Understanding the Role of the Regional Office

Presented by: Barbara Shelly
Some Acronyms You May Hear

- **FPO** (Federal Project Officer)
- **OSID** (Office of Special Initiatives & Demonstrations)
- **HGEI** (High Growth Energy Initiative)
- **SCSEP** (Senior Community Service Employment Program)
- **CBJTG** (Community-Based Job Training Grant)
- **PRI** (Prisoner Re-Entry Initiative)
- **YB** (YouthBuild)
- **CFR** (Code of Federal Regulations)
- **SGA** (Solicitation for Grant Applications)
The Regional Office

Who do you know in the Regional Office?
ETA’s Mission

• To contribute to more efficient functioning of U.S. labor market by:
  – Providing:
    • High quality job training
    • Employment
    • Labor market information
    • Income maintenance primarily through state and local workforce development systems.
ETA’s Vision

To promote pathways to economic liberty for individuals and families working to achieve the American Dream.
Partners in Workforce Development

- ETA guides the development of innovative strategies for worker preparation by bringing together:
  - State, local and Federal entities
  - Academic institutions
  - Investment groups
  - Foundations
  - Businesses
  - Non-profit organizations
ETA’s Major Activity

• ETA drives the development of the workforce by investing Federal resources through the award and management of grants.
Who handles the money?

- Grant Officers, appointed by the ETA Assistant Secretary, have overall responsibility for execution and administration of grants.

- Only Grant Officers can obligate grant or cooperative agreement funds for ETA
Types of Grants

**Formula-funded grants:** distribution of funds is prescribed by a formula and are typically funded through an annual funding agreement.
Formula Grants

Examples include:

- Workforce Investment Act
- Wagner-Peyser Act
- Trade Adjustment Assistance
- State administration for Unemployment Insurance program
- Senior Community Service Employment Program
Limited-Competition Grants

Funds are made available through a defined application process to members of a defined eligible applicant group which meet specific requirements & offer a program designed to deliver acceptable results.
Limited Competition Grants

Examples include:

– Indian and Native American grants to reservations
– Disability Navigator Program grants
– National Farmworker Jobs Program grants
– National Emergency Grants (needs-based)
Competitive grants

Available funds are announced in the Federal Register and at [www.grants.gov](http://www.grants.gov) through a Solicitation for Grant Applications (SGA).
Competitive Grants

Examples include:

- Community-Based Job Training Grants
- YouthBuild
- Prisoner Re-Entry
Sole Source Grants

Offered to a single organization without competition under the specific terms of DOL procurement guidelines.
Sole Source Grants

Examples include:

– Unsolicited proposals, and

– Legislatively-mandated “earmark” awards
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How much grant money does the Philadelphia Regional Office manage?
Formula and Discretionary Grants

More than $2 billion between formula and discretionary grants.
Region 2 - Philadelphia

• One of six Regions
• Responsible for Delaware, District of Columbia, Maryland, Pennsylvania, Virginia and West Virginia
• Check out Region 2 website: http://www.doleta.gov/regions/reg02/
Role of the Regional Office

- The Regional Office serves as the primary link between ETA and grantees via Federal Project Officers (FPOs) and financial and administrative services staff who provide technical assistance and oversight.
FPO Responsibilities

• FPOs
  – Serve as the Grant Officer’s day-to-day representative to the grantee
  – Serve as the main point of contact for issues related to the grant
  – Provide technical assistance to assist grantees in making needed improvements as well as in reaching negotiated outcome goals
  – Conduct oversight and review of grant performance
  – Provide assistance with grant modifications
  – Provide compliance assistance
How Feds View Themselves
How Grantees View Feds
What To Expect from your FPO

• What you can expect from us:
  – On-site technical assistance and monitoring
  – Assistance with fiscal and programmatic issues
  – Assistance with grant modifications
  – Assistance with earmark proposal design and development
  – Assistance with developing partnerships
  – Assistance in collaborating with other grantees and the workforce system via our colleagues in the Office of State Systems
What We Expect from Grantees

• Communicate with your FPO on all matters relating to your grant
• Alert your FPO if you have issues or concerns
• Be responsible stewards of Federal funds
• Monitor sub-recipients
• Meet terms and conditions of grant, i.e. statement of work, assurances, etc.
How many of you are new grantees to ETA?
How many of you have not yet had an opportunity to meet your FPO in person?
Meet your FPO

• Holly Blake: Community-Based Job Training, Earmarks, High Growth Initiative

• Kenisha Davis: YouthBuild, Prisoner Re-Entry, Earmarks, Young Offender, Green Capacity Building

• Keith Hubert: Earmarks, High Growth Technology-Based Learning, Young Offender (School District of Philadelphia MEES)

• Melissa Lehman: Recovery Act Green Jobs
More FPOs

- Ralph Person: YouthBuild, National Farmworker Jobs Program, Disability Navigator, Earmarks, Recovery Act Green Jobs, High Growth, YouthBuild & ARRA YouthBuild

- Chris Ransome: Earmarks, Young Offender and Young Offender PDH

- Barbara Shelly: SCSEP, Earmarks, Green Capacity Building
More FPOs

- Kimberly Smith (Point of Contact): YouthBuild, Green Capacity Building, High Growth, Pathways Out of Poverty

- Jason Yucis: Community-Based Job Training, Earmarks, Recovery Act Green Jobs, ARRA YouthBuild, Youth Build, and Young Offender
QUESTIONS
Thank You!