



DWI/OSS/BOS-L2009-580949-LR

WORKFORCE SYSTEMS LETTER NO.: 10-02

DATE: October 23, 2009

EFFECT: ACTION INFO ATTACHMENTS
 State Workforce Administrators
 WIB Directors

SUBJECT: Recovering America's Youth Summit, November 17-20, 2009

1. Purpose: To announce the Recovering America's Youth Summit to be held at the Palmer House Hilton in Chicago, November 17 – 18, 2009. Please join National and Regional representatives from the U.S. Department of Labor, Employment and Training Administration (DOLETA), at a national summit on youth and the Recovery Act. Youth practitioners and administrators will share ideas on using Recovery Act funds to develop and strengthen programs and service delivery systems that provide employment opportunities for youth ages 18-24, and develop opportunities for youth in renewable energy and energy efficiency industries. The Summit will highlight youth employment program accomplishments and focus on strategic planning to build future success. An agenda for the Summit will be transmitted in the near future.

2. Target Audience: State youth staff, local area youth staff, youth service providers, including front line staff and WIB directors. Members of the Shared Youth Vision partnership, workforce system representatives, and other interested community based group representatives should also consider participating in this conference.

3. Summit Site and Hotel Accommodations: The Summit will be held at the Palmer House Hilton in Chicago. Information for room reservations is available at [Palmer House Hilton](http://www1.hilton.com/en_US/hi/hotel/CHIPHHH-The-Palmer-House-Hilton-Illinois/index.do), 17 East Monroe Street, Chicago, IL 60603. (http://www1.hilton.com/en_US/hi/hotel/CHIPHHH-The-Palmer-House-Hilton-Illinois/index.do)

The summit will begin at noon on November 17 and end at 4:00 p.m. on November 18, 2009. Guest rooms are available at the conference rate of \$169 per night plus tax. The cutoff date for hotel registration is November 3, 2009.

Hotel reservations are the responsibility of each attendee. Attendees must call the hotel at (312) 726-7500 **no later than Tuesday, November 3, 2009** to request a room reserved under *U.S. Department of Labor/ETA Recovery Act Summit* to secure a room at the conference rate. After November 3, special rates and/or availability cannot be guaranteed. Please provide a major credit card when making reservations to guarantee a room. Room and tax charges, along with all

incidental charges, are the responsibility of each individual and must be paid upon departure.

4. Registration: To register for the *Recovering America's Youth Summit* visit the following website: www.regonline.com/raysummitchicago. The DOLETA will not reimburse attendees' travel and lodging costs.

5. Inquiries: Please contact Ms. T. Lee Reynolds at (617) 788-0130 or via email at reynolds.tricia@dol.gov with questions concerning the Summit.

A handwritten signature in black ink that reads "Holly C. O'Brien". The signature is written in a cursive style with a large, stylized initial "H".

Holly C. O'Brien
Acting Regional Administrator