Grant Applications 101: A Plain English Guide to ETA Competitive Grants

Pacific Northwest Workforce Development Forum
April 20-22, 2010
Seattle, Washington

U.S. Department of Labor
EMPLOYMENT AND TRAINING ADMINISTRATION

Agenda

- Goals
- Common Applicant Pitfalls
- Quick Overview the Suite of Tools
- Next Steps

Goals

- Stakeholders are integrally involved in the development of these tools
- Create a tool that provides contextualized and plain English guidance
- Increase the competitiveness of entities that are new to ETAs grant process

Most Common Applicant Pitfalls

- Failure to address all evaluation criteria
- Failure to adhere to SGA format
- Weak statement of need
- Unreasonable outcomes and deliverables
- Timeliness, page limit, submission channels
- Proposing unallowable activities and/or ineligible targeted populations

Overview of Grant Applications 101

The tools are live right now at

http://www.workforce3one.org/page/grants_toolkit

Let's take a look!

Overview of Annotated SGA and Resources

- Annotated SGA—embedded helpful hints and hyperlinks
- Resources for Applying for ETA Competitive Grants—feedback welcome!

Next Steps

- Other Possible Resources?
- Other Dissemination Ideas?
- Tools are live right now at http://www.workforce3one.org/page/grants_toolkit