EMPLOYMENT AND TRAINING ADMINISTRATION ADVISORY SYSTEM U.S. DEPARTMENT OF LABOR Washington, D.C. 20210	CLASSIFICATION WIA Section 166 Indian and Native American Program
	CORRESPONDENCE SYMBOL ONP/DINAP
	DATE August 22,2005

ADVISORY: TRAINING AND EMPLOYMENT GUIDANCE LETTER NO. 3-05

TO: **ALL INDIAN AND NATIVE AMERICAN GRANTEES**

FROM: **EMILY STOVER DeROCCO**
Assistant Secretary

SUBJECT: **PAYMENT MANAGEMENT SYSTEM SUB-ACCOUNT CODES FOR WORKFORCE INVESTMENT ACT SECTION 166 INDIAN AND NATIVE AMERICAN SUPPLEMENTAL YOUTH SERVICES AND COMPREHENSIVE SERVICES GRANT FUNDS**

1. **Purpose.** To provide grantees with updated information on the Payment Management System (PMS) subaccounts for Program Year (PY) 2005 funds.

2. **References.** Division of Indian and Native American Programs (DINAP) Bulletin No. 98-27; A Guide to Smartlink II, Enclosure (1), Subaccount Structure and PY and Title Codes.

3. **Background.** Workforce Investment Act (WIA) Section 166 grantees will be issued new signed grant documents authorizing them to operate Comprehensive Services and, if eligible, Supplemental Youth Services Programs during PY 2005. Grantees that use the PMS to draw down their WIA funds should reference Attachment I, which provides the structure of the nine-digit PMS subaccount code structure. Grantees who continue to obtain their funds through the SF-270, Request for Advance or Reimbursement, will not be affected by this guidance.

4. **Action.** The subaccount code required to access Section 166, WIA Supplemental Youth Services funds for PY 2004 is **QZ**. The subaccount code for PY 2005, Section 166 Comprehensive Services funds is **RT**. WIA Section 166 grantees should use these subaccount codes to draw down PY 2005 funds.

5. **Important Reminder.** All previously-issued subaccount codes remain the same. Grantees are reminded that, when drawing down funds under the WIA Section 166 fund appropriations, the oldest remaining funds should be drawn down first. Therefore, PY 2004 subaccounts (OA and OX) should be "zeroed out" prior to drawing down on the PY 2005 subaccounts.

RESCISSIONS: None	EXPIRATION DATE: Continuing

6. **Effective Date. Retroactive to April 1, 2005.**

7. **Inquiries.** Questions should be addressed to your DINAP Federal Project Officer: East Team, Andrea Brown or Craig Lewis, brown.andrea.t@dol.gov and lewis.craig@dol.gov, (202) 693-3736 and (202) 693-3384; Midwest Team, Duane Hall or Dawn Anderson hall.duane@dol.gov and anderson.dawn@dol.gov, (214) 767-2154 and (202) 693-3745; and West Team, Guy Suetopka or Si Seciwa, suetopka.guy@dol.gov and seciwa.si@dol.gov, (415) 975-4383 and (415) 975-4621.

Attachment: 1) Indian and Native American Program Workforce Investment Act Subaccount Structure and PY and Title Codes

INDIAN AND NATIVE AMERICAN PROGRAM
WORKFORCE INVESTMENT ACT
SUB-ACCOUNT STRUCTURE AND PROGRAM YEAR AND TITLE CODES

STRUCTURE OF THE NINE-DIGIT SUB-ACCOUNT:

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AB XXXXX XX
|  |     |
|  |     Code assigned to Provide Program Year and Title of
|  |     Funds. (See two digit codes listed below)
|  |
|  |
|  |
|  Five digit Grant Agreement Number (Constant)
|  (For example, AB-12345-55)
|
Code assigned to provide information required by DOL/ETA
("AB" for WIA Section 166 grants)
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TWO DIGIT CODE FOR PROGRAM YEAR AND TITLE FOR DINAP GRANTS:

	CODE	TYPE OF FUNDS
	OA	PY 2004 Supplemental Youth Services Program
	OX	PY 2004 Comprehensive Services Program
[NEW]	QZ	PY 2005 Supplemental Youth Services (available 04/01/2005)
[NEW]	RT	PY 2005 Comprehensive Services Program (available 07/01/2005)