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| <p>U.S. Department of Labor<br/>Employment and Training<br/>Administration<br/>Office of Apprenticeship (OA)<br/>Washington, D.C. 20210</p> | <p><u>Distribution:</u><br/><br/>A-541 Headquarters<br/>A-544 All Field Tech<br/>A-547 SD+RD+SAA+;<br/>Lab.Com</p>  | <p><u>Subject:</u> Revised National Guidelines for Apprenticeship Standards for the Sheet Metal, Air, Rail and Transportation Workers' International Association and the Sheet Metal and Air Conditioning Contractors National Association, Inc.</p> <p><u>Code:</u> 400.1</p> |
| <p>Symbols: DSNIP/DMc</p>   |  | <p>Action: Immediate</p>   |

**PURPOSE:** To inform the staff of OA and the State Apprenticeship Agencies (SAA), Registered Apprenticeship program sponsors and other Registered Apprenticeship partners of revised National Guidelines for Apprenticeship Standards for the Sheet Metal, Air, Rail and Transportation Workers' International Association and the Sheet Metal and Air Conditioning Contractors National Association, Inc.

**BACKGROUND:** These revised National Guidelines for Apprenticeship Standards submitted by Mr. Joseph J. Nigro, General President, Sheet Metal, Air, Rail and Transportation Workers' International Association and Mr. Randy Novak, President, Sheet Metal and Air Conditioning Contractors' National Association, Inc. were approved by the OA Administrator on July 15, 2014. These revised National Guidelines for Apprenticeship Standards are a model for developing local apprenticeship programs registered with OA or a SAA for the Sheet Metal Worker occupation.

**ACTION:** The OA staff should familiarize themselves with this bulletin. A copy of the revised National Guidelines for Apprenticeship Standards and the Work Process Schedule and Related Instruction Outlines are attached.

If you have any questions, please contact Doug McPherson, Division of Standards and National Industry Promotion, at (202) 693-3783.

**NOTE:** This bulletin is being sent via electronic mail.

Attachments

Revised Sheet Metal Workers Guideline Standards