

EASTER SEALS

Participant Advisory Council

Goal and Functions (Sample)

Goal: To support the Easter Seals SCSEP project by providing counsel and advice to both local and national project staff. Fulfill all functions of Easter Seals' Participant Advisory Council (PAC).

Functions:

- (1) Become familiar with the diverse population served by Easter Seals and the training and employment process expected through SCSEP.
- (2) Provide relevant information and resources to other SCSEP participants and potential employers including information on:
 - Technical assistance available (i.e. training programs, supports, etc.)
 - SCSEP rules and regulations
 - Why hiring seniors is a good idea
 - On the Job Employment (OJE) opportunities
 - Services and service providers
 - Incentives
 - Age and disability awareness and education
- (3) Identify, by priority, the employment needs of the private and public sectors of the senior and employer communities.
- (4) Assist in the development, implementation and monitoring of pragmatic training programs:
 - a) Provided through Easter Seals
 - b) Provided through the employer
- (5) Encourage SCSEP participants to provide leadership and assume greater personal responsibility for their own training and employment program through their Individual Employment Plans (IEPs).
- (6) Help to develop an effective Public Relations Campaign to promote the SCSEP project.
- (7) Develop a short-term and long-range plan for the project to meet the goals and expectations of the Department of Labor.

- (8) Assist, when possible, in exploring alternate funding resources.
(i.e.; private, federal, state, or local.)
- (9) Identify training programs and job opportunities available for seniors within the local public and private sectors in the local labor market and other resources in the community that would enhance the career path of SCSEP participants.
- (10) Create an arena for open dialogue addressing SCSEP participant and/or employer concerns regarding the employment of seniors.
- (11) Actively promote Easter Seals PAC to encourage new membership.