



DOL/ETA YouthBuild Grants Management & Region 3 Peer to Peer Forum

**Sam Nunn Federal Center
61 Forsyth Street, Room 8T25
Atlanta, GA 30303
May 23 – 24, 2013**

Day 1: Thursday, May 23, 2013

7:30am – 8:30am	Registration (Sam Nunn Lobby)
8:30am – 9:00am	Welcome Mr. Gene Caso, DOL-ETA, Region 3 Overview/Introduction of Regional and YouthBuild USA Staff Ms. Sonja Johnson, DOL-ETA, Office of Special Initiatives and Demonstrations (OSID), Region 3
9:00am – 10:15am	Financial and Administrative Management / 9130 Mr. Andre Morris, DOL-ETA, Region 3 Strategies for Meeting your Match Commitment Mr. Oscar Grant, YouthBuild USA
10:15am – 10:30am	Break
10:30am – 11:45am	Grant Management Foundations Mr. Lawrence Taylor, DOL-ETA YouthBuild Lead, Region 3 Ms. Connie Taylor, DOL-ETA, Region 3
11:45pm – 12:45pm	Lunch (on your own) + (Optional Brown Bag with YB USA Coaches)
12:45pm – 2:00pm	The Modification Process Ms. Elizabeth Nicholson, DOL-ETA, Region 3
2:00pm – 3:00pm	Partnerships: Introduction to Strategic Partnerships Presentation Mr. Oscar Grant, YouthBuild USA Mr. John Arroyo, Tampa Housing Authority
3:00pm – 3:15pm	Break
3:15pm – 4:30pm	Effective Career Development, Recruitment & Placement Strategies Ms. Nicole Simmons, YouthBuild USA Ms. Joan McNeill, Prevention PLUS, Inc. Mr. Anthony Bowen, YouthBuild Graduate
4:30pm – 5:00pm	Meet your FPO / Question & Answer
5:00pm	Wrap-up for the day Ms. Sonja Johnson, DOL-ETA, OSID, Region 3 Ms. Helen Whitcher, YouthBuild USA



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(DAY 2 – Agenda Continued)

Day 2: Friday, May 24, 2013

If you are checking out of your hotel room in the morning it is recommended that you check your luggage at the hotel front desk, and retrieve your luggage after the forum concludes. If you bring your luggage with you to the training, please factor in extra time to get through security.

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| 8:15am – 8:25am | Welcome/Recap/Logistics
Ms. Sonja Johnson |
| 8:25am – 10:25am | Increasing Placement and Retention through Effective Case Management and 120-Day Plans
Mr. Oscar Grant, YouthBuild USA
Mr. John Arroyo, Tampa Housing Authority |
| 10:25am – 11:35am | Building Data Management Procedures
Mr. Andre Green, YouthBuild USA |
| 11:35am – 1:05pm | Lunch (on your own) |
| 1:05pm – 2:35pm | Drug Prevention and Substance Abuse + Q&A
Mr. Pat McNeil, YouthBuild USA |
| 2:35pm – 2:45pm | Evaluation, Wrap-Up: Closing & Adjourn
Ms. Sonja Johnson, DOL-ETA, OSID, Region 3 |