

REGISTRATION FORM

U.S. DOL-ETA Region V Disabilities Training Forum *"Building Employment Opportunities for People with Disabilities"* March 3-4, 2004, Embassy Suites Hotel, Chicago, IL

Register on-line at: <http://theeventconn.com/index.php?eid=0001> or visit: <http://www.doleta.gov/regions/reg05/> and link to the registration page or fill out this registration form; fax or mail it to the address below. Your registration is not complete until payment is received. Registration opens January 12, 2004.

PERSONAL INFORMATION:

Please type, print or attach business card: (*required information)

*First Name

Middle Initial

*Last Name

Title

Badge Name (if different from above)

*Organization/Agency

*Address

*City

*State

* Zip Code

*Phone

Fax

*E-mail (must provide to process registration)

CONFERENCE REGISTRATION:

- Registration Fee - **\$35.00**
- Payment must accompany form to be fully registered.
- One registration form per registrant. Duplications of this form are permissible.
- Make sure all information is correct and legible.
- The Event Connections **Federal Tax ID # is 20-0536550.**
- Conference registration will be accepted until February 25th, 2004.
- **THERE WILL BE NO REIMBURSEMENT OF REGISTRATION FEES DUE TO CANCELLATION OR NO SHOWS. SUBSTITUTIONS ARE WELCOME!**

SPECIAL ASSISTANCE: (REQUESTS MUST BE RECEIVED NO LATER THAN FEBRUARY 25, 2004.)

Will you require additional assistance during the conference? Yes No

Please specify: _____

Will you require conference materials in an alternative format? Yes No

Please specify: _____

CATEGORY:

Attendee Exhibitor Presenter Staff Volunteer Other

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METHOD OF PAYMENT:

- Check/Money Order enclosed: Payable to: The Event Connection
- Payment waived
- Purchase Order(s): # _____
- Credit Card: _____ Visa _____ MasterCard

CC #: _____ Expiration Date: _____ / _____
Month Year

Name on credit card: _____

Credit Card or Purchase Order Billing Address (where monthly billing is sent):

Address: _____

City: _____ State: _____ Zip _____

E-mail address of cardholder for confirmation: _____

REGISTER ON LINE:

<http://theeventconn.com/index.php?eid=0001>

INFORMATION UPDATES:

<http://www.doleta.gov/regions/reg05/>

MAIL OR FAX PAYMENT TO:

The Event Connection
31 Mesa Oak
Littleton, CO 80127
Fax: (303) 362-7899

HOTEL RESERVATIONS:

Will you be staying at the conference hotel?

____ Yes ____ No

For reservations at the Embassy Suites Hotel call 312 836-5900 or toll free 866 866-8098.
Reference the U.S. Department of Labor Disabilities Training Forum to receive the special rate.

Rate: \$129 single; \$149 double.

Hotel Reservation cut-off date: February 11, 2004

Register on-line at www.chicagoembassy.com; Group/Convention Code is **USL**.

QUESTIONS:

Logistics Questions?

Call Denise at The Event Connection at 303 972-8372 or e-mail: denisevdonnahoo@msn.com

Agenda Questions?

Call Lynn Kinzer at (312) 596-5523 or e-mail: kinzer.lynn@dol.gov or

Call Pam Bouallegue at (816) 502-9008 or e-mail: bouallegue.pam@dol.gov