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| <p>U.S. Department of Labor Employment and Training Administration Office of Apprenticeship (OA) Washington, D.C. 20210</p> | <p>Distribution: A-541 Headquarters A-544 All Field Tech A-547 SD+RD+SAA+; Lab.Com</p>  | <p>Subject: New National Guidelines for Apprenticeship Standards for Department of the Navy, Naval Shipyards and Affiliates</p> <p>Code: 400.1</p> |
| <p>Symbols: DSNIP/KSL</p> | | <p>Action: Immediate</p> |

PURPOSE: To inform the staff of OA and the State Apprenticeship Agencies (SAA), Registered Apprenticeship program sponsors and other Registered Apprenticeship partners of the approval of new National Guidelines for Apprenticeship Standards for the Department of the Navy, Naval Shipyards and Affiliates.

BACKGROUND: These new National Guidelines for Apprenticeship Standards submitted by Mr. Bryan Watland, Apprentice Program Administrator, on behalf of the Department of the Navy, Naval Shipyards and Affiliates, were approved by the OA Administrator on December 4, 2015. These new National Guidelines for Apprenticeship Standards are a model for developing local apprenticeship programs registered with the OA or an SAA for all occupations listed in these new National Guidelines for Apprenticeship Standards.

ACTION: The OA staff should familiarize themselves with this bulletin. A copy of the new National Guidelines for Apprenticeship Standards and the Work Process Schedule and Related Instruction Outlines are attached.

If you have any questions, please contact Kenneth Lemberg, Apprenticeship and Training Representative, Division of Standards and National Industry Promotion, at (202) 693-3836.

NOTE: This bulletin is being sent via electronic mail.

Attachments

- [THE DEPARTMENT OF THE NAVY, NAVAL SHIPYARDS AND AFFILIATES APPRENTICESHIP PROGRAMS](#)
- [APPENDIX A - WORK PROCESS SCHEDULES FOR ALL OCCUPATIONS LISTED IN THESE STANDARDS](#)