### PURPOSE:
To inform the staff of OA and the State Apprenticeship Agencies (SAA), Registered Apprenticeship program sponsors and other Registered Apprenticeship partners of the approval of revised INJ, GNJ, IJ, and GJ National Guidelines for Apprenticeship Standards Boilerplates.

### BACKGROUND:
The National Guidelines for Apprenticeship Standards Boilerplates have been revised to include the most current policies and practices in registering apprenticeship programs. OA staff should adhere as closely as possible to the revised model.

The below attachments include: Certification Page; Standards, Appendices A - D, (GNJ – Has an Appendix E – Employer Acceptance Agreement).

### ACTION:
The OA staff should familiarize themselves with this bulletin.

If you have any questions, please contact Felecia Hart at (202) 693-3792.

### NOTE:
This bulletin is being sent via electronic mail.

#### Attachments

**Individual Non Joint**
- INJ National Office Certification
- INJ Standards
- INJ Appendix A
- INJ Appendix B
- INJ Appendix C
- INJ Appendix D

**Group Non Joint**
- GNJ Nation Office Certification
- GNJ Standards
- GNJ Appendix A
- GNJ Appendix B
- GNJ Appendix C
GNJ Appendix D
GNJ Appendix E

**Individual Joint**
IJ National Office Certification
IJ Standards
IJ Appendix A
IJ Appendix B
IJ Appendix C
IJ Appendix D

**Group Joint**
GJ National Office Certification
GJ Standards
GJ Appendix A
GJ Appendix B
GJ Appendix C
GJ Appendix D