

Appendix A

WORK PROCESS SCHEDULE CEMENT MASON CONCRETE FINISHER O*NET-SOC CODE: 47-2051.00 RAPIDS CODE: 0075/0075 HY

This schedule is attached to and a part of these Standards for the above identified occupation.

1. TERM OF APPRENTICESHIP

The term of the occupation shall be three (3) or four (4) years with an OJL attainment of a minimum of 3,900 or 5,200 hours supplemented by the required hours of related instruction.

2. RATIO OF APPRENTICES TO JOURNEYWORKERS

(INSERT RATIO HERE) as covered in the CBA.

3. APPRENTICE WAGE SCHEDULE

Apprentices shall be paid a progressively increasing schedule of wages based on a percentage of the current journeyworker wage rate or as per the CBA.

(FILL IN RATES)

3-year Program

1 st 6 months and 650 hours	___%	2 nd 6 months and 650 hours	___%
3 rd 6 months and 650 hours	___%	4 th 6 months and 650 hours	___%
5 th 6 months and 650 hours	___%	6 th 6 months and 650 hours	___%

4-year Program

1 st 6 months and 650 hours	___%	2 nd 6 months and 650 hours	___%
3 rd 6 months and 650 hours	___%	4 th 6 months and 650 hours	___%
5 th 6 months and 650 hours	___%	6 th 6 months and 650 hours	___%
7 th 6 months and 650 hours	___%	8 th 6 months and 650 hours	___%

4. SCHEDULE OF WORK EXPERIENCE (See attached Work Process Schedule)

The JATC may modify the work processes to meet local needs prior to submitting these Standards to the appropriate Registration Agency for approval.

5. SCHEDULE OF RELATED INSTRUCTION (See attached Related Instruction Outline)

The JATC may modify the related instruction to meet local needs prior to submitting these Standards to the appropriate Registration Agency for approval.

WORK PROCESS SCHEDULE
CEMENT MASON CONCRETE FINISHER
O*NET-SOC CODE: 47-2051.00 RAPIDS CODE: 0075/0075 HY

The following schedule is an example of work experience (OJL) and training considered necessary to develop a skilled and productive worker in the Cement Mason Concrete Finisher trade. Within the limits of basic trade requirements, the schedule is adaptable to local conditions.

3-Year Program

	Approximate Hours
Core Skills	325 - 500
Tools & Equipment	1000 - 1600
Material Preparation & Handling	1000 - 1600
Placement and Finishing	600 - 1100
Supplemental Skills	975 - 1200
Total	3,900 - 6,000

4-Year Program

	Approximate Hours
Core Skills	325 - 500
Tools & Equipment	1300 - 2000
Material Preparation & Handling	1300 - 2000
Placement and Finishing	1300 - 2000
Supplemental Skills	975 - 1500
Total	5,200 - 8,000

**RELATED INSTRUCTION OUTLINE
CEMENT MASON CONCRETE FINISHER
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Related instruction - This instruction shall include, but not be limited to:
Using the following training matrix, local JATCs can design a flexible training program to meet the needs of our local industries while at the same time providing apprentices the opportunity to complete their apprenticeship.

Core Skills	Tools & Equipment	Material Preparation & Handling	Placement & Finishing	Supplemental Skills
Trade Orientation	Hand & Power Tools	Hazardous Material Handling	Foundations & Flatwork	Powered Industrial Truck Operator Qualification
OSHA 10-Hour	Vibrating Equipment	Concrete Composition	Stairs & Ramps	Training
CPR/First Aid/AED	Grinding Equipment	Mixtures & Additives	Tilt Up Slabs	Wall Forming
Construction Fall Protection	Polishing Equipment		Abutment & Bridges	Transit Level/Laser
Safety Data Sheets	Respirators & PPE		Concrete Design and Specialty Applications	Communication and Leadership Training
Standards & Codes	Equipment Maintenance		Grinding, Polishing & Sealing	
Print Reading			Repairs & Slab Troubleshooting	
Green Awareness				
Diversity Training				
Optional Instruction				
Advanced Print Reading				
Ergonomics				

TOTAL MINIMUM HOURS: 3-year Program 3,900 hours; 4-year Program 5,200 hours