 cole.francis@dol.gov
Muhlenberg Career Development Center 3875 State Route, Highway 181 North Greenville, KY 42345 Tel: (270) 338-5460 Fax: (270) 338-3615	Noyln Fueller	405	280	75	25	25	Horizons Youth Services 3586 Horizons Way Harrisonburg, VA 22802 Tel: (540) 896-9947 Fax: (540) 896-3548	Josephine Maisano (215) 861-5527 maisano.josephine@dol.gov
Old Dominion Job Corps Center 1073 Father Judge Road Monroe, VA 24574 Tel: (434) 929-4081 Fax: (434) 929-3511	Danny Grimes	350	215	115	10	10	ResCare, Inc. 10140 Linn Station Road Louisville, KY 40223 Tel: (502) 394-2100 Fax: (502) 394-2344	Charles Trail (215) 861-5510 trail.charles@dol.gov
Philadelphia Job Corps Center 4601 Market Street Philadelphia, PA 19139 Tel: (215) 471-9693 Fax: (215) 747-8552	Alvin Boardley	355	0	0	119	236	Management and Training Corporation 500 North Marketplace Drive Centerville, UT 84014 Tel: (801) 693-2600 Fax: (801) 693-2900	Barbara Lacy (215) 861-5512 lacy.barbara@dol.gov
Pine Knot Job Corps Civilian Conservation Center U.S. Highway 27	Teresa Dunn-Frank	224	168	56	0	0	USDA Forest Service Job Corps National Field Office	Alexander Hodges (215) 861-5508 hodges.alex@dol.gov

P.O. Box 1990 Pine Knot, KY 42635-1990 Tel: (606) 354-2176 Fax: (606) 354-2170							Denver Federal Center P.O. Box 25105 Bldg. 20, Room D2119 Lakewood, CO 80225-0105 Tel: (303) 236-9909 Fax: (303) 236-9906	
Pittsburgh Job Corps Center 7175 Highland Drive Pittsburgh, PA 15206 Tel: (412) 441-8700 Fax: (412) 441-1586	Andrea Drozic	850	210	140	107	393	ResCare, Inc. 10140 Linn Station Road Louisville, KY 40223 Tel: (502) 394-2100 Fax: (502) 394-2344	Charles Trail (215) 861-5510 trail.charles@dol.gov

Philadelphia Region

(Continued)

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Center	Center Director	Center Capacity *					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
Potomac Job Corps Center #1 D.C. Village Lane, S.W. Washington, D.C. 20032 Tel: (202) 574-5000 Fax: (202) 373-3181	Celeste R. McDonald	480	265	160	25	30	Eagle Group International, Inc. 4751 Best Road, Suite 300 Atlanta, GA 30337-5615 Tel: (404) 766-6760 Fax: (404) 766-1169	Joseph Nagel (215) 861-5517 nagel.joseph@dol.gov
Red Rock Job Corps Center P.O. Box 218 Route 487 North Lopez, PA 18628 Tel: (570) 477-2221 Fax: (570) 477-3046	James McGee	318	210	108	0	0	Management and Training Corporation 500 North Marketplace Drive Centerville, UT 84014 Tel: (801) 693-2600 Fax: (801) 693-2900	Alexander Hodges (215) 861-5508 hodges.alex@dol.gov
Whitney M. Young Jr. Job Corps Center 8460 Shelbyville Road Simpsonville, KY 40067 Tel: (502) 722-8862 Fax: (502) 722-3601	Shelley Palmer	400	200	200	0	0	Education Management Corp. 221 Laurel Road, Suite 100 Voorhees, NJ 08043 Tel: (856) 770-4900 Fax: (856) 770-4995	James Kennedy (215) 861-5515 kennedy.james@dol.gov
Wilmington Job Corps Center 9 Vandever Avenue Wilmington, DE 19802 Tel: (302) 575-1710 Fax: (302) 575-1713	Anna Street	150	0	0	75	75	Management and Training Corporation 500 North Marketplace Drive Centerville, UT 84014 Tel: (801) 693-2600 Fax: (801) 693-2900	Barry Adkins (215) 861-5506 adkins.barry@dol.gov
Woodland Job Corps Center 3300 Fort Meade Road Laurel, MD 20724 Tel: (301) 725-7900 Tel: (800) 782-5209	Greg Weber	300	168	132	0	0	Adams and Associates, Inc. 10395 Double R. Boulevard Reno, NV 89521 Tel: (775) 348-0900 Fax: (775) 348-2023	Barbara Lacy (215) 861-5512 lacy.barbara@dol.gov

Fax: (301) 497-8978								
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Philadelphia Region

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Center	Center Director	Center Capacity *					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
Woodstock Job Corps Center 10900 Old Court Road Woodstock, MD 21163 Tel: (410) 461-1100 Tel: (800) 949-9401 Fax: (410) 461-5794	Florence James (Acting)	505	295	145	35	30	Adams and Associates, Inc. 10395 Double R. Boulevard Reno, NV 89521 Tel: (775) 348-0900 Fax: (775) 348-2023	James Kennedy (215) 861-5515 kennedy.james@dol.gov

Atlanta Region

Donald Scott, Regional Director
 U.S. Department of Labor
 Office of Job Corps
 61 Forsyth Street, Room 6T95
 Atlanta, Georgia 30303
 Tel: (404) 562-2382
 Fax: (404) 562-2396

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Center	Center Director	Center Capacity *					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
Atlanta Job Corps Center 239 West Lake Avenue, N.W. Atlanta, GA 30314 Tel: (404) 794-9512 Fax: (404) 794-8426	Annie Matthews	515	0	32 5	35	155	Management and Training Corporation 500 North Marketplace Drive Centerville, UT 84014 Tel: (801) 693-2600 Fax: (801) 693-2900	Linda Simmons (404) 562-2372 x122 simmons.linda@dol.gov
Bamberg Job Corps Center 19 Job Corps Avenue P.O. Box 967 Bamberg, SC 29003 Tel: (803) 245-5101 Fax: (803) 245-5915	Claire McMillan	220	120	10 0	0	0	Dynamic Educational Systems, Inc. 8433 N. Black Canyon Highway Suite 184 Phoenix, AZ 85021-4859 Tel: (602) 995-0116 Fax: (602) 864-1709	Ellen Lovejoy (404) 562-2372 x117 lovejoy.jean@dol.gov
Batesville Job Corps Center 821 Highway 51, South Batesville, MS 38606 Tel: (662) 563-4656 Fax: (662) 563-0659	Alexander P. Alston	300	150	14 5	0	5	Minact, Inc. 5220 Keele Street Jackson, MS 39206 Tel: (601) 362-1631 Fax: (601) 366-0860	Curtis Hixon (404) 562-2372 x116 hixon.curtis@dol.gov

Brunswick Job Corps Center 4401 Glyngo Parkway Brunswick, GA 31525 Tel: (912) 264-8843 Fax: (912) 267-7192	Tim Wilkerson	400	256	14 4	0	0	Management & Training Corporation 500 North Marketplace Drive P.O. Box 10 Centerville, UT 84014 Tel: (801) 693-2600 Fax: (801) 693-2900	Sandra Speight (404) 562-2372 x101 speight.sandra@dol.gov
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Atlanta Region

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Center	Center Director	Center Capacity *					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
Gadsden Job Corps Center 600 Valley Street Gadsden, AL 35901 Tel: (256) 547-6222 Fax: (256) 547-9040	Edward Brown	286	128	128	15	15	Adams & Associates 10395 Double R. Boulevard Reno, NV 89521 Tel: (775) 348-0900 Fax: (775) 348-2023	Rosa Wooten (404) 562-2372 x129 wooten.rosa@dol.gov
Gainesville Job Corps Center 5301 N.E. 40 th Terrace Gainesville, FL 32609-1670 Tel: (352) 377-2555 Fax: (352) 374-8257	Paul Wykoff	350	195	120	10	25	Del-Jen, Inc. 28441 Highridge Road, Suite 401 Rolling Hills Estates, CA 90274 Tel: (310) 544-2299 Fax: (310) 541-5630	Janet Johnson-Ugbo (404) 562-2382 x107 ugbo.janet@dol.gov
Gulfport Job Corps Center 3300 – 20 th Street Gulfport, MS 39501 Tel: (228) 864-9691 Fax: (228) 865-0154	Yolande Haugabook	280	150	70	30	30	Dynamic Educational Systems, Inc. 8433 N. Black Canyon Highway Suite 184 Phoenix, AZ 85021-4859 Tel: (602) 995-0116 Fax: (602) 864-1709	James D. Chamblor (404) 562-2372 x103 chamblor.james@dol.gov
Homestead Job Corps Center 12350 S.W. 285 th Street Homestead, FL 33033 Tel: (305) 257-4800 Fax: (305) 257-3920	Luis Cerezo	496	208	212	38	38	Rescare, Inc. 10140 Linn Station Road Louisville, KY 40223 Tel: (502) 394-2100 Fax: (502) 394-2344	Rosa Wooten (404) 562-2372 x129 wooten.rosa@dol.gov
Jacksonville Job Corps Center 4811 Payne Stewart Drive Jacksonville, FL 32209 Tel: (904) 360-8200 Fax: (904) 632-5498	Omoniyi Amoran	300	136	136	14	14	Dynamic Educational Systems, Inc. 8433 N. Black Canyon Highway Suite 184 Phoenix, AZ 85021-4859 Tel: (602) 995-0116 Fax: (602) 864-1709	Janet Johnson-Ugbo (404) 562-2372 x107 ugbo.janet@dol.gov

Atlanta Region

(Continued)

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Center	Center Director	Center Capacity *					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
Jacobs Creek Job Corps Civilian Conservation Center 984 Denton Valley Road Bristol, TN 37620 Tel: (423) 878-4021 Fax: (423) 878-7034	Fred Rowe	224	168	56	0	0	USDA Forest Service Job Corps National Field Office Denver Federal Center P.O. Box 25105 Bldg. 20, Room D2119 Lakewood, CO 80225-0105 Tel: (303) 236-9909 Fax: (303) 236-9906	Ellen Lovejoy (404) 562-2372 x117 lovejoy.jean@dol.gov
Kittrell Job Corps Center 1096 U.S. Highway, #1 South P.O. Box 278 Kittrell, NC 27544 Tel: (252) 438-6161 Fax: (252) 492-9630	James Payseur	350	150	150	25	25	Management and Training Corporation 500 North Marketplace Drive Centerville, UT 84014 Tel: (801) 693-2600 Fax: (801) 693-2900	Gwendolyn Parks (404) 562-2372 x124 parks.gwen@dol.gov
Lyndon B. Johnson Job Corps Civilian Conservation Center 3170 Wayah Road Franklin, NC 28734 Tel: (828) 524-4446 Fax: (828) 369-7338	Leo Elliott (Acting)	205	155	50	0	0	USDA Forest Service Job Corps National Field Office Denver Federal Center P.O. Box 25105 Bldg. 20, Room D2119 Lakewood, CO 80225-0105 Tel: (303) 236-9909 Fax: (303) 236-9906	James Gulley (404) 562-2372 x108 gulley.jim@dol.gov
Memphis Job Corps Center 1555 McAlister Drive Memphis, TN 38116 Tel: (901) 396-2800 Fax: (901) 396-8712	James Harris	312	123	136	19	34	Minact, Inc. 5220 Keele Street Jackson, MS 39206 Tel: (601) 362-1631 Fax: (601) 366-0860	Curtis Hixon (404) 562-2372 x116 hixon.curtis@dol.gov
Miami Job Corps Center 3050 N.W. 183 Street Carol City, FL 33056-3536	Pedro Cabrera	300	96	64	70	70	ResCare, Inc. 10140 Linn Station Road Louisville, KY 40223	Peni Webster (404) 562-2372 x131 webster.peni@dol.gov

Tel: (305) 626-7800 Fax: (305) 626-7857								Tel: (502) 394-2100 Fax: (502) 394-2344	y
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Atlanta Region

(Continued)

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Center	Center Director	Center Capacity *					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
Mississippi Job Corps Center 400 Harmony Road P. O. Box 817 Crystal Springs, MS 39059 Tel: (601) 892-3348 Fax: (601) 892-3719	Rowan Torrey	405	248	147	2	8	Del-Jen, Inc. 28441 Highridge Road, Suite 401 Rolling Hills Estates, CA 90274 Tel: (310) 544-2299 Fax: (310) 541-5630	Sandra Speight (404) 562-2372 x101 speight.sandra@dol.gov v
Montgomery Job Corps Center 1145 Air Base Boulevard Montgomery, AL 36108 Tel: (334) 262-8883 Fax: (334) 265-2339	Eddie Williams	322	132	132	15	43	Dynamic Educational Systems 8433 N. Black Canyon Highway Suite 184 Phoenix, AZ 85021-4859 Tel: (602) 995-0116 Fax: (602) 864-1709	Gwendolyn Parks (404) 562-2372 x124 parks.gwen@dol.gov
Oconaluftee Job Corps Civilian Conservation Center 502 Oconaluftee Job Corps Road Cherokee, NC 28719 Tel: (828) 497-5411 Fax: (828) 497-8079	Edna Higginbotham	210	108	82	8	12	U. S. Department of the Interior National Park Service 1201 Eye Street, NW, 11 Fl, Rm 16 Washington, D.C. 20005 Tel: (202) 513-7157 Fax: (202) 371-2263	Tagger Denson (404) 562-2372 x118 denson.tagger@dol.gov v
Schenck Job Corps Civilian Conservation Center 98 Schenck Drive Pisgah Forest, NC 28768 Tel: (828) 862-6100 Fax: (828) 811-3800	Rosie Wheeler	224	163	56	2	3	USDA Forest Service Job Corps National Field Office Denver Federal Center P.O. Box 25105 Bldg. 20, Room D2119 Lakewood, CO 80225-0105 Tel: (303) 236-9909 Fax: (303) 236-9906	James Gulley (404) 562-2372 x108 gulley.jim@dol.gov
Turner Job Corps Center 2000 Schilling Avenue Albany, GA 31705 Tel: (229) 883-8500	John Henry Young, Jr.	930	450	430	15	35	Education Training Resources P.O. Box 51865 Bolling Green, KY 42102-6865 Tel: (270) 793-0607	James D. Chambler (404) 562-2372 x103 chambler.james@dol.gov ov

Fax: (229) 434-0383							Fax: (270) 793-9464	
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Chicago Region

Thomas A. Deuschle, Regional Director
 U.S. Department of Labor
 Office of Job Corps
 Federal Building
 230 South Dearborn Street, Room 676
 Chicago, Illinois 60604
 Tel: (312) 596-5470
 Fax: (312) 596-5471

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Center	Center Director	Center Capacity *					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
Atterbury Job Corps Center P.O. Box 187 Edinburgh, IN 46124 Tel: (812) 314-6000 Fax: (812) 526-9551	Ian Crump	650	450	200	0	0	Management and Training Corporation 500 North Marketplace Drive Centerville, UT 84014 Tel: (801) 693-2600 Fax: (801) 693-2900	Marjorie Sanford (312) 596-5476 sanford.marjorie@dol.gov ov
Blackwell Job Corps Civilian Conservation Center 4155 County Highway H Laona, WI 54541 Tel: (715) 674-2311 Fax: (715) 674-7640	Sam Cooper	205	153	52	0	0	USDA Forest Service Job Corps National Field Office Denver Federal Center P.O. Box 25105 Bldg. 20, Room D2119 Lakewood, CO 80225-0105 Tel: (303) 236-9909 Fax: (303) 236-9906	Soo Jong (312) 596-5481 jong.soo@dol.gov
Cincinnati Job Corps Center 1409 Western Avenue Cincinnati, OH 45214 Tel: (513) 651-2000 Fax: (513) 651-2004	Carl Hilliard	225	90	55	25	55	Management and Training Corporation 500 North Marketplace Drive Centerville, UT 84014 Tel: (801) 693-2600 Fax: (801) 693-2900	Deborah Harvey (312) 596-5486 harvey.deborah@dol.gov v
Cleveland Job Corps Center 10660 Carnegie Avenue Cleveland, OH 44106	Vivian Morrow	320	120	120	40	40	Applied Technology Systems 1655 North Fort Myer Drive, Suite 260	Deborah Harvey (312) 596-5486 harvey.deborah@dol.gov

Tel: (216) 795-8700 Fax: (216) 721-9518							Arlington, VA 22209 Tel: (703) 351-6656 Fax: (703) 351-9664	y
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Chicago Region

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Center	Center Director	Center Capacity *					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
Dayton Job Corps Center 3849 Germantown Pike Dayton, OH 45418 Tel: (937) 268-6571 Fax: (937) 267-3822	Charles Howard	300	172	128	0	0	Management and Training Corporation 500 North Marketplace Drive Centerville, UT 84014 Tel: (801) 693-2600 Fax: (801) 693-2900	Deborah Harvey (312) 596-5486 harvey.deborah@dol.gov v
Denison Job Corps Center 10 Opportunity Drive P.O. Box 610 Denison, IA 51442 Tel: (712) 263-4192 Fax: (712) 263-6910	Kevin Fineran	300	148	148	2	2	Management and Training Corporation 500 North Marketplace Drive Centerville, UT 84014 Tel: (801) 693-2600 Fax: (801) 693-2900	Donna Kay (Acting) (312) 596-5474 kay.donna@dol.gov
Detroit Job Corps Center 11801 Woodrow Wilson Street Detroit, MI 48206 Tel: (313) 852-0301 Fax: (313) 865-8791	Clark Hayes	280	120	120	10	30	Applied Technology Systems, Inc. 1655 N. Fort Myers Drive, Ste. 360 Arlington, VA 22209 Tel: (703) 351-6656 Fax: (703) 351-9664	Laura Fautsch (312) 596-5473 fautsch.laura@dol.gov
Excelsior Springs Job Corps Center 701 St. Louis Avenue Excelsior Springs, MO 64024 Tel: (816) 630-5501 Fax: (816) 637-1806	Charles Singleteary	495	165	140	59	131	Minact, Inc. 5220 Keele Street Jackson, MS 39206 Tel: (601) 362-1631 Fax: (601) 366-0860	Jerry Davis (312) 596-5485 davis.jerry@dol.gov

Flint/Genesee Job Corps Center 2400 North Saginaw Street Flint, MI 48505 Tel: (810) 232-9102 Fax: (810) 232-6835	Benjie Williams	330	132	162	10	26	Alutiiq Professional Services, LLC 3201 C Street, Suite 700 Anchorage, AK 99503 Tel: (907) 222-9500 Fax: (907) 222-9501	Laura Fautsch (312) 596-5473 fautsch.laura@dol.gov
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Chicago Region

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Center	Center Director	Center Capacity *					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
Flint Hills Job Corps Center 4620 Eureka Drive Manhattan, KS 66503-8488 Tel: (785) 537-7222 Fax: (785) 537-9517	Gary Vesta	250	120	120	5	5	Management and Training Corporation 500 North Marketplace Drive Centerville, UT 84014 Tel: (801) 693-2600 Fax: (801) 693-2900	Jerry Davis (312) 596-5485 davis.jerry@dol.gov
Golconda Job Corps Civilian Conservation Center Rural Route 1, Box 104A Golconda, IL 62938 Tel: (618) 285-6601 Fax: (618) 285-5296	David Floyd	230	175	55	0	0	USDA Forest Service Job Corps National Field Office Denver Federal Center P.O. Box 25105 Bldg. 20, Room D2119 Lakewood, CO 80225-0105 Tel: (303) 236-9909 Fax: (303) 236-9906	Dezzeri Thompson (312) 596-5479 thompson.dezzeri@dol.gov v
Gerald R. Ford Job Corps Center 110 Hall Street, S. E. Grand Rapids, MI 49507 Tel: (616) 243-6877 Fax: (616) 243-1701	Tina McDade	270	135	135	0	0	Minact, Inc. 5220 Keele Street Jackson, MS 39206 Tel: (601) 362-1631 Fax: (601) 366-0860	Laura Fautsch (312) 596-5473 fautsch.laura@dol.gov
Hubert H. Humphrey Job Corps Center 1480 North Snelling Avenue St. Paul, MN 55108 Tel: (651) 642-1133 Fax: (651) 642-0123	David R. MacKenzie	290	125	125	10	30	Career Development System Corporation 75 Thruway Park Drive, Suite 100 W. Henriette, NY 14586 Tel: (585) 334-8080 Fax: (585) 334-5072	Marjorie Sanford (312) 596-5476 sanford.marjorie@dol.gov

Chicago Region

(Continued)

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Center	Center Director	Center Capacity *					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
*IndyPence Career Development Center 222 E. Ohio St, Suite 300 Indianapolis, IN 46204 Tel: (317) 524-6788 Fax: (317) 524-6798 *Satellite of Atterbury JCC	Lori Wynne	100	0	0	0	100	Management and Training Corporation 500 North Marketplace Drive Centerville, UT 84014 Tel: (801) 693-2600 Fax: (801) 693-2900	Marjorie Sanford (312) 596-5476 sanford.marjorie@dol.gov ov
Joliet Job Corps Center 1101 Mills Road Joliet, IL 60433 Tel: (815) 727-7677 Fax: (815) 723-7052	Lorraine Lane	280	12 0	120	15	25	Adams & Associates 10395 Double R. Boulevard Reno, NV 89521 Tel: (775) 348-0900 Fax: (775) 348-2023	Deborah Harvey (312) 596-5486 harvey.deborah@dol.gov v
Mingo Job Corps Civilian Conservation Center 4253 State Highway T Puxico, MO 63960 Tel: (573) 222-3537 Fax: (573) 222-2680	Don Riggle	224	16 8	56	0	0	DOI, Fish and Wildlife Service 500 Gold Avenue, S.W. Albuquerque, NM 87102 Tel: (505) 248-6925 Fax: (505) 248-6459	Donna Kay (Acting) (312) 596-5474 kay.donna@dol.gov
Paul Simon Chicago Job Corps Center 3348 South Kedzie Avenue Chicago, IL 60623 Tel: (773) 890-3100 Fax: (773) 847-9823	Lauren Morales	354	16 4	164	0	26	Management and Training Corporation 500 North Marketplace Drive Centerville, UT 84014 Tel: (801) 693-2600 Fax: (801) 693-2900	Soo Jong (312) 596-5481 jong.soo@dol.gov

Chicago Region

(Continued)

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Center	Center Director	Center Capacity *					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
Pine Ridge Job Corps Civilian Conservation Center 15710 Highway 385 Chadron, NE 69337 Tel: (308) 432-3316 Fax: (308) 432-4145	Clyde Franklin Jr.	224	168	56	0	0	USDA Forest Service Job Corps National Field Office Denver Federal Center P.O. Box 25105 Bldg. 20, Room D2119 Lakewood, CO 80225-0105 Tel: (303) 236-9909 Fax: (303) 236-9906	Joe Cowthran (816) 502-9053 cowthran.joe@dol.gov
St. Louis Job Corps Center 4333 Goodfellow Boulevard St. Louis, MO 63120 Tel: (314) 679-6200 Fax: (314) 383-5717	Willie Smith	604	280	168	29	127	Minact, Inc. 5220 Keele Street Jackson, MS 39206 Tel: (601) 362-1631 Fax: (601) 366-0860	Jerry Davis (312) 596-5485 davis.jerry@dol.gov

Dallas Region

Jose de Olivares, Regional Director
 U.S. Department of Labor
 Office of Job Corps
 525 Griffin Street, Room 403
 Dallas, Texas 75202
 Tel: (214) 767-2567
 Fax: (214) 767-2148

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Center	Center Director	Center Capacity *					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
Albuquerque Job Corps Center 1500 Indian School Road Albuquerque, NM 87104 Tel: (505) 346-2562 Fax: (505) 346-2769	Teresa Larson	415	161	164	20	70	Del-Jen, Inc. 28441 Highridge Road, Suite 401 Rolling Hills Estates, CA 80401 Tel: (310) 544-2299 Fax: (310) 541-5630	Sharon Shurr (214) 767-0828 shurr.sharon@dol.gov
Anaconda Job Corps Civilian Conservation Center 1407 Foster Creek Road Anaconda, MT 59711 Tel: (406) 563-8700 Fax: (406) 563-8243	Ronald Haffey	236	177	59	0	0	USDA Forest Service Job Corps National Field Office Denver Federal Center P.O. Box 25105 Bldg. 20, Room D2119 Lakewood, CO 80225-0105 Tel: (303) 236-9909 Fax: (303) 236-9906	Gerard O'Hare (303) 844-1630 x15 ohare.gerard@dol.gov
Boxelder Job Corps Civilian Conservation Center 22023 Job Corps Place Nemo, SD 57759 Tel: (605) 578-2371 Fax: (605) 578-1157	Dennis Jaeger	208	156	52	0	0	USDA Forest Service Job Corps National Field Office Denver Federal Center P.O. Box 25105 Bldg. 20, Room D2119 Lakewood, CO 80225-0105 Tel: (303) 236-9909 Fax: (303) 236-9906	Robert Stretch (303) 844-1630 x16 stretch.robert@dol.gov

Dallas Region

(Continued)

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Center	Center Director	Center Capacity *					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
Carville Job Corps Academy 5465 Point Clair Road Carville, LA 70721 Tel: (225) 642-0699 Fax: (225) 642-3098	Herbert Fritts	200	100	10 0	0	0	Minact, Inc. 5220 Keele Street Jackson, MS 39206 Tel: (601) 362-1631 Fax: (601) 366-0581	George Bennett (214) 767-0827 bennett.george@dol.gov
Cass Job Corps Civilian Conservation Center 21424 N. Highway 23 Ozark, AR 72949 Tel: (479) 667-3686 Fax: (479) 667-3989	Jesse James, III	224	164	60	0	0	USDA Forest Service Job Corps National Field Office Denver Federal Center P.O. Box 25105-0105 Bldg. 20, Room D2119 Lakewood, CO 80225 Tel: (303) 236-9933 Fax: (303) 236-9906	Donald Winston (214) 767-2578 winston.donald@dol.gov
Clearfield Job Corps Center 20 West 1700 South (Antelope Drive) P.O. Box 160070 Clearfield, UT 84016-0070 Tel: (801) 774-4000 or 800-284-3749 Fax: (801) 774-4135	Dean Hoffman	1320	980	32 0	10	10	Management and Training Corporation 500 North Marketplace Drive Centerville, UT 84014 Tel: (801) 693-2600 Fax: (801) 693-2900	Stephen Fuller (214) 767-3878 fuller.stephen@dol.gov
Collbran Job Corps Civilian Conservation Center 57608 Highway 330 Collbran, CO 81624-9702 Tel: (970) 487-3576 Fax: (970) 487-3823	William G. Aker	200	108	92	0	0	U.S. Department of Interior Bureau of Reclamation Denver Federal Center, D-7513 P.O. Box 25007, Building 67 Denver, CO 80225-0007 Tel: (303) 445-2633	Frank Stluka (214) 767-2579 stluka.frank@dol.gov

							Fax: (303) 445-6350	
David L. Carrasco Job Corps Center 11155 Gateway West El Paso, TX 79935 Tel: (915) 594-0022 Fax: (915) 591-0166	Mary S. Young	415	173	11 6	34	92	Texas Educational Foundation P.O. Box 1108 San Marcos, TX 78667-1108 Tel: (512) 396-2275 Fax: (512) 396-0017	George Bennett (214) 767-0827 bennett.george@dol.gov
Gary Job Corps Center 2800 Airport, Highway 21 P.O. Box 967 San Marcos, TX 78667 Tel: (512) 396-6652 Fax: (512) 396-6666	Lonnie Hall	1900	108 5	765	15	35	Management and Training Corporation 500 North Marketplace Drive Centerville, UT 84014 Tel: (801) 693-2600 Fax: (801) 693-2900	Beverly Richardson (214) 767-6113 richardson.beverly@dol.gov
Guthrie Job Corps Center 3106 W. University Guthrie, OK 73044 Tel: (405) 282-9930 Fax: (405) 282-9501	Priscilla Mayberry	650	225	225	50	150	ResCare, Inc. 10140 Linn Station Road Louisville, KY 40223 Tel: (502) 394-2100 Fax: (502) 394-2344	Bennie Stevenson (214) 767-6117 stevenson.bennie@dol.gov
Kicking Horse Job Corps Center 2000 Mollman Pass Trail, Route 2 Ronan, MT 59864 Tel: (406) 644-2217 or (800) 234-5705 Fax: (406) 644-2343	Charles Camel	224	112	112	0	0	Salish and Kootenai Tribes P.O. Box 278 Pablo, MT 59864 Tel: (406) 644-2217 Fax: (406) 644-2343	John Perron (214) 767-6114 perron.john@dol.gov
Laredo Job Corps Center 1701 Island Street P.O. Box 1819 Laredo, TX 78044-1819 Tel: (956) 727-5148 Fax: (956) 727-1937	John Bruce	250	100	100	20	30	ResCare, Inc. 10140 Linn Station Road Louisville, KY 40223 Tel: (502) 394-2100 Fax: (502) 394-2344	Sharon Shurr (214) 767-0828 shurr.sharon@dol.gov
Little Rock Job Corps Center 2020 Vance Street Little Rock, AR 72206 Tel: (501) 376-4600 Fax: (501) 376-6152	Willie Brown	200	95	80	5	20	Del-Jen, Inc. 28441 Highridge Road, Suite 401 Rolling Hills Estates, CA 90274 Tel: (310) 544-2299 Fax: (310) 541-5630	Judy Marvel (214) 767-2125 marvel.judy@dol.gov

Dallas Region

(Continued)

Center	Center Director	Center Capacity *					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
New Orleans Job Corps Center 3801 Hollygrove Street New Orleans, LA 70118 Tel: (504) 486-0641 Fax: (504) 486-0823	Amelia Oliver	225	0	0	60	165	Career Systems Development Corporation 75 Thruway Park Drive Suite 100 W. Henriette, NY 14586 Tel: (585) 334-8080 Fax: (585) 334-5072	Donald Winston (214) 767-2578 winston.donald@dol.gov
North Texas Job Corps Center 1701 N. Church Street McKinney, TX 75069 Tel: (972) 542-2623 Fax: (972) 547-7703	Richard Abbott	650	31 0	340	0	0	The Cube Corporation 45665 Willow Pond Plaza Sterling, VA 20164 Tel: (703) 481-9101 Fax: (703) 481-9193	Patricia Rivers 214-767-6845 rivers.pat@dol.gov
Ouachita Job Corps Civilian Conservation Center 570 Job Corps Road Royal, AR 71968 Tel: (501) 767-2707 Fax: (501) 321-3798	Valerie Harwood	224	16 8	56	0	0	USDA Forest Service Job Corps National Field Office Denver Federal Center P.O. Box 25105 Bldg. 20, Room D2119 Lakewood, CO 80225-0105 Tel: (303) 236-9909 Fax: (303) 236-9906	John Perron (214) 767-6114 perron.john@dol.gov
Quentin-Burdick Job Corps Center 1500 University Avenue Minot, ND 58703 Tel: (701) 857-9600 Fax: (701) 838-9979	Lyn Dockter-Pinnick	250	12 0	120	5	5	Minact, Inc. 5220 Keele Street Jackson, MS 39206 Tel: (601) 362-1631 Fax: (601) 366-0860	Robert Stretch (303) 844-1630 x16 stretch.robert@dol.gov
Roswell Job Corp Center 57 G Street Roswell, NM 88203 Tel: (505) 347-5414 Fax: (505) 347-2243	Roberto Nevarez	225	12 5	95	5	5	Chugach Support Services, Inc. 560 East 34 th Ave., Suite 300 Anchorage, AK 99503 Tel: (907) 563-8866 Fax: (907) 563-7701	Patricia Rivers (214) 767-6845 rivers.pat@dol.gov
Shreveport Job Corps Center 2815 Lillian Street Shreveport, LA 71109 Tel: (318) 227-9331 Fax: (318) 227-0768	John A. Rios	350	13 5	115	20	80	Minact, Inc. 5220 Keele Street Jackson, MS 39206 Tel: (601) 362-1631 Fax: (601) 362-5771	Barbara Porter (214) 767-6115 porter.barbara@dol.gov

Dallas Region

(Continued)

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Center	Center Director	Center Capacity *					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
Talking Leaves Job Corps Center P.O. Box 1066 5700 Bald Hill Road Tahlequah, OK 74465 Tel: (918) 456-9959 Fax: (918) 456-1270	Karl Husmann	250	130	110	2	8	Cherokee Nation 17675 South Muskegee P.O. Box 948 Tahlequah, OK 74465 Tel: (918) 456-0671 Fax: (918) 458-7633	Barbara Porter (214) 767-6115 porter.barbara@dol.gov
Trapper Creek Job Corps Civilian Conservation Center 5139 West Fork Road Darby, MT 59829 Tel: (406) 821-3286 Fax: (406) 821-3290	Linda Woods	224	168	56	0	0	USDA Forest Service Job Corps National Field Office Denver Federal Center P.O. Box 25105 Bldg. 20, Room D2119 Lakewood, CO 80225-0105 Tel: (303) 236-9909 Fax: (303) 236-9906	Gerard O'Hare (303) 844-1630 x15 ohare.gerard@dol.gov
Treasure Lake Job Corps Civilian Conservation Center 1111 Indianoma Road Indianoma, OK 73552 Tel: (580) 246-3203 Fax: (580) 246-8222	Rosemary Kern	236	168	56	0	12	DOI, Fish and Wildlife Service 500 Gold Avenue, S.W. Albuquerque, NM 87102 Tel: (505) 248-6925 Fax: (505) 248-6459	Judy Marvel (214) 767-2125 marvel.judy@dol.gov
Tulsa Job Corps Center 1133 N. Lewis Avenue Tulsa, OK 74410 Tel: (918) 585-9111 Fax: (918) 592-2430	Wayne Thee	300	140	110	5	45	ResCare, Inc. 10140 Linn Station Road Louisville, KY 40223 Tel: (502) 394-2100 Fax: (502) 394-2344	Bennie Stevenson (214) 767-6117 stevenson.bennie@dol.gov
Weber Basin Job Corps Civilian Conservation Center 7400 South Cornia Drive Ogden, UT 84405 Tel: (801) 479-9806 Fax: (801) 476-5985	Robert A. Archer	224	112	112	0	0	U.S. Department of Interior Bureau of Reclamation Denver Federal Center, D-7513 P.O. Box 25007, Building 67 Denver, CO 80225 Tel: (303) 445-2633	Stephen Fuller (214) 767-3878 fuller.stephen@dol.gov

								Fax: (303) 445-6350	
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San Francisco Region
 Ernie Priestly, Regional Director
 U.S. Department of Labor
 Office of Job Corps
 71 Stevenson Street, Suite 1015
 San Francisco, California 94105-2970
 Tel: (415) 975-4680
 Fax: (415) 975-4715

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Center	Center Director	Center Capacity *					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
Alaska Job Corps Center 800 E. Lynn Martin Drive Palmer, AK 99645 Tel: (907) 746-8800 Fax: (907) 746-8810	Ken Northamer	250	116	116	9	9	Chugach McKinley, Inc. 560 E. 34 th Avenue, Suite 300 Anchorage, AK 99503-4196 Tel: (907) 261-0453 Fax: (907) 563-7701	Sabrina Urquhart (206) 553-7938 x8060 urquhart.sabrina@dol.gov
Angell Job Corps Civilian Conservation Center 335 Blodgett Road Yachats, OR 97498 Tel: (541) 547-3137 Fax: (541) 547-4236	Wayne Tapp	216	146	70	0	0	USDA Forest Service Job Corps National Field Office Denver Federal Center P.O. Box 25105 Bldg. 20, Room D2119 Lakewood, CO 80225-0105 Tel: (303) 236-9909 Fax: (303) 236-9906	Dan Blott (206) 553-7938 x8139 blott.dan@dol.gov
Cascades Job Corps Center P.O. Box 819 7782 Northern State Road Sedro Woolley, WA 98284-8241 Tel: (360) 854-3400 Fax: (360) 854-2227	Kim Shillinger	327	218	109	0	0	Management and Training Corporation 500 North Marketplace Drive Centerville, UT 84014 Tel: (801) 693-2600 Fax: (801) 693-2900	Joyce Vail (206) 553-7938 x8059 vail.joyce@dol.gov

San Francisco Region

(Continued)

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Center	Center Director	Center Capacity *					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
Centennial Job Corps Civilian Conservation Center 3201 Ridgecrest Drive Nampa, ID 83687 Tel: (208) 442-4500 Fax: (208) 442-4506	Kathy York	300	132	132	18	18	U.S. Department of Interior Bureau of Reclamation Denver Federal Center, D-7513 P.O. Box 25007, Building 67 Denver, CO 80225-0007 Tel: (303) 445-2633 Fax: (303) 445-6350	Tom Melancon (206) 553-7938 x8117 melancon.tom@dol.gov ov
Columbia Basin Job Corps Civilian Conservation Center 6739 24 th Street Building 2402 Moses Lake, WA 98837-3246 Tel: (509) 793-1630 Fax: (509) 793-1758	Thomas Zender	250	175	75	0	0	U.S. Department of Interior Bureau of Reclamation Denver Federal Center, D-7513 P.O. Box 25007, Building 67 Denver, CO 80225-0007 Tel: (303) 445-2633 Fax: (303) 445-6350	Tom Melancon (206) 553-7938 x8117 melancon.tom@dol.gov ov
Curlew Job Corps Civilian Conservation Center 3 Campus Street Curlew, WA 99118 Tel: (509) 779-4611 Fax: (509) 779-0718	Henry A. Martinez	198	150	48	0	0	USDA Forest Service Job Corps National Field Office Denver Federal Center P.O. Box 25105 Bldg. 20, Room D2119 Lakewood, CO 80225-0105 Tel: (303) 236-9909 Fax: (303) 236-9906	Dan Blott (206) 553-7938 x8139 blott.dan@dol.gov
Fred G. Acosta Job Corps Center 901 South Campbell Avenue Tucson, AZ 85719-6596 Tel: (520) 792-3015 Fax: (520) 628-1552	Hareld Craig	300	100	95	40	65	ResCare, Inc. 10140 Linn Station Road Louisville, KY 40223 Tel: (502) 394-2100 Fax: (502) 394-2344	Eric Gray (415) 975-4695 gray.eric@dol.gov
Fort Simcoe Job Corps Civilian Conservation Center 40 Abella Lane White Swan, WA 98952 Tel: (509) 874-2244 Fax: (509) 874-2342	Gilbert Calac	224	175	49	0	0	U.S. Department of Interior Bureau of Reclamation Denver Federal Center, D-7513 P.O. Box 25007, Building 67 Denver, CO 80225-0007 Tel: (303) 445-2633 Fax: (303) 445-6350	Joyce Vail (206) 553-7938 x8059 vail.joyce@dol.gov

San Francisco Region

(Continued)

* **T** = Total; **MR** = Male Residents; **FR** = Female Residents; **MNR** = Male Non-Residents; **FNR** = Female Non-Residents (Subject to Change)

Center	Center Director	Center Capacity *					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
Hawaii Job Corps Center 41-467 Hihimanu Street Waimanalo, HI 96795 Tel: (808) 259-6010 Fax: (808) 259-7907	Dave Miller	362	159	13 3	30	40	Pacific Education Foundation 41-467 Hihimanu Street Waimanalo, HI 96795 Tel: (808) 259-6001 Fax: (808) 259-7907	Mary Wyman (415) 975-4694 wyman.mary@dol.gov
Inland Empire Job Corps Center 3173 Kerry Street San Bernardino, CA 92405 Tel: (909) 887-6305 Fax: (909) 887-8635	June Rentas	310	135	10 0	34	41	Management Training Corporation P.O. Box 9935 Ogden, UT 84409 Tel: (801) 626-2000 Fax: (801) 626-2685	Tony Vela (415) 975-4696 vela.tony@dol.gov
Long Beach Job Corps Center 1903 Santa Fe Avenue Long Beach, CA 90810-4050 Tel: (562) 983-1777 Fax: (562) 983-0053	Michelle Allen	300	131	12 9	12	28	ICI Enterprises 790 E. Willow Street, Suite 150 Long Beach, CA 90806 Tel: (562) 989-7700 Fax: (562) 989-7729	Claudia Schuster (415) 975-4690 schuster.claudia@dol.gov
Los Angeles Job Corps Center 1106 South Broadway Los Angeles, CA 90015 Tel: (213) 748-0135 Fax: (213) 748-6053	Ruby Brown	735	148	23 2	110	245	YWCA of Greater Los Angeles 3345 Wilshire Boulevard Suite 300 Los Angeles, CA 90010-1810 Tel: (213) 365-2991 Fax: (213) 365-9887	John Lee (415) 975-4697 lee.john@dol.gov
*Partners in Vocational Opportunity Training (PIVOT) Job Corps Center 2508 N.E. Everett, Room 107A Portland, OR 97232 Tel: (503) 916-6170 Fax: (503) 916-2710 * Satellite Center of Springdale JCC	Anh Quan Le Rutt	50	0	0	0	50	Management and Training Corporation 500 North Marketplace Drive Centerville, UT 84014 Tel: (801) 693-2600 Fax: (801) 693-2900	Tom Melancon (206) 553-7938 x8117 melancon.tom@dol.gov

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<p>Phoenix Job Corps Center 518 South Third Street Phoenix, AZ 85004 Tel: (602) 254-5921 Fax: (602) 340-1965</p>	<p>Larry Deisler</p>	<p>415</p>	<p>97</p>	<p>97</p>	<p>107</p>	<p>114</p>	<p>ResCare, Inc. 10140 Linn Station Road Louisville, KY 40223 Tel: (502) 394-2100 Fax: (502) 394-2344</p>	<p>Clyde Jasper (415) 975-4693 jasper.clyde@dol.gov</p>
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San Francisco Region

(Continued)

* **T** = Total; **MR** = Male Residents; **FR** = Female Residents; **MNR** = Male Non-Residents; **FNR** = Female Non-Residents (Subject to Change)

Center	Center Director	Center Capacity*					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
Sacramento Job Corps Center 3100 Meadowview Road Sacramento, CA 95832-1498 Tel: (916) 394-0770 Fax: (916) 394-0751	Peter Gregerson	477	166	166	73	72	Career Systems Development Corporation 75 Thruway Park Drive, Suite 100 W. Henriette, NY 14586 Tel: (585) 334-8080 Fax: (585) 334-5072	Mary Wyman (415) 975-4694 wyman.mary@dol.gov
San Diego Job Corps Center 1325 Iris Avenue Building #60 Imperial Beach, CA 95832 Tel: (619) 429-8500 Fax: (619) 429-4909	Boyd Barger	635	348	242	5	40	Career Systems Development Corporation 75 Thruway Park Drive, Suite 100 W. Henriette, NY 14586 Tel: (585) 334-8080 Fax: (585) 334-5072	Claudia Schuster (415) 975-4690 schuster.claudia@dol.gov
San Jose Job Corps Center 3485 East Hills Drive San Jose, CA 95127-2790 Tel: (408) 254-5627 Fax: (408) 254-5663	Jon Hillhouse	440	172	158	40	70	Career Systems Development Corporation 75 Thruway Park Drive, Suite 100 W. Henriette, NY 14586 Tel: (585) 334-8080 Fax: (585) 334-5072	John Lee (415) 975-4697 lee.john@dol.gov
Sierra Nevada Job Corps Center 5005 Echo Avenue Reno, NV 89506-1225 Tel: (775) 789-1000 Fax: (775) 789-1098	Kenneth Dugan	570	290	255	10	15	Management and Training Corporation P.O. Box 9935 Ogden, UT 84409 Tel: (801) 626-2000 Fax: (801) 626-2685	Eric Gray (415) 975-4695 gray.eric@dol.gov

San Francisco Region

(Continued)

* **T** = Total; **MR** = Male Residents; **FR** = Female Residents; **MNR** = Male Non-Residents; **FNR** = Female Non-Residents (Subject to Change)

Center	Center Director	Center Capacity *					Center Operator	Project Manager
		T	MR	FR	MNR	FNR		
Springdale Job Corps Center 31224 E. Historic Columbia River Highway Troutdale, OR 97060 Tel: (503) 695-2245 Fax: (503) 695-2254	Joann Espinosa	165	70	50	12	33	Management and Training Corporation 500 North Marketplace Drive Centerville, UT 84014 Tel: (801) 693-2600 Fax: (801) 693-2900	Tom Melancon (206) 553-7938 x8117 melancon.tom@dol.gov
Timber Lake Job Corps Civilian Conservation Center 59868 East Highway 224 Estacada, OR 97023 Tel: (503) 325-2131 Fax: (503) 325-5375	Andrew Cainion	234	210	24	0	0	USDA Forest Service Job Corps National Field Office Denver Federal Center P.O. Box 25105 Bldg. 20, Room D-2119 Lakewood, CO 80225-0105 Tel: (303) 236-9909 Fax: (303) 236-9906	Sabrina Urquhart (206) 553-7938 x8060 urquhart.sabrina@dol.gov
Tongue Point Job Corps Center 37573 Old Highway #30 Astoria, OR 97103-7000 Tel: (503) 325-2131 Fax: (503) 325-5375	Nancy Pyburn	540	270	270	0	0	Management and Training Corporation 500 North Marketplace Drive Centerville, UT 84014 Tel: (801) 693-2600 Fax: (801) 693-2900	Dan Blott (206) 553-7938 x8139 blott.dan@dol.gov
Treasure Island Job Corps Center 655 H Avenue Building 442 Treasure Island Station San Francisco, CA 94130-5027 Tel: (415) 277-2400 Fax: (415) 705-1776	Vacant	800	355	355	45	45	ResCare, Inc. 10140 Linn Station Road Louisville, KY 40223 Tel: (502) 394-2100 Fax: (502) 394-2344	Clyde Jasper (415) 975-4693 jasper.clyde@dol.gov
Wolf Creek Job Corps Civilian Conservation Center 2010 Opportunity Lane Glide, OR 97443 Tel: (541) 496-3507 Fax: (541) 496-8515	Lyle Burmeister	231	181	50	0	0	USDA Forest Service Job Corps National Field Office Denver Federal Center P.O. Box 25105 Bldg. 20, Room D2119 Lakewood, CO 80225-0105 Tel: (303) 236-9909 Fax: (303) 236-9906	Sabrina Urquhart (206) 553-7938 x8060 urquhart.sabrina@dol.gov

CONTRACTOR'S BID PRICING SHEET	SOLICITATION NO. DOL051RB20012	BID OPENING DATE 12/13/2003	ROOM N-5425 2:00 P.M.
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FILING OFFICE U.S. DEPARTMENT OF LABOR/ETA/OFAM/OGCM/DCS 200 CONSTITUTION AVENUE, N.W., ROOM N-5425 WASHINGTON, D.C. 20210	SUPPLIES OR SERVICES (General Description) LABORATORY TESTING FOR ILLEGAL DRUGS
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CONTRACTOR NAME:	CONTRACTOR ADDRESS:
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BASIC REQUIREMENT	LAB TESTING	ENROLLEES	COST PER TEST	SUB-TOTAL PRICE	TOTAL PRICE
BASE YEAR	The costs of performing One (1) firm fixed unit price for the IMMUNOASSAY test.	(Est) (90,000)			
	The costs of performing One (1) firm fixed unit price for the CONFIRMATION test.	(Est) (45,000)			
OPTION YEAR 1	The costs of performing One (1) firm fixed unit price for the IMMUNOASSAY test.	(Est) (90,000)			
	The costs of performing One (1) firm fixed unit Price for the CONFIRMATION test.	(Est) (45,000)			
OPTION YEAR 2	The costs of performing One (1) firm fixed unit price for the IMMUNOASSAY test.	(Est) (90,000)			
	The costs of performing One (1) firm fixed unit Price for the CONFIRMATION test.	(Est) (45,000)			
	The costs of performing One (1) firm fixed unit price for the IMMUNOASSAY test.	(Est) (90,000)			

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	The costs of performing One (1) firm fixed unit Price for the CONFIRMATION test.	(Est) (45,000)			
OPTION YEAR 4	The costs of performing One (1) firm fixed unit price for the IMMUNOASSAY test.	(Est) (90,000)			
	The costs of performing One (1) firm fixed unit Price for the CONFIRMATION test.	(Est) (45,000)			
			TOTAL		

PART IV - REPRESENTATIONS AND INSTRUCTIONS

SECTION K - REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF OFFERORS

ATTACHMENT NUMBER	TITLE	DATE	NO. PAGES
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K.1 NOTICE LISTING SOLICITATION PROVISIONS INCORPORATED BY REFERENCE

The following solicitation provisions pertinent to this section are hereby incorporated by reference (by Citation Number, Title, and Date) in accordance with the FAR provision at FAR "52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE" in Section L of this solicitation. See FAR 52.252-1 for an internet address (if specified) for electronic access to the full text of a provision.

NUMBER	TITLE	DATE
52.203-11	CERTIFICATION AND DISCLOSURE REGARDING PAYMENTS TO INFLUENCE CERTAIN FEDERAL TRANSACTIONS	APR 1991

K.2 52.203-2 CERTIFICATE OF INDEPENDENT PRICE DETERMINATION (APR 1985)

(a) The offeror certifies that--

(1) The prices in this offer have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other offeror or competitor relating to--

- (i) those prices;
- (ii) the intention to submit an offer;, or
- (iii) the methods or factors used to calculate the prices offered;

(2) The prices in this offer have not been and will not be knowingly disclosed by the offeror, directly or indirectly, to any other offeror or competitor before bid opening (in the case of a sealed bid solicitation) or contract award (in the case of a negotiated solicitation) unless otherwise required by law; and

(3) No attempt has been made or will be made by the offeror to induce any other concern to submit or not to submit an offer for the purpose of restricting competition.

(b) Each signature on the offer is considered to be a certification by the signatory that the signatory--

(1) Is the person in the offeror's organization responsible for determining the prices being offered in this bid or proposal, and that the signatory has not participated and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above; or

(2) (i) Has been authorized, in writing, to act as agent for the following principals in certifying that those principals have not participated, and will not participate in any action contrary to subparagraphs (a)(1) through (a)(3) above

[Insert full name of person(s) in the offeror's organization responsible for determining the prices offered in the bid or proposal, and the title of his or her position in the offeror's organization];

(ii) As an authorized agent, does certify that the principals named in subdivision (b)(2)(i) above have not participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above; and

(iii) As an agent, has not personally participated, and will not participate, in any action contrary to subparagraphs (a)(1) through (a)(3) above.

(c) If the offeror deletes or modifies subparagraph (a)(2) of this provision, the offeror must furnish with its offer a signed statement setting forth in detail the circumstances of the disclosure.

K.3 52.204-3 TAXPAYER IDENTIFICATION (OCT 1998)

(a) Definitions.

Common parent, as used in this provision, means that corporate entity that owns or controls an affiliated group of corporations that files its Federal income tax returns on a consolidated basis, and of which the offeror is a member.

Taxpayer Identification Number (TIN), as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a Social Security Number or an Employer Identification Number.

(b) All offerors must submit the information required in paragraphs (d) through (f) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and 6050M, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements described in Federal Acquisition Regulation (FAR) 4.904, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the Government to collect and report on any delinquent amounts arising out of the offeror's relationship with the Government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to the payment reporting requirements described in FAR 4.904, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) Taxpayer Identification Number (TIN).

TIN: _____

TIN has been applied for.

TIN is not required because:

Offeror is a nonresident alien, foreign corporation, or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

Offeror is an agency or instrumentality of a foreign government;

Offeror is an agency or instrumentality of the Federal Government.

(e) Type of organization.

Sole proprietorship;

Partnership;

Corporate entity (not tax-exempt);

Corporate entity (tax-exempt);

Government entity (Federal, State, or local);

Foreign government;

International organization per 26 CFR 1.6049-4;

Other _____

(f) Common parent.

Offeror is not owned or controlled by a common parent as defined in paragraph (a) of this provision.

Name and TIN of common parent:

Name _____

TIN _____

**K.4 52.209-5 CERTIFICATION REGARDING DEBARMENT, SUSPENSION,
PROPOSED DEBARMENT, AND OTHER RESPONSIBILITY MATTERS
(DEC 2001)**

(a)(1) The Offeror certifies, to the best of its knowledge and belief, that -

(i) The Offeror and/or any of its Principals -

(A) Are [] are not [] presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency;

(B) Have [] have not [], within a three-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, state, or local) contract or subcontract; violation of Federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion or receiving stolen property; and

(C) Are [] are not [] presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in subdivision (a)(1)(i)(B) of this provision.

(ii) The Offeror has [] has not [], within a 3-year period preceding this offer, had one or more contracts terminated for default by any Federal agency.

(2) "Principals," for the purposes of this certification, means officers; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a subsidiary, division, or business segment, and similar positions).

THIS CERTIFICATION CONCERNS A MATTER WITHIN THE JURISDICTION OF AN AGENCY OF THE UNITED STATES AND THE MAKING OF A FALSE, FICTITIOUS, OR FRAUDULENT CERTIFICATION MAY RENDER THE MAKER SUBJECT TO PROSECUTION UNDER SECTION 1001, TITLE 18, UNITED STATES CODE.

(b) The Offeror shall provide immediate written notice to the Contracting Officer if, at any time prior to contract award, the Offeror learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

(c) A certification that any of the items in paragraph (a) of this provision exists will not necessarily result in withholding of an award under this solicitation. However, the certification will be considered in connection with a determination of the Offeror's responsibility. Failure of the Offeror to furnish a certification or provide such additional information as requested by the Contracting Officer may render the Offeror nonresponsible.

(d) Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render, in good faith, the certification required by paragraph (a) of this provision. The knowledge and information of an Offeror is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

(e) The certification in paragraph (a) of this provision is a material representation of fact upon which reliance was placed when making award. If it is later determined that the Offeror knowingly rendered an erroneous certification, in addition to other remedies available to the Government, the Contracting Officer may terminate the contract resulting from this solicitation for default.

K.5 52.214-14 PLACE OF PERFORMANCE--SEALED BIDDING (APR 1985)

(a) The bidder, in the performance of any contract resulting from this solicitation, [] intends, [] does not intend [check applicable box] to use one or more plants or facilities located at a different address from the address of the bidder as indicated in this bid.

(b) If the bidder checks "intends" in paragraph (a) above, it shall insert in the spaces provided below the required information:

Place of Performance (Street Address, City, County, State, Zip Code)

Name and Address of Owner and Operator of the Plant or Facility if Other than Bidder

K.6 52.214-16 MINIMUM BID ACCEPTANCE PERIOD (APR 1984)

(a) "Acceptance period," as used in this provision, means the number of calendar days available to the Government for awarding a contract from the date specified in this solicitation for receipt of bids.

(b) This provision supersedes any language pertaining to the acceptance period that may appear elsewhere in this solicitation.

(c) The Government requires a minimum acceptance period of 60 calendar days.

(d) In the space provided immediately below, bidders may specify a longer acceptance period than the Government's minimum requirement.

The bidder allows the following acceptance period: _____ calendar days.

(e) A bid allowing less than the Government's minimum acceptance period will be rejected.

(f) The bidder agrees to execute all that it has undertaken to do, in compliance with its bid, if that bid is accepted in writing within (1) the acceptance period stated in paragraph (c) above or (2) any longer acceptance period stated in paragraph (d) above.

K.7 52.219-1 SMALL BUSINESS PROGRAM REPRESENTATIONS (MAY 2004)

(a)(1) The North American Industry Classification System (NAICS) code for this acquisition is-- 621511.

(2) The small business size standard is \$11.5 million.

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b) Representations. (1) The offeror represents as part of its offer that it is, is not a small business concern.

(2) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents, for general statistical purposes, that it is, is not, a small disadvantaged business concern as defined in 13 CFR 124.1002.

(3) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it is, is not a women-owned small business concern.

(4) [Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.] The offeror represents as part of its offer that it is, is not a veteran-owned small business concern.

(5) [Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (b)(4) of this provision.] The offeror represents as part of its offer that it is, is not a service-disabled veteran-owned small business concern.

(6) [Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.] The offeror represents, as part of its offer, that--

(i) It is, is not a HUBZone small business concern listed, on the date of this representation, on the List of Qualified HUBZone Small Business Concerns maintained by the Small Business Administration, and no material change in ownership and control, principal office, or HUBZone employee percentage has occurred since it was certified by the Small Business Administration in accordance with 13 CFR part 126; and

(ii) It is, is not a joint venture that complies with the requirements of 13 CFR part 126, and the representation in paragraph (b)(6)(i) of this provision is accurate for the HUBZone small business concern or concerns that are participating in the joint venture. [The offeror shall enter the name or names of the HUBZone small business concern or concerns that are participating in the joint venture:_____.] Each HUBZone small business concern participating in the joint venture shall submit a separate signed copy of the HUBZone representation.

(c) Definitions. As used in this provision--

Service-disabled veteran-owned small business concern--

(1) Means a small business concern-- (i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a service-disabled veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

Small business concern, as used in this provision, means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and the size standard in paragraph (a) of this provision.

Veteran-owned small business concern means a small business concern--

- (1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and
- (2) The management and daily business operations of which are controlled by one or more veterans.

Women-owned small business concern, as used in this provision, means a small business concern--

- (1) That is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and
- (2) Whose management and daily business operations are controlled by one or more women.

(d) Notice. (1) If this solicitation is for supplies and has been set aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.

(2) Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a small, HUBZone small, small disadvantaged, or women- owned small business concern in order to obtain a contract to be awarded under the preference programs established pursuant to section 8(a),8(d), 9, or 15 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall--

- (i) Be punished by imposition of fine, imprisonment, or both;
- (ii) Be subject to administrative remedies, including suspension and debarment; and
- (iii) Be ineligible for participation in programs conducted under the authority of the Act.

K.8 52.219-2 EQUAL LOW BIDS (OCT 1995)

(a) This provision applies to small business concerns only.

(b) The bidder's status as a labor surplus area (LSA) concern may affect entitlement to award in case of tie bids. If the bidder wishes to be considered for this priority, the bidder must identify, in the following space, the LSA in which the costs to be incurred on account of manufacturing or production (by the bidder or the first- tier subcontractors) amount to more than 50 percent of the contract price.

(c) Failure to identify the labor surplus areas as specified in paragraph (b) of this provision will preclude the bidder from receiving priority consideration. If the bidder is awarded a contract as a result of receiving priority consideration under this provision and would not have otherwise received award, the bidder shall perform the contract or cause the contract to be performed in accordance with the obligations of an LSA concern.

**K.9 52.222-22 PREVIOUS CONTRACTS AND COMPLIANCE REPORTS
(FEB 1999)**

The offeror represents that--

- (a) It has, has not participated in a previous contract or subcontract subject to the Equal Opportunity clause of this solicitation; the clause originally contained in Section 310 of Executive Order No. 10925, or the clause contained in Section 201 of Executive Order No. 11114;
- (b) It has, has not filed all required compliance reports; and
- (c) Representations indicating submission of required compliance reports, signed by proposed subcontractors, will be obtained before subcontract awards.

K.10 52.222-25 AFFIRMATIVE ACTION COMPLIANCE (APR 1984)

The offeror represents that--

- (a) It has developed and has on file, has not developed and does not have on file, at each establishment, affirmative action programs required by the rules and regulations of the Secretary of Labor (41 CFR 60-1 and 60-2), or (b) It has not previously had contracts subject to the written affirmative action programs requirement of the rules and regulations of the Secretary of Labor.

**K.11 52.223-13 CERTIFICATION OF TOXIC CHEMICAL RELEASE
REPORTING (AUG 2003)**

(a) Executive Order 13148, of April 21, 2000, Greening the Government through Leadership in Environmental Management, requires submission of this certification as a prerequisite for contract award.

(b) By signing this offer, the offeror certifies that---

(1) As the owner or operator of facilities that will be used in the performance of this contract that are subject to the filing and reporting requirements described in section 313 of the Emergency Planning and Community Right-to-Know Act of 1986 (EPCRA) (42 U.S.C. 11023) and section 6607 of the Pollution Prevention Act of 1990 (PPA) (42 U.S.C. 13106), the offeror will file and continue to file for such facilities for the life of the contract the Toxic Chemical Release Inventory Form (Form R) as described in sections 313(a) and (g) of EPCRA and section 6607 of PPA; or--

(2) None of its owned or operated facilities to be used in the performance of this contract is subject to the Form R filing and reporting requirements because each such facility is exempt for at least one of the following reasons: (Check each block that is applicable.)-

(i) The facility does not manufacture, process, or otherwise use any toxic chemicals listed in 40 CFR 372.65;

(ii) The facility does not have 10 or more full-time employees as specified in section 313(b)(1)(A) of EPCRA, 42 U.S.C. 11023(b)(1)(A);-

(iii) The facility does not meet the reporting thresholds of toxic chemicals established under section 313(f) of EPCRA, 42 U.S.C. 11023(f) (including the alternate thresholds at 40 CFR 372.27, provided an appropriate certification form has been filed with EPA);

(iv) The facility does not fall within the following Standard Industrial Classification (SIC) codes or their corresponding North American Industry Classification System sectors: (A) Major group code 10 (except 1011, 1081, and 1094). (B) Major group code 12 (except 1241). (C) Major group codes 20 through 39. (D) Industry code 4911, 4931, or 4939 (limited to facilities that combust coal and/or oil for the purpose of generating power for distribution in commerce). (E) Industry code 4953 (limited to facilities regulated under the Resource Conservation and Recovery Act, Subtitle C (42 U.S.C. 6921, et seq.), 5169, 5171, or 7389 (limited to facilities primarily engaged in solvent recovery services on a contract or fee basis); or

(v) The facility is not located in the United States or its outlying areas.

K.12 SIGNATURE BLOCK

I, the undersigned, do hereby attest that all representations and certifications made in this Section K are true.

Also, I, the undersigned, am aware of the penalties prescribed in 18 U.S. Code 1001 for making false statements in offers; and I am legally authorized to bind the company or organization represented.

(Signature)

(Date)

(Typed or Printed Name)

(Title)

(Solicitation Number)

(Name of Company/Organization Represented)

(Address, including Zip Code)

(Telephone Number, including Area Code)

SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**L.1 52.204-6 DATA UNIVERSAL NUMBERING SYSTEM (DUNS) NUMBER
(OCT 2003)**

(a) The offeror shall enter, in the block with its name and address on the cover page of its offer, the annotation ``DUNS" or ``DUNS+4" followed by the DUNS number or ``DUNS+4" that identifies the offeror's name and address exactly as stated in the offer. The DUNS number is a nine-digit number assigned by Dun and Bradstreet, Inc. The DUNS+4 is the DUNS number plus a 4-character suffix that may be assigned at the discretion of the offeror to establish additional CCR records for identifying alternative Electronic Funds Transfer (EFT) accounts (see Subpart 32.11) for the same parent concern.

(b) If the offeror does not have a DUNS number, it should contact Dun and Bradstreet directly to obtain one.

(1) An offeror may obtain a DUNS number--

(i) If located within the United States, by calling Dun and Bradstreet at 1-866-705-5711 or via the Internet at <http://www.dnb.com>; or

(ii) If located outside the United States, by contacting the local Dun and Bradstreet office.

(2) The offeror should be prepared to provide the following information:

(i) Company legal business name.

(ii) Tradestyle, doing business, or other name by which your entity is commonly recognized.

(iii) Company physical street address, city, state and Zip Code.

(iv) Company mailing address, city, state and Zip Code (if separate from physical).

(v) Company telephone number.

(vi) Date the company was started.

(vii) Number of employees at your location.

(viii) Chief executive officer/key manager.

(ix) Line of business (industry).

(x) Company Headquarters name and address (reporting relationship within your entity).

L.2 52.214-3 AMENDMENTS TO INVITATIONS FOR BIDS (DEC 1989)

(a) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged.

(b) Bidders shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on the form for

submitting a bid, (3) by letter or telegram, or (4) by facsimile, if facsimile bids are authorized in the solicitation. The Government must receive the acknowledgment by the time and at the place specified for receipt of bids.

L.3 52.214-4 FALSE STATEMENTS IN BIDS (APR 1984)

Bidders must provide full, accurate, and complete information as required by this solicitation and its attachments. The penalty for making false statements in bids is prescribed in 18 U.S.C. 1001.

L.4 52.214-6 EXPLANATION TO PROSPECTIVE BIDDERS (APR 1984)

Any prospective bidder desiring an explanation or interpretation of the solicitation, drawings, specifications, etc., must request it in writing soon enough to allow a reply to reach all prospective bidders before the submission of their bids. Oral explanations or instructions given before the award of a contract will not be binding. Any information given a prospective bidder concerning a solicitation will be furnished promptly to all other prospective bidders as an amendment to the solicitation, if that information is necessary in submitting bids or if the lack of it would be prejudicial to other prospective bidders.

L.5 52.214-7 LATE SUBMISSIONS, MODIFICATIONS, AND WITHDRAWALS OF BIDS (NOV 1999)

(a) Bidders are responsible for submitting bids, and any modifications or withdrawals, so as to reach the Government office designated in the invitation for bids (IFB) by the time specified in the IFB. If no time is specified in the IFB, the time for receipt is 4:30 p.m., local time, for the designated Government office on the date that bids are due.

(b)(1) Any bid, modification, or withdrawal received at the Government office designated in the IFB after the exact time specified for receipt of bids is "late" and will not be considered unless it is received before award is made, the Contracting Officer determines that accepting the late bid would not unduly delay the acquisition; and--

(i) If it was transmitted through an electronic commerce method authorized by the IFB, it was received at the initial point of entry to the Government infrastructure not later than 5:00 p.m. one working day prior to the date specified for receipt of bids; or

(ii) There is acceptable evidence to establish that it was received at the Government installation designated for receipt of bids and was under the Government's control prior to the time set for receipt of bids.

(2) However, a late modification of an otherwise successful bid that makes its terms more favorable to the Government, will be considered at any time it is received and may be accepted.

(c) Acceptable evidence to establish the time of receipt at the Government installation includes the time/date stamp of that installation on the bid wrapper, other documentary evidence of receipt maintained by the installation, or oral testimony or statements of Government personnel.

(d) If an emergency or unanticipated event interrupts normal Government processes so that bids cannot be received at the Government office designated for receipt of bids by the exact time specified in the IFB and urgent Government requirements preclude amendment of the IFB, the time specified for receipt of bids will be deemed to be extended to the same time of day specified in the solicitation on the first work day on which normal Government processes resume.

(e) Bids may be withdrawn by written notice received at any time before the exact time set for receipt of bids. If the IFB authorizes facsimile bids, bids may be withdrawn via facsimile received at any time before the exact time set for receipt of bids, subject to the conditions specified in the provision at 52.214-31, Facsimile Bids. A bid may be withdrawn in person by a bidder or its authorized representative if, before the exact time set for receipt of bids, the identity of the person requesting withdrawal is established and the person signs a receipt for the bid.

L.6 52.214-12 PREPARATION OF BIDS (APR 1984)

(a) Bidders are expected to examine the drawings, specifications, Schedule, and all instructions. Failure to do so will be at the bidder's risk.

(b) Each bidder shall furnish the information required by the solicitation. The bidder shall sign the bid and print or type its name on the Schedule and each continuation sheet on which it makes an entry. Erasures or other changes must be initialed by the person signing the bid. Bids signed by an agent shall be accompanied by evidence of that agent's authority, unless that evidence has been previously furnished to the issuing office.

(c) For each item offered, bidders shall (1) show the unit price, including, unless otherwise specified, packaging, packing, and preservation and (2) enter the extended price for the quantity of each item offered in the "Amount" column of the Schedule. In case of discrepancy between a unit price and an extended price, the unit price will be presumed to be correct, subject, however, to correction to the same extent and in the same manner as any other mistake.

(d) Bids for supplies or services other than those specified will not be considered unless authorized by the solicitation.

(e) Bidders must state a definite time for delivery of supplies or for performance of services, unless otherwise specified in the solicitation.

(f) Time, if stated as a number of days, will include Saturdays, Sundays, and holidays.

L.7 52.214-5 SUBMISSION OF BIDS (MAR 1997)

(a) Bids and bid modifications shall be submitted in sealed envelopes or packages (unless submitted by electronic means) (1) addressed to the office specified in the solicitation, and (2) showing the time and date specified for receipt, the solicitation number, and the name and address of the bidder.

(b) Bidders using commercial carrier services shall ensure that the bid is addressed and marked on the outermost envelope or wrapper as prescribed in subparagraphs (a) (1) and (2) of this provision when delivered to the office specified in the solicitation.

(c) Telegraphic bids will not be considered unless authorized by the solicitation; however, bids may be modified or withdrawn by written or telegraphic notice.

(d) Facsimile bids, modifications, or withdrawals, will not be considered unless authorized by the solicitation; or

(e) Bids submitted by electronic commerce shall be considered only if the electronic commerce method was specifically stipulated or permitted by the solicitation.

L.8 52.216-1 TYPE OF CONTRACT (APR 1984)

The Government contemplates award of a (Firm Fixed Price) contract resulting from this solicitation.

L.9 52.233-2 SERVICE OF PROTEST (AUG 1996)

- (a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the General Accounting Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from:

KEITH A. BOND
Contracting Officer

Hand-Carried Address:

U.S. Department of Labor, ETA/OGCM
Division of Contract Services
200 Constitution Avenue, NW
Room N-5425
Washington DC 20210

Mailing Address:

U.S. Department of Labor, ETA/OGCM
Division of Contract Services
200 Constitution Avenue, NW
Room N-5425
Washington DC 20210

- (b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

L.10 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

<http://www.arnet.gov/far>

L.11 REQUEST FOR CLARIFICATION (RFC)

All Requests For Clarification (RFC) must be received no later than 2:00 p.m. local time, December 29, 2004.

Only electronic submission of requests will be accepted. They shall be submitted to Mr. Lance Purvis at purvis.lance@dol.gov. Should any RFC be received after the date stated above, the Government reserves the right not to provide an answer. If, however, the Government determines that the RFC raises an issue of significant importance, the government will respond electronically.

The Government will not provide any information concerning requests for clarifications in response to telephone calls from offerors. All requests will be answered electronically and will be available to all offerors at the DOLETA Internet site (<http://www.doleta.gov/sga/rfp.cfm>).

Please be advised that it is the sole responsibility of the offeror to continually view the website for any amendments to this solicitation.

SECTION M - EVALUATION FACTORS FOR AWARD**M.1 NOTICE LISTING SOLICITATION PROVISIONS INCORPORATED BY REFERENCE**

The following solicitation provisions pertinent to this section are hereby incorporated by reference (by Citation Number, Title, and Date) in accordance with the FAR provision at FAR "52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE" in Section L of this solicitation. See FAR 52.252-1 for an internet address (if specified) for electronic access to the full text of a provision.

NUMBER	TITLE	DATE
52.232-15	PROGRESS PAYMENTS NOT INCLUDED	APR 1984

M.2 52.214-10 CONTRACT AWARD--SEALED BIDDING (JUL 1990)

(a) The Government will evaluate bids in response to this solicitation without discussions and will award a contract to the responsible bidder whose bid, conforming to the solicitation, will be most advantageous to the Government considering only price and the price related factors specified elsewhere in this solicitation.

(b) The Government may (1) reject any or all bids, (2) accept other than the lowest bid, and (3) waive informalities or minor irregularities in bids received.

(c) The Government may accept any item or group of items of a bid, unless the bidder qualifies the bid by specific limitations. Unless otherwise provided in the Schedule, bids may be submitted for quantities less than those specified. The Government reserves the right to make an award on any item for a quantity less than the quantity offered, at the unit prices offered, unless the bidder specifies otherwise in the bid.

(d) A written award or acceptance of a bid mailed or otherwise furnished to the successful bidder within the time for acceptance specified in the bid shall result in a binding contract without further action by either party.

(e) The Government may reject a bid as nonresponsive if the prices bid are materially unbalanced between line items or subline items. A bid is materially unbalanced when it is based on prices significantly less than cost for some work and prices which are significantly overstated in relation to cost for other work, and if there is a reasonable doubt that the bid will result in the lowest overall cost to the Government even though it may be the low evaluated bid, or if it is so unbalanced as to be tantamount to allowing an advance payment.

M.3 52.217-5 EVALUATION OF OPTIONS (JUL 1990)

Except when it is determined in accordance with FAR 17.206(b) not to be in the Government's best interests, the Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. Evaluation of options will not obligate the Government to exercise the option(s).

