



**PY 2013 Performance Report
Minnesota Workforce Information Grant
Executive Summary and Signature Page**

The enclosed report summarizes grant goals, accomplishments, partnerships, customer consultations, and recommendations for changes to the deliverables under the Department of Labor, Employment and Training Administration's (ETA) Workforce Information Grant. Minnesota's grant for PY 2013 was \$607,376.

The **goal** of the Workforce Information Grant is to provide information to support increased employment and sustainable economic growth in Minnesota. **Strategies** include the following:

- Contribute to state and local workforce investment system strategic planning, service delivery, and transformational efforts.
- Provide accurate and comparable data, information services, and resources to staff in the workforce investment system, businesses, and job seekers to facilitate informed decisions about the services, training, and career paths that lead to good jobs.
- Provide actionable information, research, analyses, and interpretive studies to state and local policy makers to support the development of data-driven policies and service delivery strategies.

Major Accomplishments: All grant deliverables were met on time. Following is a brief summary of deliverables:

- **NEW TOOL** Developed and deployed the Graduate Employment Outcomes tool (primarily WDQI Grant funded).
- Conducted usability testing on LMI portion of the DEED website including navigation, names/titles and tools as a first step of website and tools redesign (combined state and WIG funds).
- Provided customer service through consultation and collaboration with WIBs, employer groups, education planners, legislators and others, the LMI website, Helpline, presentations and customer contact lists.
- Produced short-term employment forecasts and long-term 2012-2022 employment projections.
- Produced regional labor market data including job vacancy estimates, occupational wage and employment estimates and Occupations in Demand.
- Produced LMI publications *Minnesota Employment Review* (monthly) and *Minnesota Economic Trends* (quarterly) including an annual state of the state issue (Trends, June 2014).
- Populated the Workforce Information Database.

Aggregate expenditures for the WIG portion of the activities listed above exceeded the Workforce Information Grant by approximately \$250,000 (half of the Regional Analyst team budget). LMI was able to obtain funding of \$250,000 from the Job Skills Partnership Program Board last program year toward these activities.

Customer Consultations: LMI used a variety of methods for customer consultation including in-person website usability testing, and an email survey of Regional Analyst team customers. According to the Workforce Services survey, 90% of respondents would **definitely recommend** a LMI regional analyst to a colleague who needed specific information about labor market data or statistics.

Recommendations for Improvements or Changes to the Deliverables: We have identified two recommendations for ETA including supporting an Employee Benefits Survey to enhance understanding of Affordable Care Act impact and supporting further workforce alignment research activities.

Signatures

State Workforce Agency Administrator

State Workforce Investment Board Chair

9/26/14

Date

9/29/14

Date

Labor Market Information Office

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