**PURPOSE:** To inform the staff of OA and the State Apprenticeship Agencies (SAA), Registered Apprenticeship program sponsors and other Registered Apprenticeship partners of revised National Guidelines for Apprenticeship Standards for the National Elevator Industry Educational Program (NEIEP).

**BACKGROUND:** These revised National Guidelines for Apprenticeship Standards submitted by Mr. Christian Grenier, Chair, NEIEP and Mr. James Biagini, Co-Chair, NEIEP, were approved by the OA Administrator on May 4, 2015. These revised National Guidelines for Apprenticeship Standards are a model for developing local apprenticeship programs registered with OA or a SAA for the occupation Elevator Constructor Mechanic.

**ACTION:** The OA staff should familiarize themselves with this bulletin. A copy of the revised National Guidelines for Apprenticeship Standards and the Work Process Schedule and Related Instruction Outlines are attached.

If you have any questions, please contact Doug McPherson, Division of Standards and National Industry Promotion, at (202) 693-3783.

**NOTE:** This bulletin is being sent via electronic mail.

Attachments
National Guidelines For Apprenticeship Standards