

<p>U.S. Department of Labor Employment and Training Administration Office of Apprenticeship (OA) Washington, D.C. 20210</p>	<p><u>Distribution:</u> A-541 Headquarters A-544 All Field Tech A-547 SD+RD+SAA+; Lab.Com</p> 	<p><u>Subject:</u> New National Guidelines for Apprenticeship Standards for the National Tooling and Machining Association <u>Code:</u> 400.1</p>
<p>Symbols: DSNIP/DMc</p>		<p>Action: Immediate</p>

PURPOSE: To inform the staff of OA and the State Apprenticeship Agencies (SAA), Registered Apprenticeship program sponsors and other Registered Apprenticeship partners of new National Guidelines for Apprenticeship Standards for the National Tooling and Machining Association (NTMA).

BACKGROUND: These new National Guidelines for Apprenticeship Standards submitted by Mr. Ken McCreight, Vice President. NTMA were approved by the OA Administrator on February 11, 2014. These new National Guidelines for Apprenticeship Standards are a model for developing local apprenticeship programs registered with OA or a SAA for the occupation Machinist.

ACTION: The OA staff should familiarize themselves with this bulletin. A copy of the revised National Guidelines for Apprenticeship Standards and the Work Process Schedule and Related Instruction Outlines are attached.

If you have any questions, please contact Doug McPherson, Division of Standards and National Industry Promotion, at (202) 693-3783.

NOTE: This bulletin is being sent via electronic mail.

Attachments:

- Certification page for NTMA
- NGS for NTMA
- Appendix A
- Appendix B
- Appendix C
- Appendix D
- Appendix E
- Appendix F
- Appendix G
- Appendix H